

Virtual City Council Meetings Details

Due to the Covid-19 “Coronavirus” pandemic, regular and special meetings of the City Council will continue to be held in a “virtual” meeting room. This will allow for safe participation by elected officials, departmental managers, and any citizen interested in attending.

Cisco WebEx hosts the virtual Council Chamber. Join the meetings using the information shown below.

Visit the [City Council Meeting](#) page to view the agenda for upcoming meetings.

The next City Council meeting is on Tuesday, **April 6, 2021** starting at **6:30 p.m.**

April 6, 2021 Virtual Meeting Details: Regular City Council Meeting

At no sooner than 6:20 p.m., visit the Cisco WebEx meeting site by clicking the link below.

<https://bit.ly/MattoonCC210406>

Meeting number (access code): 182 311 5525

Meeting password: 20819

Additional Instructions

Join meetings by telephone by **dialing 415-655-0001** and use the **meeting number** and **password** shown above.

Participants may be muted when initially connected to the meeting. If using a phone to call in, you can press *6 to unmute and mute yourself when public comment is invited. If you wish to be heard during the public comment portion of the meeting or wish to comment during the discussion period on an open motion, you need to send your comments in advance to the City Clerk’s office. Your comments will be read into the record, or you will be called upon to speak at the appropriate time. Contact the City Clerk’s office before 4:00 p.m. on the day of the meeting by calling 217-235-5654 or by sending an email message to cityclerk@mattoonillinois.org. NOTE: All those speaking during the meeting must first identify themselves by providing their full name for the record.

CITY OF MATTOON, ILLINOIS
CITY COUNCIL AGENDA
April 6, 2021
6:30 PM

6:30 PM BUSINESS MEETING

Pledge of Allegiance

Roll Call

Electronic Attendance

CONSENT AGENDA:

Items listed on the Consent Agenda are considered to be routine in nature and will be enacted by one motion. No separate discussion of these items will occur unless a Council Member requests the item to be removed from the Consent Agenda. If an item is removed from the Consent Agenda, it will be considered elsewhere on the agenda for this meeting. Prior to asking for a motion to approve the Consent Agenda, the Mayor will ask if anyone desires to remove an item from the Consent Agenda for public discussion.

1. Minutes of the Special & Regular Meeting March 16, 2021 and Special Meeting March 22, 2021.
2. Bills and Payroll for the last half of March, 2021.

PRESENTATIONS, PETITIONS AND COMMUNICATIONS

This portion of the City Council meeting is reserved for persons who desire to address the Council. The Illinois Open Meetings Act mandates that the City Council may NOT take action on comments received on matters that have not been identified on this agenda, but the Council may direct staff to address the topic or refer the matter for action on the agenda for another meeting. Persons addressing the Council are requested to limit their presentations to three minutes and to avoid repetitious comments. We would also ask you to state your name and address for the record as well as stand when speaking.

LAKE MATTOON PUMP STATION PRESENTATION

BUDGET HEARING PRESENTATION

NEW BUSINESS

1. Motion – Adopt Special Ordinance No. 2021-1770: Approving the rezoning of approximately 55 acres located at 5600 Lerna Road from RS (Rural Suburban) to C-3 (Service Commercial) for the purposes of constructing a winery and vineyard. Petitioner: Warren James, L.L.C. (Graven) 06-0-01053-001 & 06-0-01016-001
2. Motion – Approve Council Decision Request 2021-2114: Approving a fee proposal of \$146,450.00 from Crawford, Murphy & Tilly for the preliminary design and cost estimate for a new Raw Water Pump Station at Lake Mattoon. (Cox)
3. Motion – Approve Council Decision Request 2021-2115: Awarding the bid of \$172,986.55 from Bartels Construction for the Marshall Avenue Sidewalks Project from 25th Street to 21st Street. (Graven)

- 4. Motion – Approve Council Decision Request: 2021-2116 Approving the bids and specifications for the DeWitt Avenue Patching Project at 6th Street and DeWitt Avenue. (Graven)**
- 5. Motion – Approve Council Decision Request 2021-2117: Ratifying the re-appointment of Mark Welton as trustee to the Police Pension Board for a term ending 04/30/2023. (Graven)**
- 6. Motion – Approve Council Decision Request 2021-2118: Ratifying the re-appointment of Mark Nelson to the Coles County Airport Authority with a term ending April 30, 2026. (Graven)**
- 7. Motion – Approve Council Decision Request 2021-2119: Ratifying the re-appointment of Tom Graven to Electrical Commission with a term ending 04/30/2025. (Owen)**
- 8. Motion – Approve Council Decision Request 2021-2120: Ratifying the re-appointment of Beth Wright to Fire Pension Board with a term ending 04/30/2024. (Graven)**
- 9. Motion – Approve Council Decision Request 2021-2121: Ratifying the appointment of Skylor Harden to the Mattoon Arts Council with an unexpired term ending 09/30/2022. (Hall)**
- 10. Motion – Approve Council Decision Request 2021-2122: Waiving the formal bidding requirement and approving the invoice in the amount of \$30,637.90 from Matthews & Sons Contractors for emergency sanitary sewer repairs under the Canadian National Railroad near 27th Street. (Cox)**
- 11. Motion – Approve Council Decision Request 2021-2123: Approving the promotion of Sergeant Chase R. Kull to the rank of Lieutenant, effective April 10, 2021. (Graven)**
- 12. Motion – Approve Council Decision Request 2021-2124: Approving the promotion of Officer Scott L. Robison to the rank of Sergeant, effective April 10, 2021. (Graven)**
- 13. Motion – Approve Council Decision Request 2021-2125: Authorizing the employment of Jedidiah M. Donaldson as a probationary firefighter for the Mattoon Fire Department effective April 13, 2021, contingent upon successful completion of background, physical and psychological exams. (Hall)**
- 14. Motion – Approve Council Decision Request 2021-2126: Authorizing the employment of Joshua P. Welling as a probationary firefighter for the Mattoon Fire Department effective April 20, 2021, contingent upon successful completion of background, physical and psychological exams. (Hall)**
- 15. Motion – Adopt Resolution No. 2021-3132: Approving the continuance of a Local State of Emergency due to the Coronavirus (COVID – 19). (Graven)**

DEPARTMENT REPORTS:

**CITY ADMINISTRATOR/COMMUNITY DEVELOPMENT
CITY ATTORNEY
CITY CLERK
FINANCE
PUBLIC WORKS
FIRE
POLICE
ARTS AND TOURISM**

COMMENTS BY THE COUNCIL

Recess to closed session pursuant to the Illinois Open Meetings Act for the purpose of the discussion of the appointment, compensation, discipline, performance, or dismissal of specific employees of the

City or legal counsel for the City. (5ILCS 120 (2)(C)(1)); litigation which is affecting the City and an action is probable or imminent (5ILCS 120 (2)(C)(11)); and collective negotiating matters between the City of Mattoon and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees (5ILCS 120 (2)(C)(2)). (Graven)

Reconvene

16. Motion – Adopt Special Ordinance No. 2021-1771: Ratifying a successor four-year collective bargaining agreement with the AFSCME, AFL-CIO, Council 31, Local 3821 and the City. (Graven/Cox)

Adjourn

CONSENT AGENDA ITEMS:

UNAPPROVED MINUTES:

Special Meeting – March 16, 2021 – CDBG DSBS Grants Close-Out

The City Council of the City of Mattoon held a Special City Council meeting in the Council Chambers of City Hall on March 16, 2021.

Acting Mayor Graven presided and called the meeting to order at 6:15 p.m.

Acting Mayor Graven led the Pledge of Allegiance.

The following members of the Council answered roll call physically present: YEA Acting Mayor Sandra Graven, YEA Commissioner Rick Hall, YEA Commissioner Preston Owen, and YEA Commissioner David Cox.

Also physically present were City personnel: City Administrator Kyle Gill, City Attorney Daniel C. Jones, Public Works Director Dean Barber (audio), Deputy Chief Sam Gaines, Fire Chief Jeff Hilligoss and City Clerk Susan O'Brien.

PRESENTATIONS, PETITIONS AND COMMUNICATIONS

This portion of the City Council meeting is reserved for persons who desire to address the Council. The Illinois Open Meetings Act mandates that the City Council may NOT take action on comments received on matters that have not been identified on this agenda, but the Council may direct staff to address the topic or refer the matter for action on the agenda for another meeting. Persons addressing the Council are requested to limit their presentations to three minutes and to avoid repetitious comments. We would also ask you to state your name and address for the record as well as stand when speaking.

Acting Mayor Graven opened the floor for questions of the Public with no response.

PUBLIC HEARING – CDBG DSBS Grants Close-Out Public Hearing

Downstate Small Business Stabilization Program through the Community Development Block Group funds offered by the Department of Commerce and Economic Opportunity.

Acting Mayor Graven opened the City of Mattoon Close-Out and Grant Performance Public Hearing concerning the Community Development Block Grant Program (CDBG) DSBS grant at 6:16 p.m. in the City Hall Council Chambers.

Mr. Kelly Lockhart, Executive Director of Coles County Regional Planning and Development Commission and Project Representative for the proposed project, explained the mechanics of the substantially completed Downstate Small Business Stabilization Grant project as follows: The City of Mattoon used Community Development Block Grant Downstate Small Business Stabilization grant funds funded through Title 1 of the Federal Housing and Community Development Act of 1974 as amended. CDBG DSBS grant funds as part of DCEO were awarded to the City of Mattoon to serve seven businesses to provide working capital needs and due to a serious threat to the welfare of the business due to the COVID 19 emergency.

The total amount of grant funds for these grants were \$170,920.00. The grant funds were disbursed as follows:

1. JWP Strategic	Grant Number #13-244036	\$25,000.00;
2. Vitality Skin Care	Grant Number #13-244037	\$20,920.00;
3. Elliott Furniture	Grant Number #13-244082	\$25,000.00;
4. Gaines Photography	Grant Number #13-244083	\$25,000.00;
5. Hubbartt's Downtown Diner	Grant Number #13-244084	\$25,000.00;
6. Ice House Triple Nickel Saloon	Grant Number #13-244086	\$25,000.00; and
7. Tacos Amigos	Grant Number #13-244085	\$25,000.00.

The grant funds resulted in these businesses remaining open for a minimum of 60 days following the initial disbursement of grant funds. There was no displacement of any persons or businesses as a result of these activities.

Acting Mayor Graven closed the City of Mattoon Close-Out and Grant Performance Public Hearing concerning the Community Development Block Grant Program (CDBG) DSBS grant at 6:19 p.m.

Acting Mayor Graven seconded by Commissioner Hall moved to approve Resolution No. 2021-3129, approving the continuance of a Local State of Emergency due to the COVID virus.

Acting Mayor Graven declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Hall, YEA Commissioner Owen, YEA Acting Mayor Graven.

Commissioner Hall seconded by Commissioner Owen moved to adjourn at 6:20 p.m.

Acting Mayor Graven declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Hall, YEA Commissioner Owen, YEA Acting Mayor Graven.

/s/Susan J. O'Brien
City Clerk

Regular Meeting – March 16, 2021

The City Council of the City of Mattoon held a Regular City Council meeting in the Council Chambers of City Hall on March 16, 2021.

Acting Mayor Graven presided and called the meeting to order at 6:30 p.m.

The following members of the Council answered roll call physically present: YEA Commissioner Dave Cox, YEA Commissioner Rick Hall, YEA Commissioner Preston Owen, YEA Acting Mayor Sandra Graven.

Also physically present were City personnel: City Administrator Kyle Gill, City Attorney Daniel C. Jones, Finance Director/Treasurer Beth Wright, Public Works Director Dean Barber – Audio, Arts & Tourism Director Angelia Burgett – Audio, Police Chief Jason Taylor, Deputy Police Chief Sam Gaines, Fire Chief Jeff Hilligoss, and City Clerk Susan O'Brien.

CONSENT AGENDA

Acting Mayor Graven seconded by Commissioner Owen moved to approve the consent agenda consisting of minutes of the Budget Workshop Session February 26 and regular meeting March 2, 2021; bills and payroll for the first half of March, 2021.

Bills & Payroll first half of March, 2021

General Fund

Payroll	\$	256,810.31
Bills	\$	<u>215,570.77</u>
Total	\$	472,381.08

Hotel Tax Administration

Payroll	\$	2,832.32
Bills	\$	<u>19,559.50</u>
Total	\$	22,391.82

Insurance & Tort Jdgmnt

Bills	\$	<u>3,554.29</u>
Total	\$	3,554.29

Midtown TIF Fund

Bills	\$	<u>33.60</u>
Total	\$	33.60

Capital Project Fund

Bills	\$	<u>29.40</u>
Total	\$	29.40

Broadway East Bus Dist.

Bills	\$	<u>2,276.49</u>
Total	\$	2,276.49

Water Fund

Payroll	\$	50,320.27
Bills	\$	<u>33,532.27</u>
Total	\$	83,852.54

Sewer Fund

Payroll	\$	40,785.64
Bills	\$	<u>47,096.11</u>
Total	\$	87,881.75

Health Insurance Fund

Bills	\$	<u>138,621.05</u>
Total	\$	138,621.05

Motor Fuel Tax Fund

Bills	\$	<u>156,900.53</u>
Total	\$	156,900.53

Acting Mayor Graven seconded by Commissioner Owen moved to approve the consent agenda by the following vote: YEA Commissioner Cox, YEA Commissioner Hall, YEA Commissioner Owen, YEA Acting Mayor Graven.

PRESENTATIONS, PETITIONS AND COMMUNICATIONS

Presentation: Retirements of Capt. Ray Hall Jr. and Chief Jason Taylor.

Acting Mayor Graven presented Captain Raymond Hall, Jr. with a retirement plaque acknowledging his retirement for 30 years of service with the Mattoon Police Department on March 18, 2021. Captain Hall thanked everyone and appreciated the 30 years of service.

Acting Mayor Graven presented Chief Jason Taylor with a retirement plaque acknowledging his retirement with 24 years of service with the Mattoon Police Department on April 01, 2021. Chief Taylor thanked the City and his family for his years of service with the City.

Acting Mayor Graven opened the floor for Public comments/questions. Mr. Robb Perry questioned Administrator Gill on the 2.25% payroll increases in the budget, man-hours in Public Works while working on Marshall Avenue, and TIF project on 19th & Broadway Avenue. Administrator Gill with input from Treasurer & Director Wright responded with answers to his inquires. Acting Mayor Graven opened the floor twice for any additional comments/questions with no response.

NEW BUSINESS

Commissioner Owen seconded by Commissioner Hall moved to approve Council Decision Request 2021-2102, approving a water and sewer billing adjustment in the amount of \$2,552.71 on behalf of Paria River Holdings, L.L.C.

Acting Mayor Graven opened the floor for questions/comments. Commissioner Hall inquired as to the refund. Treasurer & Director Wright explained the \$5,000 bill and frozen pipes.

Acting Mayor Graven declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Hall, YEA Commissioner Owen, YEA Acting Mayor Graven.

Commissioner Cox seconded by Commissioner Owen moved to approve Council Decision Request 2021-2103, approving the Final Payment Request of Amtrak in the amount of \$385,800.00 for the sanitary sewer construction completed as a part of the Amtrak Depot Passenger Platform Project.

Acting Mayor Graven opened the floor for questions/comments. Director Barber explained the City's portion of the Depot with the sanitary sewer replacement, and Amtrak's portion of the facility. Commissioner Cox complimented the outstanding project with the update of the water/sewer lines and appreciated Director Barber's work.

Acting Mayor Graven declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Hall, YEA Commissioner Owen, YEA Acting Mayor Graven.

Commissioner Cox seconded by Commissioner Hall moved to approve Council Decision Request 2021-2104, approving the fee proposal from Clark-Dietz in the amount of \$30,130.00 for the design to replace one of the Primary Pumps at the Waste Water Treatment Plant; and authorizing the acting mayor to sign the agreement.

Acting Mayor Graven opened the floor for questions/comments. Director Barber noted replacement of one of the three pumps and replacing one every other year as funding allows.

Acting Mayor Graven declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Hall, YEA Commissioner Owen, YEA Acting Mayor Graven.

Acting Mayor Graven seconded by Commissioner Hall moved to approve Council Decision Request 2021-2105, approving the promotion of Lt. Jeremy W. Clark to the rank of Captain, effective March 27, 2021.

Acting Mayor Graven opened the floor for questions/comments with no response.

Acting Mayor Graven declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Hall, YEA Commissioner Owen, YEA Acting Mayor Graven.

Acting Mayor Graven seconded by Commissioner Owen moved to approve Council Decision Request 2021-2106, approving the promotion of Sgt. John W. Hedges III to the rank of Lieutenant, effective March 27, 2021.

Acting Mayor Graven opened the floor for questions/comments with no response.

Acting Mayor Graven declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Hall, YEA Commissioner Owen, YEA Acting Mayor Graven.

Acting Mayor Graven seconded by Commissioner Cox moved to approve Council Decision Request 2021-2107, approving the promotion of Officer Alexander T.H. Hesse to the rank of Sergeant, effective March 27, 2021.

Acting Mayor Graven opened the floor for questions/comments with no response.

Acting Mayor Graven declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Hall, YEA Commissioner Owen, YEA Acting Mayor Graven.

Acting Mayor Graven congratulated all of the promotions. Deputy Chief Gaines provided accolades for the three promotions; and congratulated and provided accolades for both retirements. Acting Mayor Graven noted Deputy Chief Gaines and Captain Hurst would do well as Chief and Deputy Chief respectively.

Acting Mayor Graven seconded by Commissioner Hall moved to approve Council Decision Request 2021-2108, approving the purchase of one 2020 Ford Explorer Police Interceptor AWD in the amount of \$37,482 from Pilson Auto Center for the Mattoon Police Department.

Acting Mayor Graven opened the floor for questions/comments. Administrator Gill explained the price difference between Explorers as different packages including a road ready vehicle.

Acting Mayor Graven declared the motion carried by the following vote: Abstain
Commissioner Cox, YEA Commissioner Hall, YEA Commissioner Owen, YEA Acting Mayor
Graven.

Acting Mayor Graven seconded by Commissioner Owen moved to approve Council
Decision Request 2021-2109, approving the purchase of one 2020 Ford Fusion squad car in the
amount of \$19,923 from Pilson Auto Center for the Mattoon Police Department.

Acting Mayor Graven opened the floor for questions/comments. Deputy Chief Gaines
explained the vehicle would be used by the School Resource Officer and his vehicle would be
used by Administration during normal business hours and travel for training.

Acting Mayor Graven declared the motion carried by the following vote: Abstain
Commissioner Cox, YEA Commissioner Hall, YEA Commissioner Owen, YEA Acting Mayor
Graven.

Commissioner Hall seconded by Commissioner Cox moved to approve Council Decision
Request 2021-2110, approving \$18,750 grant by the Tourism Advisory Committee from
FY20/21 hotel/motel tax funds in support of the Mattoon COBRAs Softball for hosting five
tournaments (Howell Spring April 23-25th, Mothers' Day May 07-09th, Schools Out May 28-30th,
USSSA June 18-20th, and Howell Fall October 01-03rd); and authorizing the acting mayor to sign
the agreement.

Acting Mayor Graven opened the floor for questions/comments. Commissioner Hall
noted the five tournaments drew 160-180 teams to Mattoon which generates revenue for the
community.

Acting Mayor Graven declared the motion carried by the following vote: YEA
Commissioner Cox, YEA Commissioner Hall, YEA Commissioner Owen, YEA Acting Mayor
Graven.

Commissioner Hall seconded by Commissioner Owen moved to approve Council
Decision Request 2021-2111, approving the purchase of one 2021 Ford Explorer Police
Interceptor AWD in the amount of \$35,580 from Morrow Brothers for the Mattoon Fire
Department.

Acting Mayor Graven opened the floor for questions/comments. Administrator Gill
explained the process of vehicle selection and transfer of the current vehicle to the Parks
Department.

Acting Mayor Graven declared the motion carried by the following vote: YEA
Commissioner Cox, YEA Commissioner Hall, YEA Commissioner Owen, YEA Acting Mayor
Graven.

Commissioner Cox seconded by Commissioner Owen moved to approve Council
Decision Request 2021-2112, approving the plans and specifications for the demolition of the
former Taxi Station located at 1904 Broadway Avenue.

Acting Mayor Graven opened the floor for questions/comments with no response.

Acting Mayor Graven declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Hall, YEA Commissioner Owen, YEA Acting Mayor Graven.

Acting Mayor Graven seconded by Commissioner Cox moved to approve Council Decision Request 2021-2113, awarding the Hot-Mix Asphalt bid in the amount of \$80.00/ton to Ne-Co Asphalt Company.

Acting Mayor Graven opened the floor for questions/comments. Acting Mayor Graven noted this was the annual order.

Acting Mayor Graven declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Hall, YEA Commissioner Owen, YEA Acting Mayor Graven.

Acting Mayor Graven seconded by Commissioner Owen moved to adopt Resolution No. 2021-3130, approving the continuance of a Local State of Emergency due to the Coronavirus (COVID – 19).

CITY OF MATTOON, ILLINOIS

RESOLUTION NO. 2021-3130

DECLARATION OF LOCAL STATE OF EMERGENCY

Pursuant to the authority vested in the office of Mayor by the Illinois Municipal Code Section 5/11-1-6, the Illinois Emergency Management Agency Act Section 3305/11 and Ordinance No. 2020-5430 of the City of Mattoon, I, Sandra Graven, Acting Mayor of the City of Mattoon do hereby declare that a Local State of Emergency exists as of this date, March 16, 2021, and shall continue until such time as provided in Ordinance No. 2020-5430.

WHEREAS, on January 30, 2020, the World Health Organization declared the outbreak of COVID-19 to be a public health emergency of international concern and on March 11, 2020 declared a worldwide pandemic; and

WHEREAS, on January 31, 2020, the U.S. Health and Human Services Secretary declared a public health emergency for the United States; and

WHEREAS, the Governor of the State of Illinois has issued a disaster proclamation on March 9, 2020 due to the impact of the COVID-19 virus and has activated the State Emergency Operations Center; and

WHEREAS, the State Emergency Management Agency has declared a public health emergency due to the impact of the COVID-19 virus; and

WHEREAS, the City Administration has coordinated its response with other Coles County governmental entities.

The nature of the emergency is related to the COVID-19 virus which is causing or anticipated to cause widespread impacts on the health of members of the community.

During the existence of the Local State of Emergency, the Mayor shall execute such authority as provided under the Illinois Municipal Code, the Illinois Emergency Management Agency Act and Ordinance No. 2020-5430.

This Declaration of Local State of Emergency shall be filed with the City Clerk as soon as practicable.

I, Sandra Graven, whose name is signed to this instrument, being first duly sworn, signed and executed the instrument as the Declaration of Local State of Emergency, and that I signed willingly, and that I executed it as my free and voluntary act for the purposes therein expressed.

/s/Sandra L. Graven
Sandra L. Graven, Acting Mayor
City of Mattoon, Coles County, Illinois

Acting Mayor Graven opened the floor for questions/comments with no response.

Acting Mayor Graven declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Hall, YEA Commissioner Owen, YEA Acting Mayor Graven.

DEPARTMENT REPORTS:

CITY ADMINISTRATOR/COMMUNITY DEVELOPMENT noted negotiations and budgets progress; and explained the need for a special meeting to approve the 2021 Zoning Map. Acting Mayor Graven opened the floor for questions with no response.

CITY ATTORNEY noted business as usual. Acting Mayor Graven opened the floor for questions with no response.

CITY CLERK noted very busy overall, installation of the new Dept. of Natural Resources Vendor System for hunting and fishing licenses, and a new hire Public Works Labor started; otherwise, business as usual. Acting Mayor Graven opened the floor for questions with no response.

FINANCE distributed and reviewed the February Financial Report including General Fund revenues and expenditures, cash position, Revenue Tracking Sheet, unrestricted cash in General Fund which was stable. Acting Mayor Graven opened the floor for questions with no response.

PUBLIC WORKS had nothing significant to report this meeting. Acting Mayor Graven opened the floor for questions with no response.

FIRE reported on calls for service, inspections and follow-ups and Ladder 24. Acting Mayor Graven opened the floor for questions with no response.

POLICE reported on calls for service, 39 arrests, Dept. of Justice reform meeting with Department Heads and Fire and Police Board candidate interviews. Acting Mayor Graven opened the floor for questions with no response.

ARTS AND TOURISM announced the tourism grant approved had an economic impact of \$300,000 including retail to the community; noted progress on summer events including 4th of July, Bagelfest and Arts Council; and distribution of a survey to hotel establishments to check their status. Acting Mayor Graven opened the floor for questions with no response.

COMMENTS BY THE COUNCIL

Commissioners Cox, Hall, Owen and Acting Mayor Graven congratulated the promotions and retirements.

Acting Mayor Graven seconded by Commissioner Hal moved to recess to closed session at 7:07 p.m. pursuant to the Illinois Open Meetings Act for the purpose of the discussion of the appointment, compensation, discipline, performance, or dismissal of specific employees of the City or legal counsel for the City. (5ILCS 120 (2)(C)(1)); and collective negotiating matters between the City of Mattoon and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees (5ILCS 120 (2)(C)(2)).

Acting Mayor Graven declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Hall, YEA Commissioner Owen, YEA Acting Mayor Graven.

Council reconvened at 7:38 p.m.

Council and Administrator Gill discussed a special meeting for the approval of the Zoning Map; and determined March 22, 2021 at 7:45 a.m. to conduct the meeting.

Commissioner Hall seconded by Commissioner Cox moved to adjourn at 7:41 p.m.

Acting Mayor Graven declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Hall, NAY Commissioner Owen, YEA Acting Mayor Graven.

/s/Susan J. O'Brien
City Clerk

Special Meeting – March 22, 2021 – Zoning Map

The City Council of the City of Mattoon held a Special Meeting in the Council Chambers of City Hall on March 22, 2021.

Acting Mayor Graven presided and called the meeting to order at 7:45 a.m.

The following members of the Council answered roll call physically present: YEA Commissioner Dave Cox, YEA Commissioner Rick Hall, YEA Commissioner Preston Owen, YEA Acting Mayor Sandra Graven.

Also physically present were City personnel: City Administrator Kyle Gill, City Attorney Dan C. Jones (7:46 a.m.) and City Clerk Susan O'Brien.

PRESENTATIONS, PETITIONS AND COMMUNICATIONS

Acting Mayor Graven opened the floor for Public comments with no response.

NEW BUSINESS

Acting Mayor Graven seconded by Commissioner Owen moved to adopt Ordinance No. 2021-5438, approving and causing publication of the Official Zoning Map of the City of Mattoon, Illinois.

CITY OF MATTOON, ILLINOIS

ORDINANCE NO. 2021-5438

ORDINANCE APPROVING AND CAUSING PUBLICATION OF THE OFFICIAL ZONING MAP OF THE CITY OF MATTOON, ILLINOIS

WHEREAS, the Illinois Municipal Code requires the City Council of the City of Mattoon, Illinois to cause to be published each year a map showing the existing zoning classifications and revisions made during the preceding year and the map so published shall be the Official Zoning Map for the City of Mattoon; and

WHEREAS, the Community Development Office has submitted a request to approve the revised Official Zoning Map; and

WHEREAS, after due and proposed consideration, the Mattoon City Council has deemed it to be in the best interest of the City of Mattoon to approve the new Official Zoning Map.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS, as follows:

Section 1. The attached map entitled Official Zoning Map of Mattoon, Illinois dated March 31, 2021 is hereby approved as the Official Zoning Map of the City of Mattoon, Illinois pursuant to the Illinois Municipal Code and Section 159.20 of the Mattoon Code of Ordinances, which said map reflects the correct location of the official zoning districts in the City of Mattoon between March 31, 2020 and March 31, 2021.

Section 2. Updated versions of the Official Zoning Map may be printed in the interim between the approval of this Official Zoning Map and the approval of the Official Zoning Map next year.

Section 3. The City Clerk is hereby directed to publish a full-sized copy of the Official Zoning Map and to make copies available in her office for inspection and purchase by the public.

Section 4. The City Clerk is directed to publish this Ordinance in pamphlet form by authority of the Corporate Authorities, and this Ordinance shall be in full force and effect from and after its passage and publication in accordance with the terms of Section 1-2-4 of the Illinois Municipal Code.

Upon motion by Acting Mayor Graven, seconded by Commissioner Owen, adopted this 22nd day of March, 2021, by a roll call vote as follows:

AYES (Names): Commissioner Cox, Commissioner Hall,

Commissioner Owen, Acting Mayor Graven
NAYS (Names): None
ABSENT (Names): None

APPROVED this 22nd day of March, 2021.

/s/Sandra L. Graven
Sandra L. Graven, Acting Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/Susan J. O'Brien
Susan J. O'Brien, City Clerk

/s/Daniel C. Jones
Daniel C. Jones, City Attorney

Recorded in the Municipality's Records on March 22, 2021.

Acting Mayor Gover opened the floor for questions/comments/explanations. Administrator Gill noted the changes to the Zoning Map as 900 Block of Shelby to C3, Bauer's Plat division, and Coles Centre Plat for BCBS and HSHS.

Acting Mayor Graven declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Hall, YEA Commissioner Owen, YEA Acting Mayor Graven.

Acting Mayor Graven seconded by Commissioner Hall moved to adopt Resolution No. 2021-3131, approving the continuance of a Local State of Emergency due to the Coronavirus (COVID – 19).

CITY OF MATTOON, ILLINOIS

RESOLUTION NO. 2021-3131

DECLARATION OF LOCAL STATE OF EMERGENCY

Pursuant to the authority vested in the office of Mayor by the Illinois Municipal Code Section 5/11-1-6, the Illinois Emergency Management Agency Act Section 3305/11 and Ordinance No. 2020-5430 of the City of Mattoon, I, Sandra Graven, Acting Mayor of the City of Mattoon do hereby declare that a Local State of Emergency exists as of this date, March 22, 2021, and shall continue until such time as provided in Ordinance No. 2020-5430.

WHEREAS, on January 30, 2020, the World Health Organization declared the outbreak of COVID-19 to be a public health emergency of international concern and on March 11, 2020 declared a worldwide pandemic; and

WHEREAS, on January 31, 2020, the U.S. Health and Human Services Secretary declared a public health emergency for the United States; and

WHEREAS, the Governor of the State of Illinois has issued a disaster proclamation on March 9, 2020 due to the impact of the COVID-19 virus and has activated the State Emergency Operations Center; and

WHEREAS, the State Emergency Management Agency has declared a public health emergency due to the impact of the COVID-19 virus; and

WHEREAS, the City Administration has coordinated its response with other Coles County governmental entities.

The nature of the emergency is related to the COVID-19 virus which is causing or anticipated to cause widespread impacts on the health of members of the community.

During the existence of the Local State of Emergency, the Mayor shall execute such authority as provided under the Illinois Municipal Code, the Illinois Emergency Management Agency Act and Ordinance No. 2020-5430.

This Declaration of Local State of Emergency shall be filed with the City Clerk as soon as practicable.

I, Sandra Graven, whose name is signed to this instrument, being first duly sworn, signed and executed the instrument as the Declaration of Local State of Emergency, and that I signed willingly, and that I executed it as my free and voluntary act for the purposes therein expressed.

/s/Sandra L. Graven
Sandra L. Graven, Acting Mayor
City of Mattoon, Coles County, Illinois

Acting Mayor Graven opened the floor for questions/comments with no response.

Acting Mayor Graven declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Hall, YEA Commissioner Owen, YEA Acting Mayor Graven.

Commissioner Hall seconded by Commissioner Cox moved to adjourned at 7:48 a.m.

Acting Mayor Graven declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Hall, NAY Commissioner Owen, YEA Acting Mayor Graven.

/s/Susan J. O'Brien
City Clerk

BILLS & PAYROLL:

BILLS & PAYROLL BEGIN ON THE NEXT PAGE.

CITY OF MATTOON
 PAYROLL 3/19/2021
 2/27/2021-3/12/2021

	G/L ACCOUNT	ACCOUNT NAME	AMOUNT
CITY COUNCIL	110 5110-111	SALARIES OF REG EMPLOYEES	\$ 376.64
CITY CLERK	110 5120-111	SALARIES OF REG EMPLOYEES	\$ 3,371.70
	110 5120-114	COMPENSATED ABSENCES	\$ 238.52
CITY ADMINISTRATOR	110 5130-111	SALARIES OF REG EMPLOYEES	\$ 1,323.30
	110 5130-114	COMPENSATED ABSENCES	\$ 97.69
FINANCIAL ADMINISTRATION	110 5150-111	SALARIES OF REG EMPLOYEES	\$ 1,579.05
	110 5150-114	COMPENSATED ABSENCES	\$ 89.88
COMPUTER INFO SYSTEMS	110 5170-111	SALARIES OF REG EMPLOYEES	\$ 4,758.39
	110 5170-114	COMPENSATED ABSENCES	\$ 192.31
POLICE ADMINISTRATION	110 5211-111	SALARIES OF REG EMPLOYEES	\$ 13,752.85
CRIMINAL INVESTIGATION	110 5212-111	SALARIES OF REG EMPLOYEES	\$ 10,292.44
	110 5212-113	OVERTIME	\$ 900.25
PATROL	110 5213-111	SALARIES OF REG EMPLOYEES	\$ 72,056.98
	110 5213-113	OVERTIME	\$ 2,395.81
K-9 SERVICE	110 5214-111	SALARIES OF REG EMPLOYEES	\$ 4,798.13
SCHOOL RESOURCE PROGRAM	110 5227-111	SALARIES OF REG EMPLOYEES	\$ 6,287.32
	110 5227-113	OVERTIME	\$ 2,758.34
FIRE PROTECTION ADMIN	110 5241-111	SALARIES OF REG EMPLOYEES	\$ 58,126.20
	110 5241-113	OVERTIME	\$ 29,512.27
	110 5241-114	COMPENSATED ABSENCES	\$ 6,367.31
CODE ENFORCEMENT ADMIN	110 5261-111	SALARIES OF REG EMPLOYEES	\$ 2,268.42
	110 5261-114	COMPENSATED ABSENCES	\$ 166.22
PUBLIC WORKS ADMIN	110 5310-111	SALARIES OF REG EMPLOYEES	\$ 5,460.70
	110 5310-113	OVERTIME	\$ 28.45
	110 5310-114	COMPENSATED ABSENCES	\$ 313.37
STREETS	110 5320-111	SALARIES OF REG EMPLOYEES	\$ 8,016.79
	110 5320-113	OVERTIME	\$ 186.85
	110 5320-114	COMPENSATED ABSENCES	\$ 851.92
CUSTODIAL SERVICES	110 5381-111	SALARIES OF REG EMPLOYEES	\$ 2,204.93
PARK ADMINISTRATION	110 5511-111	SALARIES OF REG EMPLOYEES	\$ 6,798.11
	110 5511-114	COMPENSATED ABSENCES	\$ 453.24
LAKE MATTOON	110 5512-111	SALARIES OF REG EMPLOYEES	\$ 2,603.48
	110 5512-113	OVERTIME	\$ 339.93
CEMETERY	110 5570-111	SALARIES OF REG EMPLOYEES	\$ 2,686.96
		*** FUND 110 TOTALS ***	\$ 251,654.75
HOTEL TAX ADMINISTRATION	122 5653-111	SALARIES OF REG EMPLOYEES	\$ 2,143.59
	122 5653-114	COMPENSATED ABSENCES	\$ 288.73
		*** FUND 122 TOTALS ***	\$ 2,432.32

CITY OF MATTOON
 PAYROLL 3/19/2021
 2/27/2021-3/12/2021

WATER TREATMENT PLANT	211 5353-111	SALARIES OF REG EMPLOYEES	\$ 13,495.80
	211 5353-113	OVERTIME	\$ 736.24
	211 5353-114	COMPENSATED ABSENCES	\$ 1,229.41
WATER DISTRIBUTION	211 5354-111	SALARIES OF REG EMPLOYEES	\$ 7,781.03
	211 5354-113	OVERTIME	\$ 417.72
	211 5354-114	COMPENSATED ABSENCES	\$ 826.88
ACCOUNTING & COLLECTION	211 5355-111	SALARIES OF REG EMPLOYEES	\$ 5,669.96
	211 5355-114	COMPENSATED ABSENCES	\$ 511.40
ADMINISTRATIVE & GENERAL	211 5356-111	SALARIES OF REG EMPLOYEES	\$ 8,167.32
	211 5356-113	OVERTIME	\$ 27.61
	211 5356-114	COMPENSATED ABSENCES	\$ 979.04
		*** FUND 211 TOTALS ***	\$ 39,842.41
SANITARY SEWER MTCE & CLEAN	212 5342-111	SALARIES OF REG EMPLOYEES	\$ 7,781.03
	212 5342-113	OVERTIME	\$ 2,181.74
	212 5342-114	COMPENSATED ABSENCES	\$ 826.88
WASTEWATER TREATMENT PLANT	212 5344-111	SALARIES OF REG EMPLOYEES	\$ 7,996.56
	212 5344-114	COMPENSATED ABSENCES	\$ 863.29
ACCOUNTING & COLLECTION	212 5345-111	SALARIES OF REG EMPLOYEES	\$ 5,669.97
	212 5345-114	COMPENSATED ABSENCES	\$ 511.44
ADMINISTRATIVE & GENERAL	212 5346-111	SALARIES OF REG EMPLOYEES	\$ 8,167.31
	212 5346-113	OVERTIME	\$ 27.61
	212 5346-114	COMPENSATED ABSENCES	\$ 979.00
		*** FUND 212 TOTALS ***	\$ 35,004.83
		*** GRAND TOTALS ***	\$ 328,934.31

CITY OF MATTOON
PAYROLL 3/19/2021
2/27/2021-3/12/2021

*** PAY CODE TOTALS ***

PAY CODE	NO OF TIMES	HOURS	AMOUNT
OVERTIME PAY	34	885	\$ 35,821.10
SALARY PAY	118	9,373.44	\$ 271,564.58
SICK PAY-AFSCME	9	73	\$ 2,140.91
VACATION PAY	20	160	\$ 4,782.56
HOLIDAY PAY-REGULAR	22	81.4	\$ 2,084.17
SICK-FD UNION	2	159.25	\$ 4,231.66
SICK-NON UNION	7	91.25	\$ 2,547.23
COMP EARNED	2	8.63	\$ -
COMP PAID	1	4	\$ 111.10
SHIFT PAY	6	300	\$ 234.00
STRAIGHT OT POLICE	3	113	\$ 3,691.72
SHIFT PAY	2	96	\$ 65.28
REGULAR PAY	6	83	\$ 1,660.00

CITY OF MATTOON
 PAYROLL 4/2/2021
 3/13/2021-3/26/2021

	G/L ACCOUNT	ACCOUNT NAME	AMOUNT
CITY COUNCIL	110 5110-111	SALARIES OF REG EMPLOYEES	\$ 376.64
CITY CLERK	110 5120-111	SALARIES OF REG EMPLOYEES	\$ 3,370.41
	110 5120-114	COMPENSATED ABSENCES	\$ 227.56
CITY ADMINISTRATOR	110 5130-111	SALARIES OF REG EMPLOYEES	\$ 1,385.48
	110 5130-114	COMPENSATED ABSENCES	\$ 35.53
FINANCIAL ADMINISTRATION	110 5150-111	SALARIES OF REG EMPLOYEES	\$ 1,477.66
	110 5150-114	COMPENSATED ABSENCES	\$ 191.27
COMPUTER INFO SYSTEMS	110 5170-111	SALARIES OF REG EMPLOYEES	\$ 4,950.70
POLICE ADMINISTRATION	110 5211-111	SALARIES OF REG EMPLOYEES	\$ 13,752.85
CRIMINAL INVESTIGATION	110 5212-111	SALARIES OF REG EMPLOYEES	\$ 13,296.63
PATROL	110 5213-111	SALARIES OF REG EMPLOYEES	\$ 67,489.78
	110 5213-113	OVERTIME	\$ 1,376.95
	110 5213-114	COMPENSATED ABSENCES	\$ 17,938.10
K-9 SERVICE	110 5214-111	SALARIES OF REG EMPLOYEES	\$ 4,798.13
SCHOOL RESOURCE PROGRAM	110 5227-111	SALARIES OF REG EMPLOYEES	\$ 6,402.82
FIRE PROTECTION ADMIN	110 5241-111	SALARIES OF REG EMPLOYEES	\$ 56,307.46
	110 5241-113	OVERTIME	\$ 29,313.11
	110 5241-114	COMPENSATED ABSENCES	\$ 7,670.93
CODE ENFORCEMENT ADMIN	110 5261-111	SALARIES OF REG EMPLOYEES	\$ 2,376.97
	110 5261-114	COMPENSATED ABSENCES	\$ 57.69
PUBLIC WORKS ADMIN	110 5310-111	SALARIES OF REG EMPLOYEES	\$ 5,505.57
	110 5310-113	OVERTIME	\$ 9.49
	110 5310-114	COMPENSATED ABSENCES	\$ 268.48
STREETS	110 5320-111	SALARIES OF REG EMPLOYEES	\$ 8,501.46
	110 5320-113	OVERTIME	\$ 185.35
	110 5320-114	COMPENSATED ABSENCES	\$ 836.47
CUSTODIAL SERVICES	110 5381-111	SALARIES OF REG EMPLOYEES	\$ 2,149.81
	110 5381-114	COMPENSATED ABSENCES	\$ 55.12
PARK ADMINISTRATION	110 5511-111	SALARIES OF REG EMPLOYEES	\$ 6,118.25
	110 5511-114	COMPENSATED ABSENCES	\$ 1,133.10
LAKE MATTOON	110 5512-111	SALARIES OF REG EMPLOYEES	\$ 2,376.86
	110 5512-112	SALARIES OF TEMP EMPLOYEES	\$ 396.00
	110 5512-114	COMPENSATED ABSENCES	\$ 226.62
CEMETERY	110 5570-111	SALARIES OF REG EMPLOYEES	\$ 2,686.96
	110 5570-112	SALARIES OF TEMP EMPLOYEES	\$ 930.00
	110 5570-113	OVERTIME	\$ 572.72
		*** FUND 110 TOTALS ***	\$ 264,748.93
HOTEL TAX ADMINISTRATION	122 5653-111	SALARIES OF REG EMPLOYEES	\$ 2,143.59
	122 5653-112	SALARIES OF TEMP EMPLOYEES	\$ 570.56
	122 5653-114	COMPENSATED ABSENCES	\$ 288.73
		*** FUND 122 TOTALS ***	\$ 3,002.88

CITY OF MATTOON
 PAYROLL 4/2/2021
 3/13/2021-3/26/2021

WATER TREATMENT PLANT	211 5353-111	SALARIES OF REG EMPLOYEES	\$ 13,552.68
	211 5353-113	OVERTIME	\$ 1,252.55
	211 5353-114	COMPENSATED ABSENCES	\$ 1,171.75
WATER DISTRIBUTION	211 5354-111	SALARIES OF REG EMPLOYEES	\$ 8,251.45
	211 5354-113	OVERTIME	\$ 370.68
	211 5354-114	COMPENSATED ABSENCES	\$ 811.85
ACCOUNTING & COLLECTION	211 5355-111	SALARIES OF REG EMPLOYEES	\$ 5,640.16
	211 5355-113	OVERTIME	\$ 41.83
	211 5355-114	COMPENSATED ABSENCES	\$ 541.20
ADMINISTRATIVE & GENERAL	211 5356-111	SALARIES OF REG EMPLOYEES	\$ 8,851.24
	211 5356-113	OVERTIME	\$ 9.20
	211 5356-114	COMPENSATED ABSENCES	\$ 295.09
*** FUND 211 TOTALS ***			\$ 40,789.68
SANITARY SEWER MTCE & CLEAN	212 5342-111	SALARIES OF REG EMPLOYEES	\$ 8,251.45
	212 5342-113	OVERTIME	\$ 551.16
	212 5342-114	COMPENSATED ABSENCES	\$ 811.85
WASTEWATER TREATMENT PLANT	212 5344-111	SALARIES OF REG EMPLOYEES	\$ 7,981.02
	212 5344-114	COMPENSATED ABSENCES	\$ 932.43
ACCOUNTING & COLLECTION	212 5345-111	SALARIES OF REG EMPLOYEES	\$ 5,640.18
	212 5345-113	OVERTIME	\$ 41.83
	212 5345-114	COMPENSATED ABSENCES	\$ 541.23
ADMINISTRATIVE & GENERAL	212 5346-111	SALARIES OF REG EMPLOYEES	\$ 8,851.23
	212 5346-113	OVERTIME	\$ 9.20
	212 5346-114	COMPENSATED ABSENCES	\$ 295.09
*** FUND 212 TOTALS ***			\$ 33,906.67
*** GRAND TOTALS ***			\$ 342,448.16

CITY OF MATTOON
PAYROLL 4/2/2021
3/13/2021-3/26/2021

*** PAY CODE TOTALS ***

PAY CODE	NO OF TIMES	HOURS	AMOUNT
SALARY PAY	119	9,411.69	\$ 270,417.89
VACATION PAY	20	177.25	\$ 5,045.17
HOLIDAY PAY-REGULAR	23	99.4	\$ 2,802.89
VACATION PAY	3	120	\$ 3,406.10
SICK-FD UNION	3	72	\$ 2,053.95
OVERTIME PAY	27	816.25	\$ 32,703.87
SICK PAY-AFSCME	11	80.5	\$ 2,338.82
SICK-NON UNION	7	55.5	\$ 1,463.78
VACATION PAY OUT	1	431.25	\$ 17,219.38
SHIFT PAY	5	309	\$ 241.02
COMP EARNED	2	15.75	\$ -
SHIFT PAY	4	96	\$ 65.28
REGULAR PAY	10	245.5	\$ 3,659.81
STRAIGHT OT POLICE	2	35	\$ 1,030.20

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 110 CITY COUNCIL

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 3/17/2021 THRU 4/06/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002723	CENTRAL SERVICE CENTER	I-21-105	110 5110-829	VGT ALLOCATIO:	GUN RACK CUFF LOCKS	148190	4,400.00
						VENDOR 01-002723 TOTALS	4,400.00
01-004219	LEGACY ROOFING & RESTO	I-2021-974	110 5110-828	VGT ALLOCATIO:	LAWSON ROOF FINAL PA	148167	4,873.85
01-004219	LEGACY ROOFING & RESTO	I-202103198757	110 5110-828	VGT ALLOCATIO:	DOWN PYMT-LAWSON ROO	148130	3,249.23
						VENDOR 01-004219 TOTALS	8,123.08
01-018042	GALLS, LLC	I-017941593	110 5110-829	VGT ALLOCATIO:	RADIO POUCHES, OFFICE	148215	609.23
01-018042	GALLS, LLC	I-017949079	110 5110-829	VGT ALLOCATIO:	C-A-T HOLDERS	148215	135.65
						VENDOR 01-018042 TOTALS	744.88
01-019020	GLOBAL TECHNICAL SYSTE	I-103003272	110 5110-829	VGT ALLOCATIO:	MOBILE RADIOS	148216	4,942.00
01-019020	GLOBAL TECHNICAL SYSTE	I-103003301	110 5110-829	VGT ALLOCATIO:	RADIO INSTALL	148216	1,915.00
						VENDOR 01-019020 TOTALS	6,857.00
01-021348	LEE ENTERPRISES-CENTRA	I-102832-1	110 5110-827	VGT ALLOCATIO:	REMEDiate 513 & 517	148231	142.80
						VENDOR 01-021348 TOTALS	142.80
01-038082	OSKEE CREATIVE, LLC	I-675	110 5110-829	VGT ALLOCATIO:	SQUAD LETTERING	148245	475.00
						VENDOR 01-038082 TOTALS	475.00
						DEPARTMENT 110 CITY COUNCIL TOTAL:	20,742.76
01-021348	LEE ENTERPRISES-CENTRA	I-104268-1	110 5120-540	ADVERTISING :	BUDGET HEARING FY22	148231	114.24
						VENDOR 01-021348 TOTALS	114.24
01-024060	IL DEPT OF NATURAL RES	I-202103248778	110 5120-802	HUNTING/FISHI:	CITY CLERK FISHING L	002614	15.50
						VENDOR 01-024060 TOTALS	15.50
						DEPARTMENT 120 CITY CLERK TOTAL:	129.74

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 150 FINANCIAL ADMINISTRATION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 3/17/2021 THRU 4/06/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-000715	EASTERN IL UNIVERSITY	I-202103238769	110 5150-571	DUES & MEMBER:	WRIGHT DUES	148210	90.00
01-000715	EASTERN IL UNIVERSITY	I-202103238770	110 5150-571	DUES & MEMBER:	ALEXANDER DUES	148210	45.00
						VENDOR 01-000715 TOTALS	135.00
01-007885	COLES CO ANIMAL SHELTE	I-202103228758	110 5150-512	ANIMAL CONTRO:	1ST QTR 2021 ANIMAL	148198	6,859.13
						VENDOR 01-007885 TOTALS	6,859.13
						DEPARTMENT 150 FINANCIAL ADMINISTRATION TOTAL:	6,994.13
01-001286	ANCEL, GLINK, DIAMOND, I-	80720	110 5160-519	OTHER PROFESS:	LEGAL SERVICES	148183	30.43
						VENDOR 01-001286 TOTALS	30.43
01-003667	TAPELLA & EBERSPACHER	I-APRIL21-LEGALSERV	110 5160-519	OTHER PROFESS:	LEGAL SERVICES	148260	3,750.00
						VENDOR 01-003667 TOTALS	3,750.00
						DEPARTMENT 160 LEGAL SERVICES TOTAL:	3,780.43
01-001011	HEWLETT PACKARD ENTERP	I-60660696	110 5170-516	TECHNOLOGY SU:	HP SAN SUPPORT	148220	1,336.32
						VENDOR 01-001011 TOTALS	1,336.32
01-001620	VERIZON WIRELESS	I-9875591367	110 5170-533	CELLULAR PHON:	MOBILES	148159	113.00
						VENDOR 01-001620 TOTALS	113.00
01-003953	AMAZON CAPITAL SERVICE	C-1JHK-R7WY-PMNK	110 5170-316	TOOLS & EQUIP:	CREDIT MEMO	148180	4.38-
						VENDOR 01-003953 TOTALS	4.38-
01-023800	CONSOLIDATED COMMUNICA	I-202103178718	110 5170-854	WIDE AREA NET:	101-0937	002564	92.36
						VENDOR 01-023800 TOTALS	92.36
						DEPARTMENT 170 COMPUTER INFO SYSTEMS TOTAL:	1,537.30

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 211 POLICE ADMINISTRATION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 3/17/2021 THRU 4/06/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-000151	INDUSTRIAL ORGANIZATIO	I-C49720A	110 5211-519	OTHER PROFESS:	PD ENTRY LEVEL RECRU	148228	2,330.00
						VENDOR 01-000151 TOTALS	2,330.00
01-000720	CARDMEMBER SERVICES	I-202103198747	110 5211-550	PRINTING & BI:	POSITIVE PROMOTIONS	148127	53.93
01-000720	CARDMEMBER SERVICES	I-202103198747	110 5211-562	TRAVEL & TRAI:	SOUTHWEST	148127	371.94
01-000720	CARDMEMBER SERVICES	I-202103198747	110 5211-562	TRAVEL & TRAI:	SOUTHWEST	148127	633.92
01-000720	CARDMEMBER SERVICES	I-202103198747	110 5211-562	TRAVEL & TRAI:	COMEXPOSIUM	148127	795.00
01-000720	CARDMEMBER SERVICES	I-202103198747	110 5211-562	TRAVEL & TRAI:	DRURY HOTELS	148127	100.02
01-000720	CARDMEMBER SERVICES	I-202103198747	110 5211-319	MISCELLANEOUS:	COUNTY MARKET	148127	117.56
01-000720	CARDMEMBER SERVICES	I-202103198747	110 5211-562	TRAVEL & TRAI:	COMEXPOSIUM	148127	795.00
						VENDOR 01-000720 TOTALS	2,867.37
01-001620	VERIZON WIRELESS	I-9875591367	110 5211-533	CELLULAR PHON:	MOBILES	148159	792.14
01-001620	VERIZON WIRELESS	I-9875591367	110 5211-533	CELLULAR PHON:	MOBILES	148159	6.13
						VENDOR 01-001620 TOTALS	798.27
01-002503	IACP	I-202103248777	110 5211-571	DUES & MEMBER:	GAINES MEMBERSHIP	148158	190.00
						VENDOR 01-002503 TOTALS	190.00
01-002723	CENTRAL SERVICE CENTER	I-21-104	110 5211-535	RADIOS	: SQUAD RADIO REPAIRS	148190	1,138.90
						VENDOR 01-002723 TOTALS	1,138.90
01-002796	ALCOPRO, INC.	I-0244814-IN	110 5211-827	DUI/DRUG EXPE:	DRY GAS BOTTLE	148179	232.95
						VENDOR 01-002796 TOTALS	232.95
01-003345	PETER LUSK	I-202103318786	110 5211-562	TRAVEL & TRAI:	MEALS 3/1 TO 3/4	148233	49.58
						VENDOR 01-003345 TOTALS	49.58
01-003526	KIESLER'S POLICE SUPPL	I-IN162029	110 5211-825	SEIZURES/FORF:	3 TRIJICON MRO RED D	148166	1,246.56
						VENDOR 01-003526 TOTALS	1,246.56

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 211 POLICE ADMINISTRATION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 3/17/2021 THRU 4/06/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003762	XEROX FINANCIAL SERVIC	I-2530244	110 5211-814	PRINT/COPY MA:	XEROX LEASE & USE	148271	139.52
						VENDOR 01-003762 TOTALS	139.52
01-003888	PROVANTAGE LLC	I-8905920	110 5211-579	MISC OTHER PU:	PD VOIP NETWORKING-1	148131	1,155.37
01-003888	PROVANTAGE LLC	I-8908772	110 5211-579	MISC OTHER PU:	PD VOIP NETWORKING-2	148249	1,701.12
						VENDOR 01-003888 TOTALS	2,856.49
01-003941	UNIFORM DEN EAST, INC.	C-72102-80	110 5211-315	UNIFORMS & CL:	RETURN CARRIER	148264	104.95-
01-003941	UNIFORM DEN EAST, INC.	I-72694	110 5211-315	UNIFORMS & CL:	CARRIER	148264	118.41
						VENDOR 01-003941 TOTALS	13.46
01-004097	SAFE FLEET	I-38629	110 5211-535	RADIOS	: BODY WORN CAMERA	148253	489.00
						VENDOR 01-004097 TOTALS	489.00
01-004218	CITY OF CHARLESTON/GOV	I-000008	110 5211-579	MISC OTHER PU:	ANNUAL GOVTC MEMBER	148194	4,350.00
						VENDOR 01-004218 TOTALS	4,350.00
01-009057	TECHNOLOGY MANAGEMENT	I-T2121895	110 5211-537	I-WIN ACCESS :	COMM SVCS 2/2021	148261	501.97
						VENDOR 01-009057 TOTALS	501.97
01-019020	GLOBAL TECHNICAL SYSTE	I-103003272	110 5211-535	RADIOS	: MOBILE RADIOS	148216	6,745.00
						VENDOR 01-019020 TOTALS	6,745.00
01-037800	RAY O'HERRON CO	I-2092500-IN	110 5211-315	UNIFORMS & CL:	NAME BARS	148251	42.46
01-037800	RAY O'HERRON CO	I-2094295-IN	110 5211-579	MISC OTHER PU:	BADGES,TIE BARS,NAME	148251	1,514.40
01-037800	RAY O'HERRON CO	I-2094654-IN	110 5211-550	PRINTING & BI:	BADGE	148251	247.88
01-037800	RAY O'HERRON CO	I-2098468-IN	110 5211-315	UNIFORMS & CL:	BUTTON CAPS	148251	11.11
01-037800	RAY O'HERRON CO	I-2099248-IN	110 5211-579	MISC OTHER PU:	BADGES	148251	742.84
						VENDOR 01-037800 TOTALS	2,558.69

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 211 POLICE ADMINISTRATION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 3/17/2021 THRU 4/06/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-038400	PITNEY BOWES GLOBAL FI	I-3104660266	110 5211-531	POSTAGE	: POSTAGE MACHINE LEAS	148248	164.46
						VENDOR 01-038400 TOTALS	164.46
01-043522	STAPLES CREDIT PLAN	I-202103318793	110 5211-311	OFFICE SUPPLI:	BINDERS, PLATES, CORD	148170	73.20
						VENDOR 01-043522 TOTALS	73.20
01-045198	UNIVERSITY OF IL PAYME	I-UPI10283	110 5211-562	TRAVEL & TRAI:	POLICE FIREARM TRAIN	148266	1,146.00
						VENDOR 01-045198 TOTALS	1,146.00
						DEPARTMENT 211 POLICE ADMINISTRATION TOTAL:	27,891.42
01-001112	COLES CO CRIMESTOPPERS	I-202103238767	110 5212-579	MISC OTHER PU:	TIP SOFT SOFTWARE	148199	1,120.00
						VENDOR 01-001112 TOTALS	1,120.00
						DEPARTMENT 212 CRIMINAL INVESTIGATION TOTAL:	1,120.00
01-003663	ALBIN ANIMAL HOSPITAL	I-597167	110 5214-579	MISC OTHER PU:	BOARDING BANE	148178	38.40
						VENDOR 01-003663 TOTALS	38.40
						DEPARTMENT 214 K-9 SERVICE TOTAL:	38.40
01-003095	ADVANCE AUTO PARTS	I-202103238768	110 5223-319	MISCELLANEOUS:	CAR WIPES, PROTECTANT	148176	27.46
01-003095	ADVANCE AUTO PARTS	I-202103238768	110 5223-319	MISCELLANEOUS:	WINDSHIELD BLADES	148176	59.98
						VENDOR 01-003095 TOTALS	87.44
01-034603	MEARS AUTOMOTIVE, INC.	I-31382	110 5223-434	REPAIR OF VEH:	OIL CHANGE	148238	30.67
01-034603	MEARS AUTOMOTIVE, INC.	I-31384	110 5223-434	REPAIR OF VEH:	OIL CHANGE, TIRE REP	148238	54.20
01-034603	MEARS AUTOMOTIVE, INC.	I-31388	110 5223-434	REPAIR OF VEH:	OIL CHANGE, TIRE REP	148238	77.73
01-034603	MEARS AUTOMOTIVE, INC.	I-31390	110 5223-434	REPAIR OF VEH:	OIL CHANGE	148238	30.67
01-034603	MEARS AUTOMOTIVE, INC.	I-31392	110 5223-434	REPAIR OF VEH:	OIL CHANGE, TIRE REP	148238	60.71
01-034603	MEARS AUTOMOTIVE, INC.	I-31393	110 5223-434	REPAIR OF VEH:	OIL CHANGE	148238	45.62

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 223 AUTOMOTIVE SERVICES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 3/17/2021 THRU 4/06/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-034603	MEARS AUTOMOTIVE, INC.	I-31399	110 5223-434	REPAIR OF VEH:	TIRE REPAIRS	148238	30.04
01-034603	MEARS AUTOMOTIVE, INC.	I-31437	110 5223-434	REPAIR OF VEH:	OIL CHANGE	148238	45.62
01-034603	MEARS AUTOMOTIVE, INC.	I-31447	110 5223-434	REPAIR OF VEH:	SQUAD REPAIRS	148238	1,396.15
01-034603	MEARS AUTOMOTIVE, INC.	I-31470	110 5223-434	REPAIR OF VEH:	SQUAD REPAIR	148238	252.80
						VENDOR 01-034603 TOTALS	2,024.21
01-038375	DAN PILSON AUTO CENTER	I-676728	110 5223-434	REPAIR OF VEH:	SQUAD REPAIRS	148205	367.08
						VENDOR 01-038375 TOTALS	367.08
01-041000	SECRETARY OF STATE	I-202103248774	110 5223-319	MISCELLANEOUS:	RENEW STICKER	002615	151.00
01-041000	SECRETARY OF STATE	I-202103248775	110 5223-319	MISCELLANEOUS:	RENEW STICKER	002616	151.00
01-041000	SECRETARY OF STATE	I-202103318791	110 5223-319	MISCELLANEOUS:	TITLE FOR 2L15	148168	150.00
01-041000	SECRETARY OF STATE	I-202103318792	110 5223-319	MISCELLANEOUS:	TITLE & REG FOR 2S21	148169	301.00
						VENDOR 01-041000 TOTALS	753.00
						DEPARTMENT 223 AUTOMOTIVE SERVICES TOTAL:	3,231.73
01-001070	AMEREN ILLINOIS	I-202103178676	110 5224-321	UTILITIES	: 1700 WABASH	002537	1,510.51
01-001070	AMEREN ILLINOIS	I-202103178681	110 5224-321	UTILITIES	: 620 S 12TH	002542	44.94
						VENDOR 01-001070 TOTALS	1,555.45
01-001626	CK POWER	I-SVI096141	110 5224-432	REPAIR OF BUI:	GENERATOR INSPECTION	148195	556.00
						VENDOR 01-001626 TOTALS	556.00
01-003095	ADVANCE AUTO PARTS	I-202103238768	110 5224-316	TOOLS & EQUIP:	V BELT	148176	10.99
01-003095	ADVANCE AUTO PARTS	I-202103238768	110 5224-432	REPAIR OF BUI:	BELT	148176	5.79
						VENDOR 01-003095 TOTALS	16.78
01-003557	SYMMETRY ENERGY SOLUTI	I-9957034	110 5224-321	UTILITIES	: 1700 WABASH	148259	692.16
						VENDOR 01-003557 TOTALS	692.16

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 224 POLICE BUILDINGS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 3/17/2021 THRU 4/06/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003943	FESSI	I-E115011	110 5224-439	OTHER REPAIR :	EXTINGUISHER MNTCE	148213	157.85
						VENDOR 01-003943 TOTALS	157.85
01-008600	COLES MOULTRIE ELECTRI	I-202103188740	110 5224-321	UTILITIES :	PISTOL RANGE	002562	149.96
						VENDOR 01-008600 TOTALS	149.96
01-016000	JOHN DEERE FINANCIAL	I-202103318789	110 5224-316	TOOLS & EQUIP:	STEEL JACK,BLEACH,BA	148229	113.26
						VENDOR 01-016000 TOTALS	113.26
01-020975	HEART TECHNOLOGIES INC	I-41832	110 5224-432	REPAIR OF BUI:	PD KEYSKAN LICENSE	148219	289.80
						VENDOR 01-020975 TOTALS	289.80
01-033800	MATTOON WATER DEPT	I-202103178734	110 5224-321	UTILITIES :	1710 WABASH	002580	401.25
01-033800	MATTOON WATER DEPT	I-202103178735	110 5224-321	UTILITIES :	221 S 17TH	002581	60.94
						VENDOR 01-033800 TOTALS	462.19
01-039950	RAWLINGS ELECTRIC MOTO	I-21904	110 5224-432	REPAIR OF BUI:	BLOWER MOTOR REPAIRS	148250	67.50
						VENDOR 01-039950 TOTALS	67.50
DEPARTMENT 224 POLICE BUILDINGS						TOTAL:	4,060.95
01-000720	CARDMEMBER SERVICES	I-202103198747	110 5241-319	MISCELLANEOUS:	JOANN	148127	9.98
01-000720	CARDMEMBER SERVICES	I-202103198747	110 5241-319	MISCELLANEOUS:	DAISY LANE	148127	11.96
01-000720	CARDMEMBER SERVICES	I-202103198747	110 5241-319	MISCELLANEOUS:	MCFARLAND STEEL	148127	18.55
01-000720	CARDMEMBER SERVICES	I-202103198747	110 5241-315	UNIFORMS & CL:	THE FIRE STORE	148127	1,812.61
01-000720	CARDMEMBER SERVICES	I-202103198747	110 5241-562	TRAVEL & TRAI:	GEFEN PROPERTY	148127	999.59
01-000720	CARDMEMBER SERVICES	I-202103198747	110 5241-319	MISCELLANEOUS:	AMAZON	148127	19.98
						VENDOR 01-000720 TOTALS	2,872.67
01-001070	AMEREN ILLINOIS	I-202103178675	110 5241-321	UTILITIES :	2700 MARSHALL AVE ST	002536	107.74
01-001070	AMEREN ILLINOIS	I-202103178686	110 5241-321	UTILITIES :	1801 PRAIRIE	002546	101.29
						VENDOR 01-001070 TOTALS	209.03

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 241 FIRE PROTECTION ADMIN.

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 3/17/2021 THRU 4/06/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001620	VERIZON WIRELESS	I-9875591367	110 5241-532	TELEPHONE	: MOBILES	148159	216.06
						VENDOR 01-001620 TOTALS	216.06
01-003351	CFS INSPECTIONS	I-2021MY0051	110 5241-434	REPAIR OF VEH:	155 FEET OF GROUND L	148191	850.00
						VENDOR 01-003351 TOTALS	850.00
01-003557	SYMMETRY ENERGY SOLUTI	I-9957034	110 5241-321	UTILITIES	: 2700 MARSHALL AVE	148259	85.25
01-003557	SYMMETRY ENERGY SOLUTI	I-9957034	110 5241-321	UTILITIES	: 1801 PRAIRIE	148259	63.39
						VENDOR 01-003557 TOTALS	148.64
01-003762	XEROX FINANCIAL SERVIC	I-2540016	110 5241-814	PRINT/COPY MA:	LEASE PAYMENT	148132	33.74
						VENDOR 01-003762 TOTALS	33.74
01-003953	AMAZON CAPITAL SERVICE	I-1RGW-MMNT-XP6Y	110 5241-316	TOOLS & EQUIP:	AIR FILTER CARTRIDGE	002620	24.21
						VENDOR 01-003953 TOTALS	24.21
01-004096	MACQUEEN EMERGENCY	I-P07363	110 5241-318	VEHICLE PARTS:	EXHAUST SLEEVE	148234	343.86
						VENDOR 01-004096 TOTALS	343.86
01-016000	JOHN DEERE FINANCIAL	I-202103198748	110 5241-319	MISCELLANEOUS:	ICE MELT	148128	31.96
01-016000	JOHN DEERE FINANCIAL	I-202103198748	110 5241-433	REPAIR OF MAC:	SPARK PLUG,AIR FILTE	148128	10.98
						VENDOR 01-016000 TOTALS	42.94
01-033800	MATTOON WATER DEPT	I-202103188741	110 5241-321	UTILITIES	: 2700 MARSHALL	002586	30.22
						VENDOR 01-033800 TOTALS	30.22
01-040451	S & S SERVICE CO	I-72952	110 5241-434	REPAIR OF VEH:	E25 REPAIRS	148252	5,671.43
						VENDOR 01-040451 TOTALS	5,671.43

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 241 FIRE PROTECTION ADMIN.

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 3/17/2021 THRU 4/06/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-040476	SCHAEFFER MFG CO	I-KSZ1087-INV1	110 5241-434	REPAIR OF VEH:	OIL	148256	1,098.35
					VENDOR 01-040476	TOTALS	1,098.35
01-043202	SPECTRUM PRINTING	I-I-148	110 5241-311	OFFICE SUPPLI:	BUSINESS CARDS	148257	97.80
					VENDOR 01-043202	TOTALS	97.80
				DEPARTMENT 241	FIRE PROTECTION ADMIN.	TOTAL:	11,638.95
01-023800	CONSOLIDATED COMMUNICA	I-202103178720	110 5261-532	TELEPHONE	: 234-7367	002566	235.14
					VENDOR 01-023800	TOTALS	235.14
				DEPARTMENT 261	COMMUNITY DEVELOPMENT	TOTAL:	235.14
01-000061	HOME DEPOT	I-202103318788	110 5310-311	OFFICE SUPPLI:	BATTERIES	148221	8.48
					VENDOR 01-000061	TOTALS	8.48
01-000720	CARDMEMBER SERVICES	I-202103198747	110 5310-511	PLANNING & DE:	US FEDERAL CONTRACTO	148127	399.33
					VENDOR 01-000720	TOTALS	399.33
01-001620	VERIZON WIRELESS	I-9875591367	110 5310-533	CELLULAR PHON:	MOBILES	148159	56.24
					VENDOR 01-001620	TOTALS	56.24
01-003488	SSC SERVICES, INC.	I-8123	110 5310-460	OTHER PROFESS:	JANITORIAL SERVIES	148258	66.00
01-003488	SSC SERVICES, INC.	I-8128	110 5310-460	OTHER PROFESS:	JANITORIAL SERVICES	148258	66.00
					VENDOR 01-003488	TOTALS	132.00
01-010118	CRITES TITLE COMPANY	I-2103085-1	110 5310-511	PLANNING & DE:	TITLE SEARCH 1220 RI	148203	553.00
					VENDOR 01-010118	TOTALS	553.00

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 310 PUBLIC WORKS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 3/17/2021 THRU 4/06/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-039210	ADVANCED DISPOSAL	I-F50000649589	110 5310-421	DISPOSAL SERV:	TRASH SERVICES	002503	1,708.72
01-039210	ADVANCED DISPOSAL	I-F50000650195	110 5310-421	DISPOSAL SERV:	TRASH SERVICES	002503	210.06
						VENDOR 01-039210 TOTALS	1,918.78
						DEPARTMENT 310 PUBLIC WORKS TOTAL:	3,067.83
01-001070	AMEREN ILLINOIS	I-202103178664	110 5320-321	UTILITIES	: 420 N LOGAN	002525	92.74
01-001070	AMEREN ILLINOIS	I-202103178678	110 5320-321	UTILITIES	: 401 DEWITT AVE EAST	002539	179.38
						VENDOR 01-001070 TOTALS	272.12
01-001160	OLMSTED BROTHERS INSUL	I-12209	110 5320-439	OTHER REPAIR	: CAMERA REPAIRS	148244	180.00
						VENDOR 01-001160 TOTALS	180.00
01-001213	DIESEL SPEED REPAIR, I	I-18553	110 5320-434	REPAIR OF VEH:	REPLACE LIGHTING SYS	148208	130.05
						VENDOR 01-001213 TOTALS	130.05
01-001562	MARTIN EQUIPMENT OF IL	I-542941	110 5320-434	REPAIR OF VEH:	JOHN DEERE REPAIRS	148235	275.58
						VENDOR 01-001562 TOTALS	275.58
01-002541	MLB OUTDOOR PRODUCTS	I-48112	110 5320-316	TOOLS & EQUIP:	CHAIN FOR SAW	148242	30.99
						VENDOR 01-002541 TOTALS	30.99
01-002990	CINTAS	I-5056178266	110 5320-313	MEDICAL & SAF:	MEDICAL SUPPLIES	148192	21.19
						VENDOR 01-002990 TOTALS	21.19
01-003206	BIRKEYS	I-W28794	110 5320-433	REPAIR OF MAC:	CASE LOADER REPAIRS	148186	934.76
01-003206	BIRKEYS	I-W28804	110 5320-434	REPAIR OF VEH:	CASE LOADER REPAIRS	148186	154.69
01-003206	BIRKEYS	I-W28808	110 5320-433	REPAIR OF MAC:	CASE LOADER REPAIRS	148186	738.01
01-003206	BIRKEYS	I-W28822	110 5320-434	REPAIR OF VEH:	CASE LOADER REPAIRS	148186	2,224.30
01-003206	BIRKEYS	I-W28922	110 5320-434	REPAIR OF VEH:	WHEEL LOADER REPAIRS	148186	233.00
01-003206	BIRKEYS	I-W28960	110 5320-434	REPAIR OF VEH:	LOADER REPAIRS	148186	495.17
						VENDOR 01-003206 TOTALS	4,779.93

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 320 STREETS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 3/17/2021 THRU 4/06/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003557	SYMMETRY ENERGY SOLUTI	I-9957034	110 5320-321	UTILITIES	: 401 DEWITT	148259	236.36
						VENDOR 01-003557 TOTALS	236.36
01-016140	FASTENAL COMPANY	I-ILMAT147890	110 5320-316	TOOLS & EQUIP:	TOWELS	148212	55.02
01-016140	FASTENAL COMPANY	I-ILMAT147964	110 5320-316	TOOLS & EQUIP:	SOCKET SET	148212	64.73
						VENDOR 01-016140 TOTALS	119.75
01-025600	ILMO PRODUCTS COMPANY	I-01189242	110 5320-440	RENTALS	: CYLINDER RENTAL	148224	8.60
						VENDOR 01-025600 TOTALS	8.60
01-033800	MATTOON WATER DEPT	I-202103178727	110 5320-321	UTILITIES	: 401 DEWITT AVE EAST	002573	45.95
01-033800	MATTOON WATER DEPT	I-202103178736	110 5320-321	UTILITIES	: 420 N LOGAN	002582	32.16
						VENDOR 01-033800 TOTALS	78.11
01-036010	MIKE MORRIS TOOL SALES	I-03192145874	110 5320-316	TOOLS & EQUIP:	MIKE MORRIS TOOL SAL	148240	183.00
						VENDOR 01-036010 TOTALS	183.00
01-039210	ADVANCED DISPOSAL	I-F50000651118	110 5320-460	OTHER PROP MA:	TRASH SERVICES	002503	90.68
						VENDOR 01-039210 TOTALS	90.68
01-040467	SAFETY COMPLIANCE	I-33818	110 5320-313	MEDICAL & SAF:	FACESHIELDS	148254	25.00
						VENDOR 01-040467 TOTALS	25.00
01-044325	TERMINIX	I-553426	110 5320-460	OTHER PROP MA:	PEST CONTROL	148262	31.66
						VENDOR 01-044325 TOTALS	31.66
						DEPARTMENT 320 STREETS TOTAL:	6,463.02
01-001070	AMEREN ILLINOIS	I-202103178658	110 5381-321	UTILITIES	: 1718 B'DWAY UNIT B	002521	110.74

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 381 CUSTODIAL SERVICES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 3/17/2021 THRU 4/06/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001070	AMEREN ILLINOIS	I-202103178659	110 5381-321	UTILITIES	: 1701 B'DWAY	002522	61.34
01-001070	AMEREN ILLINOIS	I-202103178669	110 5381-321	UTILITIES	: 1701 WABASH	002530	258.90
01-001070	AMEREN ILLINOIS	I-202103178673	110 5381-321	UTILITIES	: 208 N 19TH	002534	972.27
						VENDOR 01-001070 TOTALS	1,403.25
01-003488	SSC SERVICES, INC.	I-8123	110 5381-460	OTHER PROP MA:	JANITORIAL SERVIES	148258	268.00
01-003488	SSC SERVICES, INC.	I-8128	110 5381-460	OTHER PROP MA:	JANITORIAL SERVICES	148258	268.00
						VENDOR 01-003488 TOTALS	536.00
01-003557	SYMMETRY ENERGY SOLUTI	I-9957034	110 5381-321	UTILITIES	: 1701 WABASH	148259	342.37
01-003557	SYMMETRY ENERGY SOLUTI	I-9957034	110 5381-321	UTILITIES	: 208 N 19TH	148259	1,440.16
						VENDOR 01-003557 TOTALS	1,782.53
01-003943	FESSI	I-E114981	110 5381-460	OTHER PROP MA:	EXTINGUISHER MNTCE	148213	44.57
						VENDOR 01-003943 TOTALS	44.57
01-023800	CONSOLIDATED COMMUNICA	I-202103318784	110 5381-532	TELEPHONE	: 235-5622	002622	164.73
01-023800	CONSOLIDATED COMMUNICA	I-202103318785	110 5381-532	TELEPHONE	: 234-7376	002623	54.90
						VENDOR 01-023800 TOTALS	219.63
01-031000	LORENZ SUPPLY CO.	I-545622	110 5381-312	CLEANING SUPP:	SOAP,LINERS,TOWELS	148232	276.79
						VENDOR 01-031000 TOTALS	276.79
01-033800	MATTOON WATER DEPT	I-202103178737	110 5381-321	UTILITIES	: 1701 B'DWAY	002583	7.57
01-033800	MATTOON WATER DEPT	I-202103178738	110 5381-321	UTILITIES	: 1701 WABASH	002584	21.35
						VENDOR 01-033800 TOTALS	28.92
01-035600	KONE INC	I-959798691	110 5381-435	ELEVATOR SERV:	ELEV MNTCE 3/2021	148230	496.35
01-035600	KONE INC	I-959798692	110 5381-435	ELEVATOR SERV:	ELEV MNTCE 3/2021	148230	158.96
						VENDOR 01-035600 TOTALS	655.31

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 381 CUSTODIAL SERVICES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 3/17/2021 THRU 4/06/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-044325	TERMINIX	I-553352	110 5381-460	OTHER PROP MA:	PEST CONTROL	148262	65.00
						VENDOR 01-044325 TOTALS	65.00
						DEPARTMENT 381 CUSTODIAL SERVICES TOTAL:	5,012.00
01-000061	HOME DEPOT	I-202103318788	110 5511-319	MISCELLANEOUS:	BOLTS	148221	80.04
						VENDOR 01-000061 TOTALS	80.04
01-001070	AMEREN ILLINOIS	I-202103178642	110 5511-321	UTILITIES	: 500 B'DWAY	002505	199.86
01-001070	AMEREN ILLINOIS	I-202103178643	110 5511-321	UTILITIES	: 1200 CHAMPAIGN	002506	25.92
01-001070	AMEREN ILLINOIS	I-202103178662	110 5511-321	UTILITIES	: 500 B'DWAY	002523	193.41
01-001070	AMEREN ILLINOIS	I-202103178663	110 5511-321	UTILITIES	: 212 N 12TH	002524	37.04
01-001070	AMEREN ILLINOIS	I-202103178668	110 5511-321	UTILITIES	: 500 B'DWAY	002529	30.46
01-001070	AMEREN ILLINOIS	I-202103178672	110 5511-321	UTILITIES	: 212 N 12TH	002533	299.21
01-001070	AMEREN ILLINOIS	I-202103178689	110 5511-321	UTILITIES	: 500 B'DWAY	002549	91.67
01-001070	AMEREN ILLINOIS	I-202103178692	110 5511-321	UTILITIES	: 500 B'DWAY	002552	139.80
						VENDOR 01-001070 TOTALS	1,017.37
01-001620	VERIZON WIRELESS	I-9875591367	110 5511-533	CELLULAR PHON:	MOBILES	148159	87.65
						VENDOR 01-001620 TOTALS	87.65
01-002958	BATTERY SPECIALISTS, I	I-179017	110 5511-434	REPAIR OF VEH:	BATTERY SPECIALISTS,	148185	179.90
						VENDOR 01-002958 TOTALS	179.90
01-003557	SYMMETRY ENERGY SOLUTI	I-9957034	110 5511-321	UTILITIES	: 212 N 12TH	148259	394.96
01-003557	SYMMETRY ENERGY SOLUTI	I-9957034	110 5511-321	UTILITIES	: 500 B'DWAY	148259	206.17
01-003557	SYMMETRY ENERGY SOLUTI	I-9957034	110 5511-321	UTILITIES	: 500 BROADWAY	148259	74.32
01-003557	SYMMETRY ENERGY SOLUTI	I-9957034	110 5511-321	UTILITIES	: 500 B'DWAY	148259	152.17
						VENDOR 01-003557 TOTALS	827.62
01-011600	DEBUHR'S SEED STORE	I-40620	110 5511-319	MISCELLANEOUS:	ROOT KILLER	148206	31.98
						VENDOR 01-011600 TOTALS	31.98

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 511 PARKS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 3/17/2021 THRU 4/06/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-016000	JOHN DEERE FINANCIAL	I-202103318787	110 5511-319	MISCELLANEOUS:	OIL	148229	6.38
01-016000	JOHN DEERE FINANCIAL	I-202103318787	110 5511-319	MISCELLANEOUS:	TRASH BARRELLS	148229	249.90
						VENDOR 01-016000 TOTALS	256.28
01-020803	HARRELSON PLUMBING & H	I-M1110	110 5511-440	RENTALS	: POTTY RENTAL	148217	90.00
01-020803	HARRELSON PLUMBING & H	I-M1113	110 5511-440	RENTALS	: POTTY RENTAL	148217	90.00
						VENDOR 01-020803 TOTALS	180.00
01-031000	LORENZ SUPPLY CO.	I-545441	110 5511-319	MISCELLANEOUS:	LINERS	148232	286.00
						VENDOR 01-031000 TOTALS	286.00
01-033800	MATTOON WATER DEPT	I-202103178721	110 5511-321	UTILITIES	: 500 B'DWAY	002567	17.02
01-033800	MATTOON WATER DEPT	I-202103178722	110 5511-321	UTILITIES	: 500 B'DWAY	002568	17.02
01-033800	MATTOON WATER DEPT	I-202103178723	110 5511-321	UTILITIES	: 500 B'DWAY	002569	9.44
01-033800	MATTOON WATER DEPT	I-202103178732	110 5511-321	UTILITIES	: 212 N 12TH	002578	9.44
01-033800	MATTOON WATER DEPT	I-202103178733	110 5511-321	UTILITIES	: 418 RICHMOND	002579	17.02
						VENDOR 01-033800 TOTALS	69.94
DEPARTMENT 511 PARKS						TOTAL:	3,016.78
01-000061	HOME DEPOT	I-202103318788	110 5512-319	MISCELLANEOUS:	PIPE STRAPS, VALVES, A	148221	137.02
01-000061	HOME DEPOT	I-202103318788	110 5512-319	MISCELLANEOUS:	PIPE, VALVES, CLIPS	148221	192.49
						VENDOR 01-000061 TOTALS	329.51
01-000481	PANA WHOLESale BAIT CO	I-2680925	110 5512-317	CONCESSION &	: CONCESSIONS	148246	429.20
01-000481	PANA WHOLESale BAIT CO	I-2681198	110 5512-317	CONCESSION &	: CONCESSIONS	148246	899.19
01-000481	PANA WHOLESale BAIT CO	I-2681375	110 5512-317	CONCESSION &	: CONCESSIONS	148246	166.50
01-000481	PANA WHOLESale BAIT CO	I-2682212	110 5512-317	CONCESSION &	: CONCESSIONS	148246	487.10
						VENDOR 01-000481 TOTALS	1,981.99
01-001620	VERIZON WIRELESS	I-9875591367	110 5512-533	CELLULAR PHON:	MOBILES	148159	59.58
						VENDOR 01-001620 TOTALS	59.58

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 512 LAKE MATTOON

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 3/17/2021 THRU 4/06/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001648	CENTRAL CIGAR-CANDY CO	I-651928	110 5512-317	CONCESSION &	CONCESSIONS	148189	524.50
					VENDOR 01-001648 TOTALS		524.50
01-003206	BIRKEYS	I-P28530	110 5512-433	REPAIR OF MAC:	HOSE,CLAMPS	148186	85.16
					VENDOR 01-003206 TOTALS		85.16
01-003527	INB	I-202103238763	110 5512-311	OFFICE SUPPLI:	EPAY FEES 2/2021	148226	11.98
					VENDOR 01-003527 TOTALS		11.98
01-012025	DETECTION SECURITY CO	I-174345	110 5512-576	SECURITY SERV:	MARINA SECURITY	148207	47.00
					VENDOR 01-012025 TOTALS		47.00
01-016000	JOHN DEERE FINANCIAL	I-202103318787	110 5512-319	MISCELLANEOUS:	WD-40,FASTENERS	148229	23.73
					VENDOR 01-016000 TOTALS		23.73
01-020803	HARRELSON PLUMBING & H	I-M1114	110 5512-440	RENTALS	: POTTY RENTAL	148217	90.00
					VENDOR 01-020803 TOTALS		90.00
01-024060	IL DEPT OF NATURAL RES	I-202103318790	110 5512-802	HUNTING/FISHI:	LAKE HUNTING & FISHI	002625	567.50
					VENDOR 01-024060 TOTALS		567.50
01-030065	LAKE MATTOON PUBLIC WA	I-202103198752	110 5512-321	UTILITIES	: 3586 975 NORTH RD	148129	18.00
01-030065	LAKE MATTOON PUBLIC WA	I-202103198753	110 5512-321	UTILITIES	: 2 CO RD 1200 NORTH R	148129	18.00
01-030065	LAKE MATTOON PUBLIC WA	I-202103198754	110 5512-321	UTILITIES	: 1298 CO RD 000 EAST	148129	18.00
01-030065	LAKE MATTOON PUBLIC WA	I-202103198755	110 5512-321	UTILITIES	: 1296 CO RD 000 EAST	148129	18.00
01-030065	LAKE MATTOON PUBLIC WA	I-202103198756	110 5512-321	UTILITIES	: 1290 CO RD 000 EAST	148129	27.10
					VENDOR 01-030065 TOTALS		99.10
01-041755	SHELBY ELECTRIC COOPER	I-202103188742	110 5512-321	UTILITIES	: RESTROOMS	002587	72.44
01-041755	SHELBY ELECTRIC COOPER	I-202103188743	110 5512-321	UTILITIES	: HUFFMANS	002588	163.79

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 512 LAKE MATTOON

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 3/17/2021 THRU 4/06/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-041755	SHELBY ELECTRIC COOPER	I-202103188744	110 5512-321	UTILITIES	: MARINA	002589	278.83
01-041755	SHELBY ELECTRIC COOPER	I-202103188745	110 5512-321	UTILITIES	: CAMPGROUND	002590	162.90
						VENDOR 01-041755 TOTALS	677.96
DEPARTMENT 512 LAKE MATTOON							TOTAL: 4,498.01
01-001070	AMEREN ILLINOIS	I-202103178644	110 5551-321	UTILITIES	: 221 SHELBY	002507	40.26
01-001070	AMEREN ILLINOIS	I-202103178645	110 5551-321	UTILITIES	: 311 N 6TH	002508	31.49
01-001070	AMEREN ILLINOIS	I-202103178646	110 5551-321	UTILITIES	: 312 N 10TH	002509	27.09
01-001070	AMEREN ILLINOIS	I-202103178647	110 5551-321	UTILITIES	: 421 SHELBY	002510	180.05
01-001070	AMEREN ILLINOIS	I-202103178648	110 5551-321	UTILITIES	: 312 N 10TH	002511	44.40
01-001070	AMEREN ILLINOIS	I-202103178649	110 5551-321	UTILITIES	: 311 N 6TH	002512	79.06
01-001070	AMEREN ILLINOIS	I-202103178666	110 5551-321	UTILITIES	: 632 S 14TH	002527	57.41
01-001070	AMEREN ILLINOIS	I-202103178680	110 5551-321	UTILITIES	: 1 S 22ND	002541	27.09
						VENDOR 01-001070 TOTALS	486.85
01-003799	INDUSTRIAL CABLE TIE	I-53907	110 5551-319	MISCELLANEOUS:	NETTING TIES	148227	339.90
						VENDOR 01-003799 TOTALS	339.90
01-020803	HARRELSON PLUMBING & H	I-M1111	110 5551-440	RENTALS	: POTTY RENTAL	148217	90.00
01-020803	HARRELSON PLUMBING & H	I-M1112	110 5551-440	RENTALS	: POTTY RENTAL	148217	90.00
						VENDOR 01-020803 TOTALS	180.00
01-033800	MATTOON WATER DEPT	I-202103178724	110 5551-321	UTILITIES	: 301 RICHMOND	002570	15.19
01-033800	MATTOON WATER DEPT	I-202103178725	110 5551-321	UTILITIES	: 305 RICHMOND	002571	15.15
01-033800	MATTOON WATER DEPT	I-202103178726	110 5551-321	UTILITIES	: 307 RICHMOND	002572	15.15
01-033800	MATTOON WATER DEPT	I-202103178728	110 5551-321	UTILITIES	: 801 SHELBY	002574	32.16
01-033800	MATTOON WATER DEPT	I-202103178729	110 5551-321	UTILITIES	: 713 SHELBY	002575	32.16
01-033800	MATTOON WATER DEPT	I-202103178730	110 5551-321	UTILITIES	: 421 SHELBY	002576	17.02
01-033800	MATTOON WATER DEPT	I-202103178731	110 5551-321	UTILITIES	: 421 SHELBY	002577	30.29
01-033800	MATTOON WATER DEPT	I-202103178739	110 5551-321	UTILITIES	: BASEBALL DIAMOND	002585	32.16
						VENDOR 01-033800 TOTALS	189.28
DEPARTMENT 551 SPORTS FACILITIES							TOTAL: 1,196.03

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 570 DODGE GROVE CEMETERY

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 3/17/2021 THRU 4/06/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001070	AMEREN ILLINOIS	I-202103178641	110 5570-321	UTILITIES	: 917 N 22ND	002504	147.34
01-001070	AMEREN ILLINOIS	I-202103178665	110 5570-321	UTILITIES	: 917 N 22ND	002526	14.89
						VENDOR 01-001070 TOTALS	162.23
01-001620	VERIZON WIRELESS	I-9875591367	110 5570-533	CELLULAR PHON:	MOBILES	148159	49.58
						VENDOR 01-001620 TOTALS	49.58
01-003557	SYMMETRY ENERGY SOLUTI	I-9957034	110 5570-321	UTILITIES	: 917 N 22ND	148259	79.84
						VENDOR 01-003557 TOTALS	79.84
01-037050	NIEMEYER REPAIR SERVIC	I-111036	110 5570-433	REPAIR OF MAC:	MOWER REPAIRS	148243	614.08
						VENDOR 01-037050 TOTALS	614.08
						DEPARTMENT 570 DODGE GROVE CEMETERY TOTAL:	905.73
						VENDOR SET 110 GENERAL FUND TOTAL:	105,560.35

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 122 HOTEL TAX FUND

DEPARTMENT: 653 HOTEL TAX ADMINISTRATION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 3/17/2021 THRU 4/06/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-000720	CARDMEMBER SERVICES	I-202103198747	122 5653-540	ADVERTISING	: GO DADDY	148127	158.17
						VENDOR 01-000720 TOTALS	158.17
01-001070	AMEREN ILLINOIS	I-202103178650	122 5653-321	NATURAL GAS &	: 4219 DEWITT WELCOME	002513	30.62
01-001070	AMEREN ILLINOIS	I-202103178654	122 5653-321	NATURAL GAS &	: 3901 MARSHALL WELCOM	002517	27.09
01-001070	AMEREN ILLINOIS	I-202103178657	122 5653-321	NATURAL GAS &	: 1718 B'DWAY UNIT C	002520	41.17
						VENDOR 01-001070 TOTALS	98.88
01-008600	COLES MOULTRIE ELECTRI	I-202103178695	122 5653-321	NATURAL GAS &	: WELCOME SIGN	002554	38.58
						VENDOR 01-008600 TOTALS	38.58
01-023800	CONSOLIDATED COMMUNICA	I-202103178719	122 5653-532	TELEPHONE	: 258-6286	002565	568.19
						VENDOR 01-023800 TOTALS	568.19
						DEPARTMENT 653 HOTEL TAX ADMINISTRATION TOTAL:	863.82
						VENDOR SET 122 HOTEL TAX FUND TOTAL:	863.82

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 124 MOBILE EQUIPMENT FUND

DEPARTMENT: 223 POLICE VEHICLES & MACHINE

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 3/17/2021 THRU 4/06/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-038375	DAN PILSON AUTO CENTER	I-202103248772	124 5223-742	POLICE VEHICL:	2020 FORD EXPLORER	148157	37,482.00
01-038375	DAN PILSON AUTO CENTER	I-202103248773	124 5223-742	POLICE VEHICL:	2020 FORD FUSION	148160	19,923.00
						VENDOR 01-038375 TOTALS	57,405.00
						DEPARTMENT 223 POLICE VEHICLES & MACHINETOTAL:	57,405.00
01-003748	MORROW BROTHERS FORD,	I-202103178639	124 5241-742	FIRE VEHICLES:	2021 FORD EXPLORER	148125	35,580.00
						VENDOR 01-003748 TOTALS	35,580.00
						DEPARTMENT 241 FIRE VEHICLES & MACHINERYTOTAL:	35,580.00
						VENDOR SET 124 MOBILE EQUIPMENT FUND TOTAL:	92,985.00

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 125 INSURANCE & TORT JDGMNT

DEPARTMENT: 150 FINANCIAL ADMINISTRATION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 3/17/2021 THRU 4/06/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-012500	IL DEPT OF EMPLOYMENT	I-202103238765	125 5150-240	UNEMPLOYMENT	: 1ST QTR UNEMPLOYMENT	002624	10,117.62
						VENDOR 01-012500 TOTALS	10,117.62
01-023915	IL COUNTIES RISK MANAG	I-27191	125 5150-250	WORKERS' COMP:	WORKERS COMP PREMIUM	148223	60,939.63
01-023915	IL COUNTIES RISK MANAG	I-27240	125 5150-523	PROPERTY & CA:	PROPERTY & LIABILITY	148223	38,466.25
						VENDOR 01-023915 TOTALS	99,405.88
01-040463	SARAH BUSH LINCOLN HEA	I-4098144	125 5150-519	OTHER PROFESS:	DRUG SCREEN	148255	35.00
						VENDOR 01-040463 TOTALS	35.00
						DEPARTMENT 150 FINANCIAL ADMINISTRATION TOTAL:	109,558.50
						VENDOR SET 125 INSURANCE & TORT JDGMNT TOTAL:	109,558.50

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 128 MIDTOWN TIF FUND

DEPARTMENT: 604 MIDTOWN TIF DISTRICT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 3/17/2021 THRU 4/06/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-021348	LEE ENTERPRISES-CENTRA	I-103412-1	128 5604-900	PARKS	: TAXI STAND DEMO NOTI	148231	32.20
						VENDOR 01-021348 TOTALS	32.20
						DEPARTMENT 604 MIDTOWN TIF DISTRICT TOTAL:	32.20
						VENDOR SET 128 MIDTOWN TIF FUND TOTAL:	32.20

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 130 CAPITAL PROJECT FUND

DEPARTMENT: 321 STREETS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 3/17/2021 THRU 4/06/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-000720	CARDMEMBER SERVICES	I-202103198747	130 5321-730	IMPROVEMENTS :	TAPESTRY LAND RECORD	148127	13.90
01-000720	CARDMEMBER SERVICES	I-202103198747	130 5321-730	IMPROVEMENTS :	TAPESTRY LAND RECORD	148127	27.80
01-000720	CARDMEMBER SERVICES	I-202103198747	130 5321-730	IMPROVEMENTS :	TAPESTRY LAND RECORD	148127	27.80
01-000720	CARDMEMBER SERVICES	I-202103198747	130 5321-730	IMPROVEMENTS :	TAPESTRY LAND RECORD	148127	27.80-
						VENDOR 01-000720 TOTALS	41.70
01-003691	TRAFFIC CONTROL COMPAN	I-20868	130 5321-730	IMPROVEMENTS :	MESSAGE BOARDS	148263	4,300.00
						VENDOR 01-003691 TOTALS	4,300.00
01-004223	IDOT	I-202104018836	130 5321-730	IMPROVEMENTS :	BIKE TRAIL EXPANSION	148277	82,908.38
						VENDOR 01-004223 TOTALS	82,908.38
01-025682	IMCO UTILITY SUPPLY	I-1111051-00	130 5321-730	IMPROVEMENTS :	IMCO UTILITY SUPPLY	148225	16,632.00
						VENDOR 01-025682 TOTALS	16,632.00
						DEPARTMENT 321 STREETS TOTAL:	103,882.08
						VENDOR SET 130 CAPITAL PROJECT FUND TOTAL:	103,882.08

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 150 I-57 EAST TIF DISTRICT

DEPARTMENT: 604 ADMINISTRATIVE EXPENSES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 3/17/2021 THRU 4/06/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-000275	MILANO & GRUNLOH ENGIN	I-23895	150 5604-901	STREETS	: COLES CENTRE-R'DWAY	148241	7,500.00
						VENDOR 01-000275 TOTALS	7,500.00
						DEPARTMENT 604 ADMINISTRATIVE EXPENSES TOTAL:	7,500.00
						VENDOR SET 150 I-57 EAST TIF DISTRICT TOTAL:	7,500.00

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 351 RESERVOIRS & WTR SOURCES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 3/17/2021 THRU 4/06/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003206	BIRKEYS	I-W28526	211 5351-433	REPAIR OF MAC:	TRACTOR REPAIRS	148186	267.12
01-003206	BIRKEYS	I-W28867	211 5351-433	REPAIR OF MAC:	PRE SEASON MOWER SER	148186	552.83
						VENDOR 01-003206 TOTALS	819.95
01-003557	SYMMETRY ENERGY SOLUTI	I-9957034	211 5351-321	NATURAL GAS &:	RR2 WATER DEPT	148259	41.21
01-003557	SYMMETRY ENERGY SOLUTI	I-9957034	211 5351-321	NATURAL GAS &:	2941 LAKE ROAD	148259	1,298.88
						VENDOR 01-003557 TOTALS	1,340.09
DEPARTMENT 351 RESERVOIRS & WTR SOURCES TOTAL:							2,160.04
01-000720	CARDMEMBER SERVICES	I-202103198747	211 5353-562	TRAVEL & TRAI:	IL SECTION AWWA	148127	22.00
01-000720	CARDMEMBER SERVICES	I-202103198747	211 5353-378	PLANT MTCE & :	AMAZON	148127	51.43
						VENDOR 01-000720 TOTALS	73.43
01-001070	AMEREN ILLINOIS	I-202103178653	211 5353-321	NATURAL GAS &:	RR2, SHED LAKE PARAD	002516	32.68
01-001070	AMEREN ILLINOIS	I-202103178656	211 5353-321	NATURAL GAS &:	2800 E LAKE PARADISE	002519	735.87
01-001070	AMEREN ILLINOIS	I-202103178677	211 5353-321	NATURAL GAS &:	RR2, WATER DEPT	002538	93.98
01-001070	AMEREN ILLINOIS	I-202103178691	211 5353-321	NATURAL GAS &:	2941 LAKE RD	002551	934.85
01-001070	AMEREN ILLINOIS	I-202103238764	211 5353-321	NATURAL GAS &:	LAKE MATT PUMP	148181	71.30
						VENDOR 01-001070 TOTALS	1,868.68
01-001620	VERIZON WIRELESS	I-9875591367	211 5353-533	CELLULAR PHON:	MOBILES	148159	36.01
						VENDOR 01-001620 TOTALS	36.01
01-001663	ADVANCED DIGITAL SOLUT	I-IN30477	211 5353-519	OTHER PROFESS:	XEROX C405	148177	17.95
						VENDOR 01-001663 TOTALS	17.95
01-002434	HAWKINS, INC.	I-4894905	211 5353-314	CHEMICALS	: CHEMICALS	148218	3,291.92
						VENDOR 01-002434 TOTALS	3,291.92
01-003097	CINTAS	I-4077926415	211 5353-439	OTHER REPAIR :	TOWELS,MATS,MOP HAND	148193	34.80

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 353 WATER TREATMENT PLANT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 3/17/2021 THRU 4/06/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003097	CINTAS	I-4078584013	211 5353-439	OTHER REPAIR :	MOP,TOWELS,MATS	148193	34.80
01-003097	CINTAS	I-4079327956	211 5353-439	OTHER REPAIR :	TOWELS,MATS	148193	34.41
						VENDOR 01-003097 TOTALS	104.01
01-003690	MATHESON TRI-GAS, INC.	I-23271913	211 5353-314	CHEMICALS :	CARBON DIOXIDE	148236	2,739.31
						VENDOR 01-003690 TOTALS	2,739.31
01-003953	AMAZON CAPITAL SERVICE	I-1J6V-HLHV-49GD	211 5353-378	PLANT MTCE & :	STROBE WARNING LIGHT	148180	139.86
						VENDOR 01-003953 TOTALS	139.86
01-004204	UNIVAR SOLUTIONS	I-49036592	211 5353-314	CHEMICALS :	CHEMICALS	148265	697.60
						VENDOR 01-004204 TOTALS	697.60
01-004220	BALTIC NETWORKS USA	I-1000225295	211 5353-459	OTHER CONSTRU:	PW WTP CC WAN PROJEC	148184	524.20
						VENDOR 01-004220 TOTALS	524.20
01-008600	COLES MOULTRIE ELECTRI	I-202103178705	211 5353-321	NATURAL GAS & :	WATER PURIFICATION P	002555	6,315.16
01-008600	COLES MOULTRIE ELECTRI	I-202103178706	211 5353-321	NATURAL GAS & :	RESERVOIR CONTROL AC	002556	12.75
						VENDOR 01-008600 TOTALS	6,327.91
01-010125	CROSSROADS TRUCK	I-1-12976	211 5353-318	VEHICLE PARTS:	CROSSROADS TRUCK	148204	140.29
						VENDOR 01-010125 TOTALS	140.29
01-016000	JOHN DEERE FINANCIAL	I-202103198750	211 5353-311	OFFICE SUPPLI:	COFFEE,FAN	148128	30.97
						VENDOR 01-016000 TOTALS	30.97
01-037976	PDC LABORATORIES, INC.	I-19455002	211 5353-519	OTHER PROFESS:	PDC LABORATORIES, IN	148247	18.00
01-037976	PDC LABORATORIES, INC.	I-19455740	211 5353-519	OTHER PROFESS:	PDC LABORATORIES, IN	148247	102.09
						VENDOR 01-037976 TOTALS	120.09

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 353 WATER TREATMENT PLANT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 3/17/2021 THRU 4/06/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-039950	RAWLINGS ELECTRIC MOTO	I-21902	211 5353-378	PLANT MTCE & :	JVM VIBRATOR REPAIRS	148250	317.00
					VENDOR 01-039950 TOTALS		317.00
01-045171	USA BLUEBOOK	I-521420	211 5353-377	PLANT EQUIPME:	FIRE HYDRANT ADAPTER	148267	655.26
					VENDOR 01-045171 TOTALS		655.26
DEPARTMENT 353 WATER TREATMENT PLANT TOTAL:							17,084.49
01-001070	AMEREN ILLINOIS	I-202103178652	211 5354-321	NATURAL GAS &:	S 12TH ST	002515	17.66
01-001070	AMEREN ILLINOIS	I-202103178670	211 5354-321	NATURAL GAS &:	1201 MARSHALL	002531	180.16
01-001070	AMEREN ILLINOIS	I-202103178678	211 5354-321	NATURAL GAS &:	401 DEWITT AVE EAST	002539	179.38
01-001070	AMEREN ILLINOIS	I-202103178684	211 5354-321	NATURAL GAS &:	621 S 12TH	002545	34.16
01-001070	AMEREN ILLINOIS	I-202103178688	211 5354-321	NATURAL GAS &:	1201 MARSHALL	002548	287.00
01-001070	AMEREN ILLINOIS	I-202103238764	211 5354-321	NATURAL GAS &:	12TH ST POWER	148181	122.74
01-001070	AMEREN ILLINOIS	I-202103238764	211 5354-321	NATURAL GAS &:	W 121 WATER TWR	148181	31.70
01-001070	AMEREN ILLINOIS	I-202103238764	211 5354-321	NATURAL GAS &:	EAST WATER TWR	148181	37.02
01-001070	AMEREN ILLINOIS	I-202103238764	211 5354-321	NATURAL GAS &:	12TH ST STORAGE	148181	37.26
					VENDOR 01-001070 TOTALS		927.08
01-001160	OLMSTED BROTHERS INSUL	I-12209	211 5354-439	OTHER REPAIR :	CAMERA REPAIRS	148244	180.00
					VENDOR 01-001160 TOTALS		180.00
01-001213	DIESEL SPEED REPAIR, I	I-18553	211 5354-434	REPAIR OF VEH:	REPLACE LIGHTING SYS	148208	130.05
					VENDOR 01-001213 TOTALS		130.05
01-001562	MARTIN EQUIPMENT OF IL	I-542941	211 5354-434	REPAIR OF VEH:	JOHN DEERE REPAIRS	148235	275.59
					VENDOR 01-001562 TOTALS		275.59
01-001620	VERIZON WIRELESS	I-9875591367	211 5354-533	CELL PHONES :	MOBILES	148159	54.01
					VENDOR 01-001620 TOTALS		54.01

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 354 WATER DISTRIBUTION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 3/17/2021 THRU 4/06/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002541	MLB OUTDOOR PRODUCTS	I-48112	211 5354-316	TOOLS & EQUIP:	CHAIN FOR SAW	148242	30.99
					VENDOR 01-002541	TOTALS	30.99
01-002628	WATER PRODUCTS BLOOM	I-0618883	211 5354-316	TOOLS & EQUIP:	PVC CUTTER	148269	113.75
					VENDOR 01-002628	TOTALS	113.75
01-002990	CINTAS	I-5056178266	211 5354-313	MEDICAL & SAF:	MEDICAL SUPPLIES	148192	21.19
					VENDOR 01-002990	TOTALS	21.19
01-003206	BIRKEYS	I-W28794	211 5354-433	REPAIR OF MAC:	CASE LOADER REPAIRS	148186	934.77
01-003206	BIRKEYS	I-W28804	211 5354-434	REPAIR OF VEH:	CASE LOADER REPAIRS	148186	154.69
01-003206	BIRKEYS	I-W28808	211 5354-433	REPAIR OF MAC:	CASE LOADER REPAIRS	148186	738.01
01-003206	BIRKEYS	I-W28822	211 5354-434	REPAIR OF VEH:	CASE LOADER REPAIRS	148186	2,224.31
01-003206	BIRKEYS	I-W28922	211 5354-434	REPAIR OF VEH:	WHEEL LOADER REPAIRS	148186	233.00
01-003206	BIRKEYS	I-W28960	211 5354-434	REPAIR OF VEH:	LOADER REPAIRS	148186	495.17
					VENDOR 01-003206	TOTALS	4,779.95
01-003557	SYMMETRY ENERGY SOLUTI	I-9957034	211 5354-321	NATURAL GAS &:	401 DEWITT	148259	236.36
01-003557	SYMMETRY ENERGY SOLUTI	I-9957034	211 5354-321	NATURAL GAS &:	1201 MARSHALL	148259	254.78
					VENDOR 01-003557	TOTALS	491.14
01-008600	COLES MOULTRIE ELECTRI	I-202103178707	211 5354-321	NATURAL GAS &:	SBLHC PUMP STA	002557	1,282.58
					VENDOR 01-008600	TOTALS	1,282.58
01-016140	FASTENAL COMPANY	I-IILMAT147890	211 5354-316	TOOLS & EQUIP:	TOWELS	148212	55.02
01-016140	FASTENAL COMPANY	I-IILMAT147964	211 5354-316	TOOLS & EQUIP:	SOCKET SET	148212	64.74
					VENDOR 01-016140	TOTALS	119.76
01-022300	HOWARD'S DISPOSAL, INC	I-1328216	211 5354-460	OTHER PROPERT:	FEBRUARY SERVICE	148222	87.00
					VENDOR 01-022300	TOTALS	87.00

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 354 WATER DISTRIBUTION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 3/17/2021 THRU 4/06/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-025600	ILMO PRODUCTS COMPANY	I-01189242	211 5354-440	RENTALS	: CYLINDER RENTAL	148224	8.60
						VENDOR 01-025600 TOTALS	8.60
01-025682	IMCO UTILITY SUPPLY	I-1111199-01	211 5354-371	WATER PIPE	: RISERS	148225	296.75
01-025682	IMCO UTILITY SUPPLY	I-1111225-00	211 5354-316	TOOLS & EQUIP:	TILE PROBES, SHUT OFF	148225	633.85
01-025682	IMCO UTILITY SUPPLY	I-1111225-01	211 5354-316	TOOLS & EQUIP:	TUBING CUTTERS	148225	54.00
01-025682	IMCO UTILITY SUPPLY	I-1111225-02	211 5354-316	TOOLS & EQUIP:	TUBING CUTTERS	148225	144.00
01-025682	IMCO UTILITY SUPPLY	I-1111225-03	211 5354-316	TOOLS & EQUIP:	TILE PROBE	148225	47.23
01-025682	IMCO UTILITY SUPPLY	I-1111644-00	211 5354-375	LEAK REPAIR M:	IMCO UTILITY SUPPLY	148225	365.00
01-025682	IMCO UTILITY SUPPLY	I-1111644-01	211 5354-375	LEAK REPAIR M:	IMCO UTILITY SUPPLY	148225	730.00
01-025682	IMCO UTILITY SUPPLY	I-1111644-02	211 5354-375	LEAK REPAIR M:	IMCO UTILITY SUPPLY	148225	370.23
01-025682	IMCO UTILITY SUPPLY	I-1111726-00	211 5354-375	LEAK REPAIR M:	VALVE WRENCH	148225	108.65
						VENDOR 01-025682 TOTALS	2,749.71
01-033800	MATTOON WATER DEPT	I-202103178727	211 5354-321	NATURAL GAS &:	401 DEWITT AVE EAST	002573	45.96
						VENDOR 01-033800 TOTALS	45.96
01-035154	MID-ILLINOIS CONCRETE	I-231295	211 5354-376	BACKFILL & SU:	12TH & MOULTRIE	148239	310.00
						VENDOR 01-035154 TOTALS	310.00
01-036010	MIKE MORRIS TOOL SALES	I-03192145874	211 5354-316	TOOLS & EQUIP:	MIKE MORRIS TOOL SAL	148240	183.00
						VENDOR 01-036010 TOTALS	183.00
01-039210	ADVANCED DISPOSAL	I-F50000651118	211 5354-460	OTHER PROPERT:	TRASH SERVICES	002503	90.68
						VENDOR 01-039210 TOTALS	90.68
01-040467	SAFETY COMPLIANCE	I-33818	211 5354-313	MEDICAL & SAF:	FACESHIELDS	148254	25.00
						VENDOR 01-040467 TOTALS	25.00
01-044325	TERMINIX	I-553426	211 5354-460	OTHER PROPERT:	PEST CONTROL	148262	31.67
						VENDOR 01-044325 TOTALS	31.67
						DEPARTMENT 354 WATER DISTRIBUTION TOTAL:	11,937.71

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 355 ACCOUNTING & COLLECTION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 3/17/2021 THRU 4/06/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT	
01-001620	VERIZON WIRELESS	I-9875591367	211 5355-532	TELEPHONE	: MOBILES	148159	37.17	
					VENDOR 01-001620	TOTALS	37.17	
01-003527	INB	I-202103238762	211 5355-811	BANK SERVICE	: EPAY FEES 2/2021	148226	7.34	
					VENDOR 01-003527	TOTALS	7.34	
01-023800	CONSOLIDATED COMMUNICA	I-202103178717	211 5355-532	TELEPHONE	: 101-5520	002563	46.18	
					VENDOR 01-023800	TOTALS	46.18	
DEPARTMENT 355 ACCOUNTING & COLLECTION							TOTAL:	90.69
01-000061	HOME DEPOT	I-202103318788	211 5356-311	OFFICE SUPPLI:	BATTERIES	148221	8.48	
					VENDOR 01-000061	TOTALS	8.48	
01-000720	CARDMEMBER SERVICES	I-202103198747	211 5356-511	PLANNING & DE:	US FEDERAL CONTRACTO	148127	399.33	
					VENDOR 01-000720	TOTALS	399.33	
01-001620	VERIZON WIRELESS	I-9875591367	211 5356-533	CELLULAR PHON:	MOBILES	148159	56.25	
					VENDOR 01-001620	TOTALS	56.25	
01-003488	SSC SERVICES, INC.	I-8123	211 5356-460	OTHER PROPERT:	JANITORIAL SERVIES	148258	66.00	
01-003488	SSC SERVICES, INC.	I-8128	211 5356-460	OTHER PROPERT:	JANITORIAL SERVICES	148258	66.00	
					VENDOR 01-003488	TOTALS	132.00	
01-021348	LEE ENTERPRISES-CENTRA	I-103262-1	211 5356-540	ADVERTISING	: WTP CHEMICALS BID NO	148231	63.00	
					VENDOR 01-021348	TOTALS	63.00	
DEPARTMENT 356 ADMINISTRATIVE & GENERAL							TOTAL:	659.06
VENDOR SET 211 WATER FUND						TOTAL:	31,931.99	

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 342 SEWER COLLECTION SYSTEM

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 3/17/2021 THRU 4/06/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001070	AMEREN ILLINOIS	I-202103178678	212 5342-321	UTILITIES	: 401 DEWITT AVE EAST	002539	179.38
					VENDOR 01-001070	TOTALS	179.38
01-001160	OLMSTED BROTHERS INSUL	I-12209	212 5342-439	OTHER REPAIR	: CAMERA REPAIRS	148244	180.00
					VENDOR 01-001160	TOTALS	180.00
01-001213	DIESEL SPEED REPAIR, I	I-18553	212 5342-434	REPAIR OF VEH:	REPLACE LIGHTING SYS	148208	130.05
					VENDOR 01-001213	TOTALS	130.05
01-001562	MARTIN EQUIPMENT OF IL	I-542941	212 5342-434	REPAIR OF VEH:	JOHN DEERE REPAIRS	148235	275.59
					VENDOR 01-001562	TOTALS	275.59
01-001620	VERIZON WIRELESS	I-9875591367	212 5342-533	CELL PHONES	: MOBILES	148159	54.02
					VENDOR 01-001620	TOTALS	54.02
01-002414	CCI REDIMIX	I-326052	212 5342-363	BACKFILL & SU:	CCI REDIMIX	148187	651.50
					VENDOR 01-002414	TOTALS	651.50
01-002541	MLB OUTDOOR PRODUCTS	I-48112	212 5342-316	TOOLS & EQUIP:	CHAIN FOR SAW	148242	31.00
					VENDOR 01-002541	TOTALS	31.00
01-002990	CINTAS	I-5056178266	212 5342-313	MEDICAL & SAF:	MEDICAL SUPPLIES	148192	21.19
					VENDOR 01-002990	TOTALS	21.19
01-003206	BIRKEYS	I-W28794	212 5342-433	REPAIR OF MAC:	CASE LOADER REPAIRS	148186	934.77
01-003206	BIRKEYS	I-W28804	212 5342-434	REPAIR OF VEH:	CASE LOADER REPAIRS	148186	154.70
01-003206	BIRKEYS	I-W28808	212 5342-433	REPAIR OF MAC:	CASE LOADER REPAIRS	148186	738.01
01-003206	BIRKEYS	I-W28822	212 5342-434	REPAIR OF VEH:	CASE LOADER REPAIRS	148186	2,224.31
01-003206	BIRKEYS	I-W28922	212 5342-434	REPAIR OF VEH:	WHEEL LOADER REPAIRS	148186	233.00
01-003206	BIRKEYS	I-W28960	212 5342-434	REPAIR OF VEH:	LOADER REPAIRS	148186	495.18
					VENDOR 01-003206	TOTALS	4,779.97

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 342 SEWER COLLECTION SYSTEM

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 3/17/2021 THRU 4/06/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003325	FULLER FARM DRAINAGE & I-202103318782		212 5342-439	OTHER REPAIR :	SEWER REPAIRS CNRR @ 148214		900.00
01-003325	FULLER FARM DRAINAGE & I-202103318783		212 5342-730	IMPROVEMENTS :	TREE & BUSH GRINDING 148214		14,000.00
					VENDOR 01-003325 TOTALS		14,900.00
01-003557	SYMMETRY ENERGY SOLUTI I-9957034		212 5342-321	UTILITIES :	401 DEWITT 148259		236.36
					VENDOR 01-003557 TOTALS		236.36
01-004221	MATTHEWS & SONS CONTRA I-1		212 5342-439	OTHER REPAIR :	SEWER REPAIR CNRR @ 148237		30,637.90
					VENDOR 01-004221 TOTALS		30,637.90
01-004222	AMTRAK	I-90201089	212 5342-730	IMPROVEMENTS :	AMTRAK PASSENGER PLA 148182		385,800.00
					VENDOR 01-004222 TOTALS		385,800.00
01-007820	COE EQUIPMENT INC	I-75752	212 5342-318	VEHICLE PARTS:	CLAMPS 148197		372.35
					VENDOR 01-007820 TOTALS		372.35
01-010000	CRAWFORD MURPHY & TILL I-0214008		212 5342-730	IMPROVEMENTS :	CSO PIPING PHASE 1 D 148202		2,707.50
					VENDOR 01-010000 TOTALS		2,707.50
01-016140	FASTENAL COMPANY	I-IILMAT147890	212 5342-316	TOOLS & EQUIP:	TOWELS 148212		55.03
01-016140	FASTENAL COMPANY	I-IILMAT147964	212 5342-316	TOOLS & EQUIP:	SOCKET SET 148212		64.74
					VENDOR 01-016140 TOTALS		119.77
01-025600	ILMO PRODUCTS COMPANY	I-01189242	212 5342-440	RENTALS :	CYLINDER RENTAL 148224		8.60
					VENDOR 01-025600 TOTALS		8.60
01-025682	IMCO UTILITY SUPPLY	I-1111557-00	212 5342-361	SEWER PIPE :	PVC COUPLING,HOOKS 148225		1,735.00
01-025682	IMCO UTILITY SUPPLY	I-1111619-00	212 5342-361	SEWER PIPE :	IMCO UTILITY SUPPLY 148225		3,536.00
					VENDOR 01-025682 TOTALS		5,271.00

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 342 SEWER COLLECTION SYSTEM

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 3/17/2021 THRU 4/06/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-033800	MATTOON WATER DEPT	I-202103178727	212 5342-321	UTILITIES	: 401 DEWITT AVE EAST	002573	45.96
					VENDOR 01-033800	TOTALS	45.96
01-035154	MID-ILLINOIS CONCRETE	I-231294	212 5342-363	BACKFILL & SU:	RETAINING WALL BLOCK	148239	100.00
					VENDOR 01-035154	TOTALS	100.00
01-036010	MIKE MORRIS TOOL SALES	I-03192145874	212 5342-316	TOOLS & EQUIP:	MIKE MORRIS TOOL SAL	148240	183.00
					VENDOR 01-036010	TOTALS	183.00
01-036810	CR NEFF PLUMBING, HEAT	I-48676	212 5342-439	OTHER REPAIR :	SEWER CAMERA SERVICE	148201	1,224.80
					VENDOR 01-036810	TOTALS	1,224.80
01-039210	ADVANCED DISPOSAL	I-F50000651118	212 5342-460	OTHER PROPERT:	TRASH SERVICES	002503	90.69
					VENDOR 01-039210	TOTALS	90.69
01-040467	SAFETY COMPLIANCE	I-33818	212 5342-313	MEDICAL & SAF:	FACESHIELDS	148254	25.00
					VENDOR 01-040467	TOTALS	25.00
01-044325	TERMINIX	I-553426	212 5342-460	OTHER PROPERT:	PEST CONTROL	148262	31.67
					VENDOR 01-044325	TOTALS	31.67
DEPARTMENT 342 SEWER COLLECTION SYSTEM TOTAL:							448,057.30
01-000720	CARDMEMBER SERVICES	I-202103198747	212 5343-319	MISCELLANEOUS:	AMAZON	148127	209.95
					VENDOR 01-000720	TOTALS	209.95
01-001070	AMEREN ILLINOIS	I-202103178651	212 5343-321	NATURAL GAS &:	4220 DEWITT LIFT STA	002514	37.29
					VENDOR 01-001070	TOTALS	37.29

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 343 SEWER LIFT STATIONS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 3/17/2021 THRU 4/06/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001620	VERIZON WIRELESS	I-9876051821	212 5343-533	CELLULAR PHON:	MOBILES	148268	169.26
						VENDOR 01-001620 TOTALS	169.26
01-002155	DIGITAL HIGHWAY	I-EXECUIN35844	212 5343-533	CELLULAR PHON:	AIRLINK DEVICE 1 YEA	148209	200.00
						VENDOR 01-002155 TOTALS	200.00
01-008600	COLES MOULTRIE ELECTRI	I-202103178713	212 5343-321	NATURAL GAS &:	BUXTON CENTRE	002558	76.57
01-008600	COLES MOULTRIE ELECTRI	I-202103178714	212 5343-321	NATURAL GAS &:	GOLDEN VALLEY SEWER	002559	393.87
01-008600	COLES MOULTRIE ELECTRI	I-202103178715	212 5343-321	NATURAL GAS &:	SBLHC LIFT STA	002560	282.68
01-008600	COLES MOULTRIE ELECTRI	I-202103178716	212 5343-321	NATURAL GAS &:	LLC LIFT STA	002561	95.71
						VENDOR 01-008600 TOTALS	848.83
01-016140	FASTENAL COMPANY	I-ILMAT148207	212 5343-316	TOOLS & EQUIP:	FASTENAL COMPANY	148212	97.86
						VENDOR 01-016140 TOTALS	97.86
DEPARTMENT 343 SEWER LIFT STATIONS						TOTAL:	1,563.19
01-000720	CARDMEMBER SERVICES	I-202103198747	212 5344-311	OFFICE SUPPLI:	AMAZON	148127	66.85
01-000720	CARDMEMBER SERVICES	I-202103198747	212 5344-311	OFFICE SUPPLI:	AMAZON	148127	5.95
						VENDOR 01-000720 TOTALS	72.80
01-001070	AMEREN ILLINOIS	I-202103178655	212 5344-321	NATURAL GAS &:	S 12TH ST SHED	002518	27.09
01-001070	AMEREN ILLINOIS	I-202103178667	212 5344-321	NATURAL GAS &:	S 9TH	002528	27.25
01-001070	AMEREN ILLINOIS	I-202103178671	212 5344-321	NATURAL GAS &:	820 S 5TH PLACE	002532	57.03
01-001070	AMEREN ILLINOIS	I-202103178674	212 5344-321	NATURAL GAS &:	820 S 5TH PLACE	002535	140.72
01-001070	AMEREN ILLINOIS	I-202103178679	212 5344-321	NATURAL GAS &:	820 S 5TH PLACE SLUD	002540	120.69
01-001070	AMEREN ILLINOIS	I-202103178682	212 5344-321	NATURAL GAS &:	820 S 5TH PLACE DIGE	002543	669.22
01-001070	AMEREN ILLINOIS	I-202103178683	212 5344-321	NATURAL GAS &:	820 S 5TH PLACE	002544	91.05
01-001070	AMEREN ILLINOIS	I-202103178687	212 5344-321	NATURAL GAS &:	820 S 5TH PLACE SAND	002547	54.96
01-001070	AMEREN ILLINOIS	I-202103178690	212 5344-321	NATURAL GAS &:	820 S 5TH PLACE OFC/	002550	193.68
01-001070	AMEREN ILLINOIS	I-202103178693	212 5344-321	NATURAL GAS &:	820 S 5TH PLACE	002553	187.94
						VENDOR 01-001070 TOTALS	1,569.63

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 344 WASTEWATER TREATMNT PLANT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 3/17/2021 THRU 4/06/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001620	VERIZON WIRELESS	I-9875591367	212 5344-533	CELLULAR PHON:	MOBILES	148159	72.02
					VENDOR 01-001620	TOTALS	72.02
01-002084	ENVIRONMENTAL SAFETY,	I-14507	212 5344-314	CHEMICALS	: LIFT STA DEGREASER	148211	1,557.60
					VENDOR 01-002084	TOTALS	1,557.60
01-003097	CINTAS	I-4078584116	212 5344-439	OTHER REPAIR :	MATS,TOWELS	148193	18.18
					VENDOR 01-003097	TOTALS	18.18
01-003512	CEDARCHEM, LLC	I-28595	212 5344-314	CHEMICALS	: CHEMICALS	148188	3,780.00
					VENDOR 01-003512	TOTALS	3,780.00
01-003557	SYMMETRY ENERGY SOLUTI	I-9957034	212 5344-321	NATURAL GAS &:	820 S 5TH PLACE	148259	173.06
01-003557	SYMMETRY ENERGY SOLUTI	I-9957034	212 5344-321	NATURAL GAS &:	820 S 5TH PLACE	148259	90.37
01-003557	SYMMETRY ENERGY SOLUTI	I-9957034	212 5344-321	NATURAL GAS &:	820 S 5TH PLACE	148259	1,018.23
01-003557	SYMMETRY ENERGY SOLUTI	I-9957034	212 5344-321	NATURAL GAS &:	820 S 5TH PLACE	148259	65.95
01-003557	SYMMETRY ENERGY SOLUTI	I-9957034	212 5344-321	NATURAL GAS &:	820 S 5TH PLACE	148259	246.05
01-003557	SYMMETRY ENERGY SOLUTI	I-9957034	212 5344-321	NATURAL GAS &:	820 S 5TH PLACE	148259	241.49
					VENDOR 01-003557	TOTALS	1,835.15
01-003763	WIN-911 SOFTWARE	I-BC946AF3-2021525	212 5344-516	TECHNOLOGY SU:	ANNUAL MAINTENANCE	148270	660.00
					VENDOR 01-003763	TOTALS	660.00
01-006780	CLARK DIETZ INC	I-430764	212 5344-730	IMPROVEMENTS :	WWTP NUTRIENT REMOVA	148196	5,645.00
					VENDOR 01-006780	TOTALS	5,645.00
01-009000	COMMERCIAL ELECTRIC, I	I-20285701	212 5344-366	PLANT MTCE & :	LOOK AT EQUIP WITH I	148200	691.25
					VENDOR 01-009000	TOTALS	691.25
01-016000	JOHN DEERE FINANCIAL	I-202103198749	212 5344-319	MISCELLANEOUS:	ABSORBENT CLAY	148128	9.98

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 344 WASTEWATER TREATMNT PLANT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 3/17/2021 THRU 4/06/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-016000	JOHN DEERE FINANCIAL	I-202103198749	212 5344-316	TOOLS & EQUIP:	CLEANING BRUSHES	148128	6.98
01-016000	JOHN DEERE FINANCIAL	I-202103198749	212 5344-316	TOOLS & EQUIP:	HOSE MENDERS,HOSE	148128	94.92
01-016000	JOHN DEERE FINANCIAL	I-202103198749	212 5344-318	VEHICLE PARTS:	CAR WASH,ARMOR ALL,B	148128	33.45
						VENDOR 01-016000 TOTALS	145.33
01-016140	FASTENAL COMPANY	I-IILMAT148206	212 5344-316	TOOLS & EQUIP:	BATTERY PACK	148212	75.77
						VENDOR 01-016140 TOTALS	75.77
01-021348	LEE ENTERPRISES-CENTRA	I-103700-1	212 5344-319	MISCELLANEOUS:	WWTP OPERATOR AD	148231	358.48
						VENDOR 01-021348 TOTALS	358.48
01-023800	CONSOLIDATED COMMUNICA	I-202103238761	212 5344-532	TELEPHONE	: 234-6828	002621	596.51
						VENDOR 01-023800 TOTALS	596.51
01-037050	NIEMEYER REPAIR SERVIC	I-111026	212 5344-318	VEHICLE PARTS:	OIL	148243	11.18
						VENDOR 01-037050 TOTALS	11.18
						DEPARTMENT 344 WASTEWATER TREATMNT PLANT	TOTAL: 17,088.90
01-001620	VERIZON WIRELESS	I-9875591367	212 5345-532	TELEPHONE	: MOBILES	148159	37.17
						VENDOR 01-001620 TOTALS	37.17
01-003527	INB	I-202103238762	212 5345-811	BANK SERVICE	: EPAY FEES 2/2021	148226	7.34
						VENDOR 01-003527 TOTALS	7.34
01-023800	CONSOLIDATED COMMUNICA	I-202103178717	212 5345-532	TELEPHONE	: 101-5520	002563	46.18
						VENDOR 01-023800 TOTALS	46.18
						DEPARTMENT 345 ACCOUNTING & COLLECTION	TOTAL: 90.69

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 346 ADMINISTRATIVE & GENERAL

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 3/17/2021 THRU 4/06/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-000061	HOME DEPOT	I-202103318788	212 5346-311	OFFICE SUPPLI:	BATTERIES	148221	8.48
						VENDOR 01-000061 TOTALS	8.48
01-000720	CARDMEMBER SERVICES	I-202103198747	212 5346-511	PLANNING & DE:	US FEDERAL CONTRACTO	148127	399.34
						VENDOR 01-000720 TOTALS	399.34
01-001620	VERIZON WIRELESS	I-9875591367	212 5346-533	CELLULAR PHON:	MOBILES	148159	56.25
						VENDOR 01-001620 TOTALS	56.25
01-003488	SSC SERVICES, INC.	I-8123	212 5346-460	OTHER PROPERT:	JANITORIAL SERVIES	148258	66.00
01-003488	SSC SERVICES, INC.	I-8128	212 5346-460	OTHER PROPERT:	JANITORIAL SERVICES	148258	66.00
						VENDOR 01-003488 TOTALS	132.00
						DEPARTMENT 346 ADMINISTRATIVE & GENERAL TOTAL:	596.07
						VENDOR SET 212 SEWER FUND TOTAL:	467,396.15
						REPORT GRAND TOTAL:	919,710.09

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2020-2021	110-5110-827	VGT ALLOCATION-DEMOLITIONS	142.80	39,600	32,250.30				
	110-5110-828	VGT ALLOCATION-CITY PROPER	8,123.08	39,600	7,220.92				
	110-5110-829	VGT ALLOCATION-EQUIPMENT	12,476.88	39,600	27,123.12				
	110-5120-540	ADVERTISING	114.24	4,630	1,347.30				
	110-5120-802	HUNTING/FISHING LIC. FEE R	15.50	700	663.50				
	110-5150-512	ANIMAL CONTROL SERVICES	6,859.13	27,437	0.48				
	110-5150-571	DUES & MEMBERSHIPS	135.00	1,200	250.00				
	110-5160-519	OTHER PROFESSIONAL SERVICE	3,780.43	55,000	229.41-	Y			
	110-5170-316	TOOLS & EQUIPMENT	4.38-	2,500	1,625.13				
	110-5170-516	TECHNOLOGY SUPPORT SERVIC	1,336.32	63,140	2,615.95				
	110-5170-533	CELLULAR PHONE	113.00	2,100	1,196.43				
	110-5170-854	WIDE AREA NETWORK WIRING A	92.36	1,100	80.69				
	110-5211-311	OFFICE SUPPLIES	73.20	4,000	1,106.58				
	110-5211-315	UNIFORMS & CLOTHING	67.03	5,000	2,064.79-	Y			
	110-5211-319	MISCELLANEOUS SUPPLIES	117.56	3,150	55.79-	Y			
	110-5211-519	OTHER PROFESSIONAL SERVICE	2,330.00	6,000	1,298.00-	Y			
	110-5211-531	POSTAGE	164.46	3,000	614.26				
	110-5211-533	CELLULAR PHONE	798.27	10,000	3,394.80-	Y			
	110-5211-535	RADIOS	8,372.90	25,000	0.92				
	110-5211-537	I-WIN ACCESS CHARGE	501.97	6,500	476.36				
	110-5211-550	PRINTING & BINDING	301.81	2,700	1,912.19				
	110-5211-562	TRAVEL & TRAINING	3,891.46	22,500	1,997.62				
	110-5211-571	DUES & MEMBERSHIPS	190.00	2,500	1,055.00-	Y			
	110-5211-579	MISC OTHER PURCHASED SERVI	9,463.73	198,000	27,974.99				
	110-5211-814	PRINT/COPY MACH LEASE & MA	139.52	6,200	1,674.89				
	110-5211-825	SEIZURES/FORFEITURE EXP.	1,246.56	15,000	42,940.05-	Y			
	110-5211-827	DUI/DRUG EXPENDITURES	232.95	46,768	23,745.05				
	110-5212-579	MISC OTHER PURCHASED SERVI	1,120.00	2,000	48.00				
	110-5214-579	MISC OTHER PURCHASED SERVI	38.40	2,000	1,385.42-	Y			
	110-5223-319	MISCELLANEOUS SUPPLIES	840.44	1,800	632.81-	Y			
	110-5223-434	REPAIR OF VEHICLES	2,391.29	30,000	2,713.74				
	110-5224-316	TOOLS & EQUIPMENT	124.25	1,000	469.56				
	110-5224-321	UTILITIES	2,859.76	57,000	6,877.14				
	110-5224-432	REPAIR OF BUILDINGS	919.09	10,000	4,673.02				
	110-5224-439	OTHER REPAIR & MAINT SRVCS	157.85	8,000	4,689.58-	Y			
	110-5241-311	OFFICE SUPPLIES	97.80	1,400	988.16				
	110-5241-315	UNIFORMS & CLOTHING	1,812.61	34,375	25,951.49				
	110-5241-316	TOOLS & EQUIPMENT	24.21	8,700	2,694.60				
	110-5241-318	VEHICLE PARTS	343.86	4,000	502.74				
	110-5241-319	MISCELLANEOUS SUPPLIES	92.43	3,150	445.42				
	110-5241-321	UTILITIES	387.89	8,200	1,052.15				
	110-5241-433	REPAIR OF MACHINERY	10.98	9,700	1,673.97				
	110-5241-434	REPAIR OF VEHICLES	7,619.78	23,000	29,430.07-	Y			
	110-5241-532	TELEPHONE	216.06	8,500	845.79				
	110-5241-562	TRAVEL & TRAINING	999.59	23,400	17,772.18				
	110-5241-814	PRINT/COPY MACH LEASE & MA	33.74	1,000	271.93				
	110-5261-532	TELEPHONE	235.14	2,300	176.18-	Y			

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	
110-5310-311		OFFICE SUPPLIES	8.48	1,000	488.49			
110-5310-421		DISPOSAL SERVICES	1,918.78	31,000	4,377.66			
110-5310-460		OTHER PROFESSIONAL SERVICE	132.00	3,500	200.00			
110-5310-511		PLANNING & DESIGN SERVICES	952.33	1,500	547.67			
110-5310-533		CELLULAR PHONE	56.24	1,200	194.27			
110-5320-313		MEDICAL & SAFETY SUPPLIES	46.19	2,500	206.39			
110-5320-316		TOOLS & EQUIPMENT	333.74	11,000	5,497.85			
110-5320-321		UTILITIES	586.59	6,000	1,702.37			
110-5320-433		REPAIR OF MACHINERY	1,672.77	15,000	3,225.09			
110-5320-434		REPAIR OF VEHICLES	3,512.79	14,000	6,852.83-			Y
110-5320-439		OTHER REPAIR & MAINT SRVCS	180.00	5,000	5.75			
110-5320-440		RENTALS	8.60	7,000	2,115.64			
110-5320-460		OTHER PROP MAINT SERVICES	122.34	4,000	886.27			
110-5381-312		CLEANING SUPPLIES	276.79	6,000	4,234.03			
110-5381-321		UTILITIES	3,214.70	50,000	5,831.99			
110-5381-435		ELEVATOR SERVICE AGREEMEN	655.31	7,000	778.41-			Y
110-5381-460		OTHER PROP MAINT SERVICES	645.57	16,000	690.88			
110-5381-532		TELEPHONE	219.63	2,000	532.49-			Y
110-5511-319		MISCELLANEOUS SUPPLIES	654.30	13,500	5,910.21-			Y
110-5511-321		UTILITIES	1,914.93	23,000	3,702.03			
110-5511-434		REPAIR OF VEHICLES	179.90	5,000	6,895.88-			Y
110-5511-440		RENTALS	180.00	3,500	858.88			
110-5511-533		CELLULAR PHONE	87.65	1,225	240.92			
110-5512-311		OFFICE SUPPLIES	11.98	800	192.88-			Y
110-5512-317		CONCESSION & SOUVENIR SUPP	2,506.49	30,000	334.70-			Y
110-5512-319		MISCELLANEOUS SUPPLIES	353.24	16,200	3,070.14-			Y
110-5512-321		UTILITIES	777.06	36,000	921.27			
110-5512-433		REPAIR OF MACHINERY	85.16	4,000	471.78			
110-5512-440		RENTALS	90.00	4,000	1,407.50			
110-5512-533		CELLULAR PHONE	59.58	1,000	59.18			
110-5512-576		SECURITY SERVICES	47.00	1,000	483.00			
110-5512-802		HUNTING/FISHING REMITTANCE	567.50	9,600	2,758.75			
110-5551-319		MISCELLANEOUS SUPPLIES	339.90	13,500	752.50			
110-5551-321		UTILITIES	676.13	34,000	12,081.11			
110-5551-440		RENTALS	180.00	5,000	1,760.00			
110-5570-321		UTILITIES	242.07	5,000	2,552.59			
110-5570-433		REPAIR OF MACHINERY	614.08	6,500	1,943.53			
110-5570-533		CELLULAR PHONE	49.58	1,200	634.17			
122-5653-321		NATURAL GAS & ELECTRIC (CI	137.46	3,000	936.89			
122-5653-532		TELEPHONE	568.19	7,200	366.72			
122-5653-540		ADVERTISING	158.17	20,000	12,848.64			
124-5223-742		POLICE VEHICLES	57,405.00	0	57,405.00-			Y
124-5241-742		FIRE VEHICLES	35,580.00	94,452	2,006.87-			Y
125-5150-240		UNEMPLOYMENT COMP.	10,117.62	11,577	203.81			
125-5150-250		WORKERS' COMPENSATION	60,939.63	554,427	91,265.14-			Y
125-5150-519		OTHER PROFESSIONAL SERVICE	35.00	90,000	81,835.00			
125-5150-523		PROPERTY & CASUALTY INSURA	38,466.25	313,791	55,139.80			
128-5604-900		PARKS	32.20	30,000	29,967.80			

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	
	130-5321-730	IMPROVEMENTS OTHER THAN BL	103,882.08	406,535	90,051.37-			Y
	150-5604-901	STREETS	7,500.00	1,910,227	651,212.09			
	211-5351-321	NATURAL GAS & ELECTRIC	1,340.09	7,000	884.36			
	211-5351-433	REPAIR OF MACHINERY	819.95	5,000	16,428.66-			Y
	211-5353-311	OFFICE SUPPLIES	30.97	600	2.13-			Y
	211-5353-314	CHEMICALS	6,728.83	215,000	29,687.91			
	211-5353-318	VEHICLE PARTS	140.29	1,000	598.37			
	211-5353-321	NATURAL GAS & ELECTRIC	8,196.59	140,000	44,259.27			
	211-5353-377	PLANT EQUIPMENT	655.26	20,000	4,409.18			
	211-5353-378	PLANT MTCE & REPAIR	508.29	10,000	2,235.72			
	211-5353-439	OTHER REPAIR & MAINT. SERV	104.01	3,000	682.46			
	211-5353-459	OTHER CONSTRUCTION SERVICE	524.20	4,000	3,475.80			
	211-5353-519	OTHER PROFESSIONAL SERVICE	138.04	15,000	4,634.26			
	211-5353-533	CELLULAR PHONE	36.01	1,600	653.89			
	211-5353-562	TRAVEL & TRAINING	22.00	1,000	806.00			
	211-5354-313	MEDICAL & SAFETY SUPPLIES	46.19	2,000	293.71-			Y
	211-5354-316	TOOLS & EQUIPMENT	1,326.58	15,000	3,529.81-			Y
	211-5354-321	NATURAL GAS & ELECTRIC	2,746.76	25,000	5,200.53-			Y
	211-5354-371	WATER PIPE	296.75	10,000	20,796.92-			Y
	211-5354-375	LEAK REPAIR MATERIALS	1,573.88	25,000	1,877.07			
	211-5354-376	BACKFILL & SURFACE MATERIA	310.00	12,000	828.07			
	211-5354-433	REPAIR OF MACHINERY	1,672.78	8,000	3,775.07-			Y
	211-5354-434	REPAIR OF VEHICLES	3,512.81	9,000	11,801.30-			Y
	211-5354-439	OTHER REPAIR & MAINT. SERV	180.00	1,000	909.26-			Y
	211-5354-440	RENTALS	8.60	5,000	115.63			
	211-5354-460	OTHER PROPERTY MAINT. SERV	209.35	4,000	799.20			
	211-5354-533	CELL PHONES	54.01	1,000	39.13			
	211-5355-532	TELEPHONE	83.35	3,000	372.64			
	211-5355-811	BANK SERVICE CHARGES	7.34	16,000	3,326.05			
	211-5356-311	OFFICE SUPPLIES	8.48	1,000	559.74			
	211-5356-460	OTHER PROPERTY MAINT SVCS	132.00	3,500	200.00			
	211-5356-511	PLANNING & DESIGN SERVICES	399.33	10,000	4,826.92			
	211-5356-533	CELLULAR PHONE	56.25	1,200	194.18			
	211-5356-540	ADVERTISING	63.00	100	37.00			
	212-5342-313	MEDICAL & SAFETY SUPPLIES	46.19	2,000	268.76-			Y
	212-5342-316	TOOLS & EQUIPMENT	333.77	9,000	1,537.73			
	212-5342-318	VEHICLE PARTS	372.35	15,000	7,490.57-			Y
	212-5342-321	UTILITIES	461.70	5,000	625.21			
	212-5342-361	SEWER PIPE	5,271.00	5,000	2,993.94-			Y
	212-5342-363	BACKFILL & SURFACE MATERIA	751.50	20,000	3,798.69-			Y
	212-5342-433	REPAIR OF MACHINERY	1,672.78	10,000	1,775.13-			Y
	212-5342-434	REPAIR OF VEHICLES	3,512.83	15,000	5,801.83-			Y
	212-5342-439	OTHER REPAIR & MTCE SERVIC	32,942.70	10,000	53,099.03-			Y
	212-5342-440	RENTALS	8.60	10,000	7,734.23			
	212-5342-460	OTHER PROPERTY MTCE SERVIC	122.36	4,000	877.52			
	212-5342-533	CELL PHONES	54.02	1,000	39.17			
	212-5342-730	IMPROVEMENTS OTHER THAN BL	402,507.50	4,683,125	4,070,192.93			
	212-5343-316	TOOLS & EQUIPMENT	97.86	1,000	902.14			

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	212-5343-319	MISCELLANEOUS SUPPLIES	209.95	1,000	790.05		
	212-5343-321	NATURAL GAS & ELECTRIC	886.12	51,000	10,809.43		
	212-5343-533	CELLULAR PHONE	369.26	2,000	231.12-	Y	
	212-5344-311	OFFICE SUPPLIES	72.80	1,000	223.48		
	212-5344-314	CHEMICALS	5,337.60	15,000	548.61-	Y	
	212-5344-316	TOOLS & EQUIPMENT	177.67	2,000	1,288.42		
	212-5344-318	VEHICLE PARTS	44.63	500	362.41		
	212-5344-319	MISCELLANEOUS SUPPLIES	368.46	6,000	413.83-	Y	
	212-5344-321	NATURAL GAS & ELECTRIC	3,404.78	220,000	5,827.78		
	212-5344-366	PLANT MTCE & REPAIR MATERI	691.25	25,000	4,496.11		
	212-5344-439	OTHER REPAIR & MNTCE SERVI	18.18	15,000	2,995.66		
	212-5344-516	TECHNOLOGY SUPPORT SERVICE	660.00	5,000	40.91-	Y	
	212-5344-532	TELEPHONE	596.51	7,000	479.41		
	212-5344-533	CELLULAR PHONE	72.02	1,500	117.22-	Y	
	212-5344-730	IMPROVEMENTS OTHER THAN BL	5,645.00	1,481,000	884,405.16		
	212-5345-532	TELEPHONE	83.35	3,000	372.61		
	212-5345-811	BANK SERVICE CHARGES	7.34	16,000	3,386.04		
	212-5346-311	OFFICE SUPPLIES	8.48	1,000	559.68		
	212-5346-460	OTHER PROPERTY MAINT SVCS	132.00	3,500	200.00		
	212-5346-511	PLANNING & DESIGN SERVICES	399.34	10,000	8,520.66		
	212-5346-533	CELLULAR PHONE	56.25	1,200	194.06		
	TOTAL:		919,710.09				

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
110-110	CITY COUNCIL	20,742.76
110-120	CITY CLERK	129.74
110-150	FINANCIAL ADMINISTRATION	6,994.13
110-160	LEGAL SERVICES	3,780.43
110-170	COMPUTER INFO SYSTEMS	1,537.30
110-211	POLICE ADMINISTRATION	27,891.42
110-212	CRIMINAL INVESTIGATION	1,120.00
110-214	K-9 SERVICE	38.40
110-223	AUTOMOTIVE SERVICES	3,231.73
110-224	POLICE BUILDINGS	4,060.95
110-241	FIRE PROTECTION ADMIN.	11,638.95
110-261	COMMUNITY DEVELOPMENT	235.14
110-310	PUBLIC WORKS	3,067.83
110-320	STREETS	6,463.02
110-381	CUSTODIAL SERVICES	5,012.00
110-511	PARKS	3,016.78
110-512	LAKE MATTOON	4,498.01

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
110-551	SPORTS FACILITIES	1,196.03
110-570	DODGE GROVE CEMETERY	905.73

110 TOTAL	GENERAL FUND	105,560.35
122-653	HOTEL TAX ADMINISTRATION	863.82

122 TOTAL	HOTEL TAX FUND	863.82
124-223	POLICE VEHICLES & MACHINE	57,405.00
124-241	FIRE VEHICLES & MACHINERY	35,580.00

124 TOTAL	MOBILE EQUIPMENT FUND	92,985.00
125-150	FINANCIAL ADMINISTRATION	109,558.50

125 TOTAL	INSURANCE & TORT JDMNT	109,558.50
128-604	MIDTOWN TIF DISTRICT	32.20

128 TOTAL	MIDTOWN TIF FUND	32.20
130-321	STREETS	103,882.08

130 TOTAL	CAPITAL PROJECT FUND	103,882.08
150-604	ADMINISTRATIVE EXPENSES	7,500.00

150 TOTAL	I-57 EAST TIF DISTRICT	7,500.00
211-351	RESERVOIRS & WTR SOURCES	2,160.04
211-353	WATER TREATMENT PLANT	17,084.49
211-354	WATER DISTRIBUTION	11,937.71
211-355	ACCOUNTING & COLLECTION	90.69
211-356	ADMINISTRATIVE & GENERAL	659.06

211 TOTAL	WATER FUND	31,931.99
212-342	SEWER COLLECTION SYSTEM	448,057.30
212-343	SEWER LIFT STATIONS	1,563.19
212-344	WASTEWATER TREATMNT PLANT	17,088.90
212-345	ACCOUNTING & COLLECTION	90.69
212-346	ADMINISTRATIVE & GENERAL	596.07

212 TOTAL	SEWER FUND	467,396.15

** TOTAL **		919,710.09

NO ERRORS

VENDOR SET: 01 CITY OF MATTOON

BANK: EHBK

FUND : 221 HEALTH INSURANCE FUND

DEPARTMENT: 412 HEALTH PLAN ADMIN

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 3/17/2021 THRU 4/06/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003657	AETNA	I-H9085035	221 5412-211	HEALTH PLAN A:	APRIL SUPPLEMENT	148272	22,382.24
						VENDOR 01-003657 TOTALS	22,382.24
01-004062	SILVERSCRIPT INSURANCE	I-7094296	221 5412-211	HEALTH PLAN A:	APRIL SUPPLEMENT	148274	23,643.87
						VENDOR 01-004062 TOTALS	23,643.87
						DEPARTMENT 412 HEALTH PLAN ADMIN TOTAL:	46,026.11
01-003639	AETNA	I-202103198751	221 5413-211	MEDICAL CLAIM:	AETNA	002610	92,982.11
01-003639	AETNA	I-202103248779	221 5413-211	MEDICAL CLAIM:	AETNA	002618	29,589.85
01-003639	AETNA	I-202104018835	221 5413-211	MEDICAL CLAIM:	AETNA	002627	93,013.31
						VENDOR 01-003639 TOTALS	215,585.27
						DEPARTMENT 413 MEDICAL CLAIMS TOTAL:	215,585.27
01-003639	AETNA	I-202103198751	221 5414-211	RX CLAIMS	: AETNA	002610	29,008.43
01-003639	AETNA	I-202103248779	221 5414-211	RX CLAIMS	: AETNA	002618	13,302.81
01-003639	AETNA	I-202104018835	221 5414-211	RX CLAIMS	: AETNA	002627	19,997.20
						VENDOR 01-003639 TOTALS	62,308.44
						DEPARTMENT 414 RX CLAIMS TOTAL:	62,308.44
01-004165	MAUREEN NICHOLS	I-202103228760	221 5416-211	REFUNDS REIMB:	REIMBURSE LIP APRIL	148273	33.10
						VENDOR 01-004165 TOTALS	33.10
						DEPARTMENT 416 REFUNDS REIMB & MISC EXPSTOTAL:	33.10
						VENDOR SET 221 HEALTH INSURANCE FUND TOTAL:	323,952.92
						REPORT GRAND TOTAL:	323,952.92

VENDOR SET: 01 CITY OF MATTOON

BANK: DDBNK

FUND : 221 HEALTH INSURANCE FUND

DEPARTMENT: 412 HEALTH PLAN ADMIN

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 3/17/2021 THRU 4/06/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-000276	DELTA DENTAL-ASC	I-202103318780	221 5412-211	HEALTH PLAN A:	DELTA DENTAL-ASC	002626	1,333.50
						VENDOR 01-000276 TOTALS	1,333.50
						DEPARTMENT 412 HEALTH PLAN ADMIN TOTAL:	1,333.50
01-000276	DELTA DENTAL-ASC	I-202103178640	221 5415-211	DENTAL CLAIMS:	DELTA DENTAL-ASC	002591	26.60
01-000276	DELTA DENTAL-ASC	I-202103248776	221 5415-211	DENTAL CLAIMS:	DELTA DENTAL-ASC	002617	698.20
01-000276	DELTA DENTAL-ASC	I-202103318780	221 5415-211	DENTAL CLAIMS:	DELTA DENTAL-ASC	002626	1,206.19
						VENDOR 01-000276 TOTALS	1,930.99
						DEPARTMENT 415 DENTAL CLAIMS TOTAL:	1,930.99
						VENDOR SET 221 HEALTH INSURANCE FUND TOTAL:	3,264.49
						REPORT GRAND TOTAL:	3,264.49

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2020-2021	221-5412-211	HEALTH PLAN ADMINISTRATION	1,333.50	734,854	155,196.31				
	221-5415-211	DENTAL CLAIMS	1,930.99	84,007	18,518.51				
		TOTAL:	3,264.49						

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
221-412	HEALTH PLAN ADMIN	1,333.50
221-415	DENTAL CLAIMS	1,930.99

221 TOTAL	HEALTH INSURANCE FUND	3,264.49

	** TOTAL **	3,264.49

NO ERRORS

VENDOR SET: 01 CITY OF MATTOON

BANK: MFTBK

FUND : 121 MOTOR FUEL TAX FUND

DEPARTMENT: 321 STREETS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 3/17/2021 THRU 4/06/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-021348	LEE ENTERPRISES-CENTRA	I-104551-1	121 5321-540	ADVERTISING	: DEWITT PATCHING	148276	32.20
						VENDOR 01-021348 TOTALS	32.20
01-022400	HOWELL ASPHALT CO	I-1265	121 5321-353	COLD MIX ASPH:	COLDMIX	148275	4,998.96
						VENDOR 01-022400 TOTALS	4,998.96
						DEPARTMENT 321 STREETS	TOTAL: 5,031.16
01-001070	AMEREN ILLINOIS	I-202103178660	121 5326-321	NATURAL GAS &:	1613 B'DWAY	002592	71.70
01-001070	AMEREN ILLINOIS	I-202103178661	121 5326-321	NATURAL GAS &:	121 N 16TH	002593	267.35
01-001070	AMEREN ILLINOIS	I-202103178685	121 5326-321	NATURAL GAS &:	6TH & CHARLESTON	002594	33.00
01-001070	AMEREN ILLINOIS	I-202103178694	121 5326-321	NATURAL GAS &:	STREET LIGHTING	002595	5,129.95
						VENDOR 01-001070 TOTALS	5,502.00
01-008600	COLES MOULTRIE ELECTRI	I-202103178696	121 5326-321	NATURAL GAS &:	S RT 45 & PARADISE	002596	22.93
01-008600	COLES MOULTRIE ELECTRI	I-202103178697	121 5326-321	NATURAL GAS &:	LAKELAND INN ENTRANC	002597	12.75
01-008600	COLES MOULTRIE ELECTRI	I-202103178698	121 5326-321	NATURAL GAS &:	S RT RT & OLD STATE	002598	75.51
01-008600	COLES MOULTRIE ELECTRI	I-202103178699	121 5326-321	NATURAL GAS &:	SUNRISE APTS	002599	14.60
01-008600	COLES MOULTRIE ELECTRI	I-202103178700	121 5326-321	NATURAL GAS &:	OLD STATE & S 9TH	002600	14.60
01-008600	COLES MOULTRIE ELECTRI	I-202103178701	121 5326-321	NATURAL GAS &:	OLD STATE VILLAGE	002601	14.50
01-008600	COLES MOULTRIE ELECTRI	I-202103178702	121 5326-321	NATURAL GAS &:	RT 16, HURST, LERNA,	002602	94.66
01-008600	COLES MOULTRIE ELECTRI	I-202103178703	121 5326-321	NATURAL GAS &:	GOLDEN OAK	002603	19.90
01-008600	COLES MOULTRIE ELECTRI	I-202103178704	121 5326-321	NATURAL GAS &:	COLES CENTRE PKWY	002604	282.66
01-008600	COLES MOULTRIE ELECTRI	I-202103178708	121 5326-321	NATURAL GAS &:	RT 16 & LERNA RD	002605	119.39
01-008600	COLES MOULTRIE ELECTRI	I-202103178709	121 5326-321	NATURAL GAS &:	PIATT & RT 316	002606	21.30
01-008600	COLES MOULTRIE ELECTRI	I-202103178710	121 5326-321	NATURAL GAS &:	3020 LAKELAND BLVD	002607	12.50
01-008600	COLES MOULTRIE ELECTRI	I-202103178711	121 5326-321	NATURAL GAS &:	S RT 45 & PARADISE	002608	54.72
01-008600	COLES MOULTRIE ELECTRI	I-202103178712	121 5326-321	NATURAL GAS &:	S RT 45 & PARADISE	002609	22.93
						VENDOR 01-008600 TOTALS	782.95
						DEPARTMENT 326 STREET LIGHTING	TOTAL: 6,284.95
						VENDOR SET 121 MOTOR FUEL TAX FUND	TOTAL: 11,316.11
						REPORT GRAND TOTAL:	11,316.11

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2020-2021	121-5321-353	COLD MIX ASPHALT	4,998.96	20,000	10,039.76		
	121-5321-540	ADVERTISING	32.20	100	28.80-	Y	
	121-5326-321	NATURAL GAS & ELECTRIC	6,284.95	155,000	39,482.20		
		TOTAL:	11,316.11				

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
121-321	STREETS	5,031.16
121-326	STREET LIGHTING	6,284.95

121 TOTAL	MOTOR FUEL TAX FUND	11,316.11

	** TOTAL **	11,316.11

NO ERRORS

							-----DEPOSIT-----		
---ACCOUNT---	-----NAME-----	--DATE--	----TYPE----	-CK #-	----AMOUNT----	CODE	-RECEIPT--	--AMOUNT--	----MESSAGE----
20-20900-04	DON BAKER PEST CONTROL	3/24/21	FINAL BILL	148161	55.86CR	000		0.00	
21-00400-19	INGRAM, DORIS J	3/24/21	FINAL BILL	148162	23.68CR	100	46124	60.00CR	
21-09100-05	WARREN, JIM D	3/24/21	FINAL BILL	148163	55.87CR	100	46109	60.00CR	
24-05120-11	HILL, DANIELE L	3/24/21	FINAL BILL	148164	0.03CR	100	43753	60.00CR	
26-10900-21	SHELBY, HUNTER L	3/24/21	FINAL BILL	148165	24.89CR	100	ONLINE	60.00CR	

-----DEPOSIT-----									
ACCOUNT	NAME	DATE	TYPE	CK #	AMOUNT	CODE	RECEIPT	AMOUNT	MESSAGE
31-08600-04	SUNFEW PLUMBING	4/01/21	FINAL BILL	148172	81.92CR	100	ONLINE	100.00CR	
36-06310-09	DIEPHOLZ RENTALS	4/01/21	FINAL BILL	148173	1.63CR	000		0.00	
36-21000-05	WARFEL, KIMBERLY	4/01/21	FINAL BILL	148174	117.24CR	000		0.00	

NEW BUSINESS:

CITY OF MATTOON, ILLINOIS

SPECIAL ORDINANCE NO. 2021-1770

AN ORDINANCE GRANTING REZONING AT 5600 LERNA ROAD, MATTOON FROM R-S TO C-3 FOR THE PURPOSES OF CONSTRUCTING A WINERY

WHEREAS, there has been filed a written Petition for Warren James L.L.C. requesting rezoning of the parcel(s) legally described as:

Tract 1 of Plat of Survey of the East half (E.1/2) of the Northeast Quarter (NE.1/4) OF Section Twenty-Eight (28) and part of the West Half W.1/2) of the Northwest Quarter (NW.1/4) OF Section 27, all in Township Twelve (12) North, Range Eight (8) East of the Third principal Meridian, Coles County, Illinois, as recorded as Document #200900714182 in the Recorder's Office, containing +/- 54.905 acres.

Also known as: **5600 Lerna Road; Mattoon, Illinois 61938
06-0-01053-001 & 06-0-01016-001**

WHEREAS, said site is zoned R-S, which does not allow the operation of a Winery; and,

WHEREAS, the property has historically been, and is well suited for a development; and,

WHEREAS, the Planning Commission held a public hearing on March 23, 2021 for the City of Mattoon, Coles County, Illinois, and has recommended that the request be granted; and,

WHEREAS the City Council for the City of Mattoon, Coles County, Illinois, deems that it would be in the public interest to approve a rezoning to allow the construction of said winery.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS, as follows:

Section 1. Pursuant to enabling authority provided at Section §159.05 of the Mattoon Code of Ordinances, the property legally described as:

Tract 1 of Plat of Survey of the East half (E.1/2) of the Northeast Quarter (NE.1/4) OF Section Twenty-Eight (28) and part of the West Half W.1/2) of the Northwest Quarter (NW.1/4) OF Section 27, all in Township Twelve (12) North, Range Eight (8) East of the Third principal Meridian, Coles County, Illinois, as recorded as Document #200900714182 in the Recorder's Office, containing +/- 54.905 acres

Also known as: **5600 Lerna Road; Mattoon, Illinois 61938
06-0-01053-001 & 06-0-01016-001**

be and the same is granted a rezoning to C-3 (Service Commercial).

Section 2. This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

Section 3. This ordinance shall be effective upon its approval as provided by law.

Section 4. The City Clerk shall make and record a duly certified copy of this ordinance with the Clerk and Recorder's Office of Coles County, Illinois.

Upon motion by _____, seconded by _____, adopted this _____ day of _____, 2021, by a roll call vote, as follows:

AYES (Names): _____

NAYS (Names): _____

ABSENT (Names): _____

Approved this _____ day of _____, 2021.

Sandra L. Graven, Mayor
City of Mattoon, Coles County, Illinois

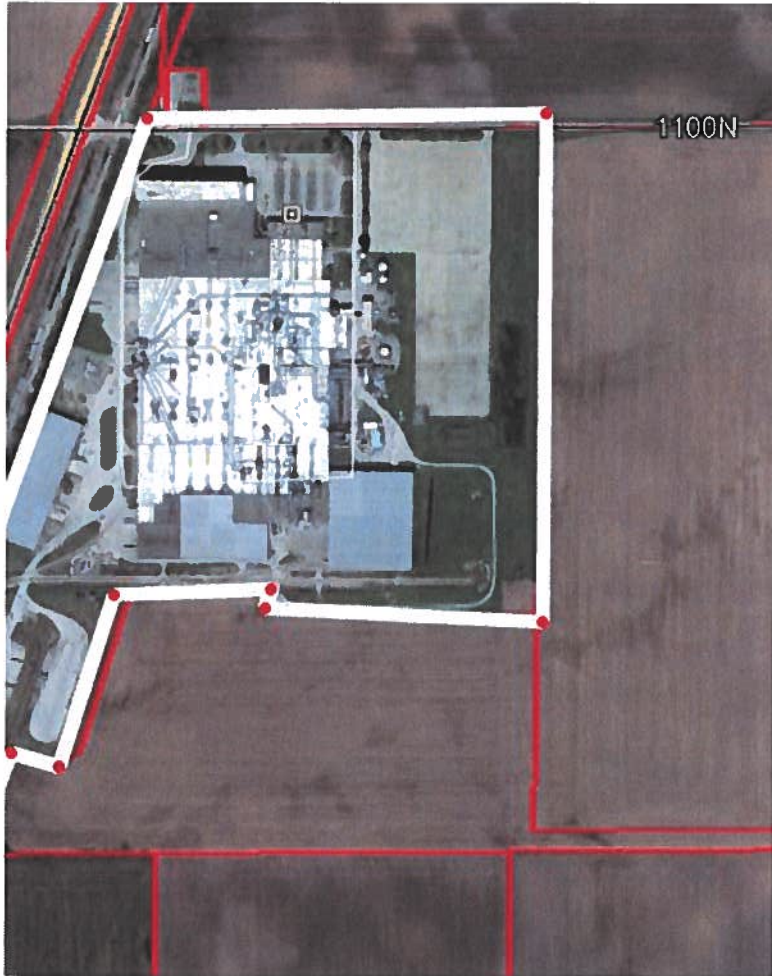
ATTEST:

APPROVED AS TO FORM:

Susan J. O'Brien, City Clerk

Daniel C. Jones, City Attorney

Recorded in the Municipality's Records on _____, 2021.



**City of Mattoon
Council Decision Request**

MEETING DATE: 04/06/2021 CDR NO: 2021-2114

SUBJECT: Consultant Design Fees – Lake Mattoon Raw Water Pump Station

SUBMITTAL DATE: 03/17/2021

SUBMITTED BY: Dean Barber, Public Works Director

APPROVED FOR Kyle Gill, 03/26/2021
COUNCIL AGENDA: City Administrator Date

EXHIBITS (If applicable): CMT Cost Proposal, Concept Sketch

EXPENDITURE	AMOUNT	CONTINGENCY FUNDING
ESTIMATE: \$146,450.00	BUDGETED: \$90,000.00	REQUIRED: N/A

IF IT IS THE WISH OF THE COUNCIL TO SUPPORT RECOMMENDATIONS CONTAINED IN THIS REPORT, THE FOLLOWING MOTION IS SUGGESTED:

“I move to approve the fee proposal in the amount of \$146,450.00 from Crawford, Murphy & Tilly for the preliminary design and cost estimate for a new Raw Water Pump Station at Lake Mattoon.”

SUMMARY OF THE TOPIC FOR WHICH A COUNCIL DECISION IS REQUESTED:

We have a long-range plan to construct a new Raw Water Pump Station at the south end of Lake Mattoon. The work in this cost proposal includes the preliminary design of the pump station, intake structure, piping, and a chemical feed system.

The preliminary design will be completed to a level referred to as 30% of the final design. The allows enough of the design work to occur to enable the preparation of a reliable cost estimate. The cost estimate will be used to determine where this project falls in our long-term goals, and allows us to evaluate funding options. The details developed in this phase are intended to be used for the final design.

The primary goals of the project are:

1. Improved taste and odor control.
2. Improved water security.

Taste & Odor Control

The proposed location is the deepest and clearest water source that we have available at our lakes. The deeper the water is, the less algae growth there is. Taste and odor issues are caused by organic compounds like algae.

We have 2 chemicals that we use for taste and odor control; Potassium Permanganate (KMnO4) and Powdered Activated Carbon (PAC/charcoal). We currently use 1 chemical or the other depending on the time of year. The chemicals do not work well when mixed together. We intend to feed Potassium Permanganate at the new pump station. There is enough distance between Lake Mattoon and Lake Paradise that the chemical will be used up when it reaches Lake

Paradise. We can then add Carbon and get the full benefit of both chemicals. (This strategy could also be implemented at the existing Lake Mattoon RWPS if we decided to improve that station in lieu of constructing a new pump station.)

Water Security

The proposed location, being the deepest water available, gives us the least water quality impacts from drought conditions. The proposed intake location is in 27' of water. The existing intake location on Lake Mattoon is in 12' of water. The intake location at Lake Paradise is in 20' of water (however the 20' depth is in a very isolated area).

The recent blue-green algae (cyanobacteria) phenomenon is impacting lakes across the eastern US from Florida to Minnesota. The algae tends to be densest in coves and shallow areas. Locating the intake in the open water near the dam gives us the best protection from high concentrations of blue-green algae.

The blue-green algae is difficult to address with chemical treatment. However, a heavy dosage of Potassium Permanganate, followed later by Powdered Carbon is one the recommended treatment strategies.

The existing pump station at Lake Mattoon is in a cove that is subject to contamination. We have events where the water in the cove is nearly impossible to treat. We intend to move into the open water for improved year-round treatability/security.

Design Fee

We budgeted \$90,000 for the preliminary plans and estimate in FY20/21. CMT's cost for that basic service is \$92,000. We have since added the following items to the scope:

1. Services of an underwater contractor to advise on construction details and costs for the piping from the causeway (CR1250N) to the dam.
2. A bathymetric survey (underwater survey) of the pipe alignment from the causeway to the dam.
3. Soil borings at the proposed pump station location.

We have budgeted the full fee amount for FY21/22. The work will be paid from Water Funds.

2021 STANDARD AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT made between City of Mattoon, whose address is 208 North 19th Street, Mattoon, Illinois 61938, hereinafter called the **CLIENT** and Crawford, Murphy & Tilly, Inc., Consulting Engineers, 2750 West Washington Street, Springfield, Illinois 62702, hereinafter called the **ENGINEER**.

WITNESSETH, that whereas the **CLIENT** desires the following described professional engineering, land surveying or architectural services:

Professional engineering, land surveying, bathymetric surveying, and geotechnical investigations related to a new intake structure, raw water pump station, and forcemain at Lake Mattoon as described in Attachment A.

NOW THEREFORE, the **ENGINEER** agrees to provide the above described services and the **CLIENT** agrees to compensate the **ENGINEER** for these services in the manner checked below:

- On a time and expense basis in accordance with Attachment B – Standard Schedule of Hourly Charges which is subject to change at the beginning of each calendar year. Reimbursable direct expenses will be invoiced at cost. Professional or Subconsultant services performed by another firm will be invoiced at cost ~~plus ten percent~~.
- At the lump sum amount of \$_____.

IT IS MUTUALLY AGREED THAT, payment for services rendered shall be made monthly in accordance with invoices rendered by the **ENGINEER**.

IT IS FURTHER MUTUALLY AGREED:

The fee for the preliminary design services shall not exceed **\$146,450** without prior authorization from **CLIENT**.

The **CLIENT** and the **ENGINEER** each binds himself, his partners, successors, executors, administrators and assignees to each other party hereto in respect to all the covenants and agreements herein and, except as above, neither the **CLIENT** nor the **ENGINEER** shall assign, sublet or transfer any part of his interest in this **AGREEMENT** without the written consent of the other party hereto. This **AGREEMENT**, and its construction, validity and performance, shall be governed and construed in accordance with the laws of the State of Illinois. This **AGREEMENT** is subject to the General Conditions attached hereto.

IN WITNESS WHEREOF, the parties hereto have affixed their hands and seals this ____ day of ____, 2021.

CLIENT:

ENGINEER:

City of Mattoon, Illinois
(Client Name)

(Signature)

(Name and Title)

Date

CRAWFORD, MURPHY & TILLY, INC.


(Signature)

Ty Besalke – Water Group Manager
(Name and Title)

March 17, 2021
Date

CMT Job No. _____

STANDARD GENERAL CONDITIONS
Crawford, Murphy & Tilly, Inc.

1. Standard of Care

In performing its professional services hereunder, the **ENGINEER** will use that degree of care and skill ordinarily exercised, under similar circumstances, by members of its profession practicing in the same or similar locality. No other warranty, express or implied, is made or intended by the **ENGINEER'S** undertaking herein or its performance of services hereunder.

2. Reuse of Document

All documents including Drawings and Specifications prepared by **ENGINEER** pursuant to this Agreement are instruments of service. They are not intended or represented to be suitable for reuse by **CLIENT** or others on extensions of the Project or on any other project. Any reuse without written verification or adaptation by **ENGINEER** for the specific purpose intended will be at **CLIENT'S** sole risk and without liability or legal exposure to **ENGINEER**; and **CLIENT** shall indemnify and hold harmless **ENGINEER** from all claims, damages, losses and expenses including attorneys' fees arising out of or resulting therefrom.

3. Termination

This Agreement may be terminated by either party upon seven days prior written notice. In the event of termination, the **ENGINEER** shall be compensated by the client for all services performed up to and including the termination date, including reimbursable expenses, and for the completion of such services and records as are necessary to place the **ENGINEER'S** files in order and/or to protect its professional reputation.

4. Parties to the Agreement

The services to be performed by the **ENGINEER** under this Agreement are intended solely for the benefit of the **CLIENT**. Nothing contained herein shall confer any rights upon or create any duties on the part of the **ENGINEER** toward any person or persons not a party to this Agreement including, but not limited to any contractor, subcontractor, supplier, or the agents, officers, employees, insurers, or sureties of any of them.

5. Construction and Safety

The **ENGINEER** shall not be responsible for the means, methods, procedures, techniques, or sequences of construction, nor for safety on the job site, nor shall the **ENGINEER** be responsible for the contractor's failure to carry out the work in accordance with the contract documents.

6. Payment

Payment for services rendered shall be made monthly in accordance with invoices rendered by the **ENGINEER**. If payment is to be on a lump sum basis, monthly payments will be based on the portion of total services completed during the month. Invoices, or any part thereof, which are not paid within 30 days after the date of issue shall bear interest at the rate of 1-1/2% for each month or fraction thereof from the date 30 days after issue to time of payment. **CLIENT** will pay on demand all collection costs, legal expenses and attorneys' fees incurred or paid by **ENGINEER** in collecting payment, including interest, for services rendered.

7. Indemnification for Release of Pollutants

If this project does not involve pollutants, this provision will not apply. This provision may not be deleted if the project involves pollutants.

If, due to the nature of the service covered under this Agreement including the potential for damages arising out of the release of pollutants, **CLIENT** agrees that in the event of one or more suits or judgments against **ENGINEER** in favor of any person or persons, or any entity, for death or bodily injury or loss of or damage to property or for any other claimed injury or damages arising from services performed by **ENGINEER**, **CLIENT** will indemnify and hold harmless **ENGINEER** from and against liability to **CLIENT** or to any other persons or entities irrespective of Engineer's compensation and without limitation. It is understood that the total aggregate liability of **ENGINEER** arising from services performed by **ENGINEER** shall in no event exceed \$50,000 or the total compensation received under this agreement whichever is greater, irrespective of the number of or amount of such claims, suits, or judgments.

8. Risk Allocation Check box if this does not apply

The total liability, in the aggregate, of the **ENGINEER** and **ENGINEER'S** officers, directors, employees, agents and consultants, and any of them, to **CLIENT** and anyone claiming by, through or under **CLIENT**, for any and all injuries, claims, losses, expenses or damages arising out of the **ENGINEER'S** services, the project or this agreement, including but not limited to the negligence, errors, omissions, strict liability or breach of contract of **ENGINEER** or **ENGINEER'S** officers, directors, employees, agents or consultants, or any of them, shall not exceed the total compensation received by **ENGINEER** under this agreement, or the total amount of \$50,000, whichever is greater.

9. Project Schedule and Scope

Based on the schedule objectives provided by **CLIENT**, **ENGINEER** will develop a schedule of important milestones as necessary for the project for **CLIENT'S** review and approval. **ENGINEER** will monitor performance of services for conformance with the schedule and will notify **CLIENT** of any necessary changes to or deviations from the schedule. Where required by approved project schedule, **ENGINEER** will present the required deliverables and complete the required tasks at the appropriate intervals for **CLIENT'S** review and approval prior to payment.

ATTACHMENT A

**CITY OF MATTOON, ILLINOIS
LAKE MATTOON NEW RAW WATER PUMP STATION
CONCEPTUAL ENGINEERING AND OPINION OF PROBABLE CONSTRUCTION COSTS
SCOPE OF SERVICES AND ASSOCIATED FEE (Subconsultant fee shown in parenthesis)**

- 1. Topographic Surveying** **\$7,730**
Establish horizontal and vertical control at the proposed pump station location and at the east end of the causeway. See attached Exhibit A showing limits of surveying.

Collect topographic information at both locations including documentation of existing trees to be cleared for the pump station site.

Develop existing contour map for use in developing the pump station site and proposed contours.
- 2. Bathymetric Surveying (JF Brennan – \$14,000)** **\$15,940**
Engage J.F. Brennan for bathymetric survey of the lake bottom around the proposed location of the intake structure, raw water pump station, and forcemain alignment. See attached Exhibit B showing limits of bathymetric survey.
- 3. Geotechnical Investigation (MET – \$18,000)** **\$18,860**
Engage Midwest Engineering and Testing to perform six (6) structural borings. Three (3) of the borings will be near the pump station site, and the remaining three (3) borings will be triangulated around the proposed intake structure location. See attached Exhibit C showing locations of soil borings.
- 4. Conceptual Design Meetings (JF Brennan – \$6,000)** **\$25,960**
Conduct multiple meetings with City staff and design team to develop a better understanding of the needs and wants for each of the components that will be included in the project. The following meetings are proposed to be conducted via a Teams or Zoom meeting call. Order of conducting meetings and combining some meetings may be desirable to the City of Mattoon and can be revised as needed.

 - **Kickoff Meeting.** Discuss project scope and schedule. Review any existing information available such as forcemain drawings, benchmark locations, utility coordination. Discuss coordination and scheduling of land surveying, bathymetric survey and geotechnical.
 - **Intake & Forcemain.** Discuss means and methods for construction of the intake structure and forcemain, any alternatives, limitations and known items impacting costs. Discuss options for intake screens and screen cleaning systems. Include marine contractor J.F Brennan in this meeting.
 - **Pump Station Building.** After a conceptual layout has been developed, discuss functionality, chemical deliveries, access, operation and maintenance requirements and future pump station considerations.
 - **Hydraulics and Potassium Permanganate.** Discuss findings of preliminary hydraulic analysis of forcemain. Discuss assumptions and limitations of

analysis. Discuss potassium permanganate feed system including sizing, contact time and assumptions made during analysis.

- **Draft Report and Opinion of Probable Construction Cost Meeting.** After preparation of a draft report and draft Opinion of Probable Construction Cost (OPCC), meet to discuss the report and OPCC.
- **Final Report and OPCC Meeting.** Finalize the report and OPCC and discuss modifications since the draft was issued.

5. **Permitting** **\$1,520**
Contact regulatory agencies and determine permitting requirements including regulatory permit reviewer contacts, typical review schedule and associated fee (if any).
6. **Develop Conceptual Design for Intake Structure** **\$1,960**
Conceptual design to include number of intake screens and intake screen configuration, screen options, intake screen cleaning systems, gates (including manual vs electric actuation), precast vs. cast-in-place construction, miscellaneous items such as guardrails ladders, boat cleats, buoys, etc.
7. **Develop Conceptual Design for Raw Water Pump Station** **\$5,760**
Conceptual design to include evaluation of wetwell, number of pumps and layout, future expansion of pumping capabilities pump operation, chemical feed tanks & pumps, intake screen cleaning equipment, site layout and chemical deliveries, building materials, electrical equipment, emergency generator, HVAC and plumbing.
8. **Intake Pipe and Forcemain Hydraulics and Evaluation** **\$7,720**
Conduct evaluation and perform calculations to size gravity intake pipe from intake structure to pump station, size forcemain from pump station to tie-in to existing 20" pipe at east end of causeway, provide evaluation of the system pressure from the proposed pump station to both the Lake Paradise pump station and water treatment plant. Discuss use of HDPE pipe, "deadman" or anchorage to hold down the piping and marking/protection of the piping.
9. **Prepare Conceptual Design & Drawings** **\$39,380**
Perform calculations, design, equipment evaluations and engineering in order to develop conceptual plans for the following.

Intake Structure Plans

Foundation plan – both shallow and deep foundation options
Wall plan
Cross sections with process and structural features

Raw Water Pump Station

Preliminary site plan
Process floor plan
Structural wall plan
Cross sections with process and structural features
Framing plan
Exterior elevations
Electrical one-line diagram

Preliminary generator sizing

Intake Pipe and Forcemain

Intake pipe sizing, plan, and profile

Forcemain plan and profile – roughly 10 sheets with 1000' per sheet

Plan and profile at tie-in to existing pipe

10. Preparation of Report and OPCC (JF Brennan – \$6,000) \$18,580

Prepare design report summarizing the data collected, the design of the intake structure, the design of the pump station and chemical feed system, and a summary of the forcemain analysis, and a summary of the permitting required as it relates to the City, County, IEPA, IDNR, and the Army Corps of Engineers. The report will include the OPCC.

The report shall also include appendices with the following information: geotechnical report and bathymetric survey.

The OPCC will include direct input from J.F. Brennan for the intake structure, underwater pipes, and potential seawall at the pump station site.

CMT will obtain vendor quotes for major equipment including the pumps, electrical equipment, and emergency generator.

11. Project Management and Quality Assurance/Quality Control \$3,040

Project Management tasks to include the following.

- Prepare meeting minutes for each of the conceptual design meetings.
- Coordinate with client on milestone submittals and provide regular updates on progress.
- Provide oversight and coordination with sub-consultants.
- Provide oversight to design team.
- Coordinate with all parties to ensure that City's desired schedule is met.

Quality Assurance/quality Control tasks to include the following.

- Review of each submittal prior to submitting to the City.
- Compliance with the necessary standards and codes.

EXHIBIT A – LIMITS OF TOPOGRAPHIC SURVEY

EXHIBIT A - PAGE 1
INTAKE STRUCTURE AND PUMP STATION SITE

Proposed intake structure

Google Earth

Co Rd 800 N

© 2021 Google

1000 ft



EXHIBIT A - PAGE 2
EAST END OF CAUSEWAY



1250N





Woolery Dr



EXHIBIT B – LIMITS OF BATHYMETRIC SURVEY

EXHIBIT B

Legend

-  Bathymetric survey area
-  Proposed intake structure
-  Raw water pump station intake pipe
-  Untitled Path

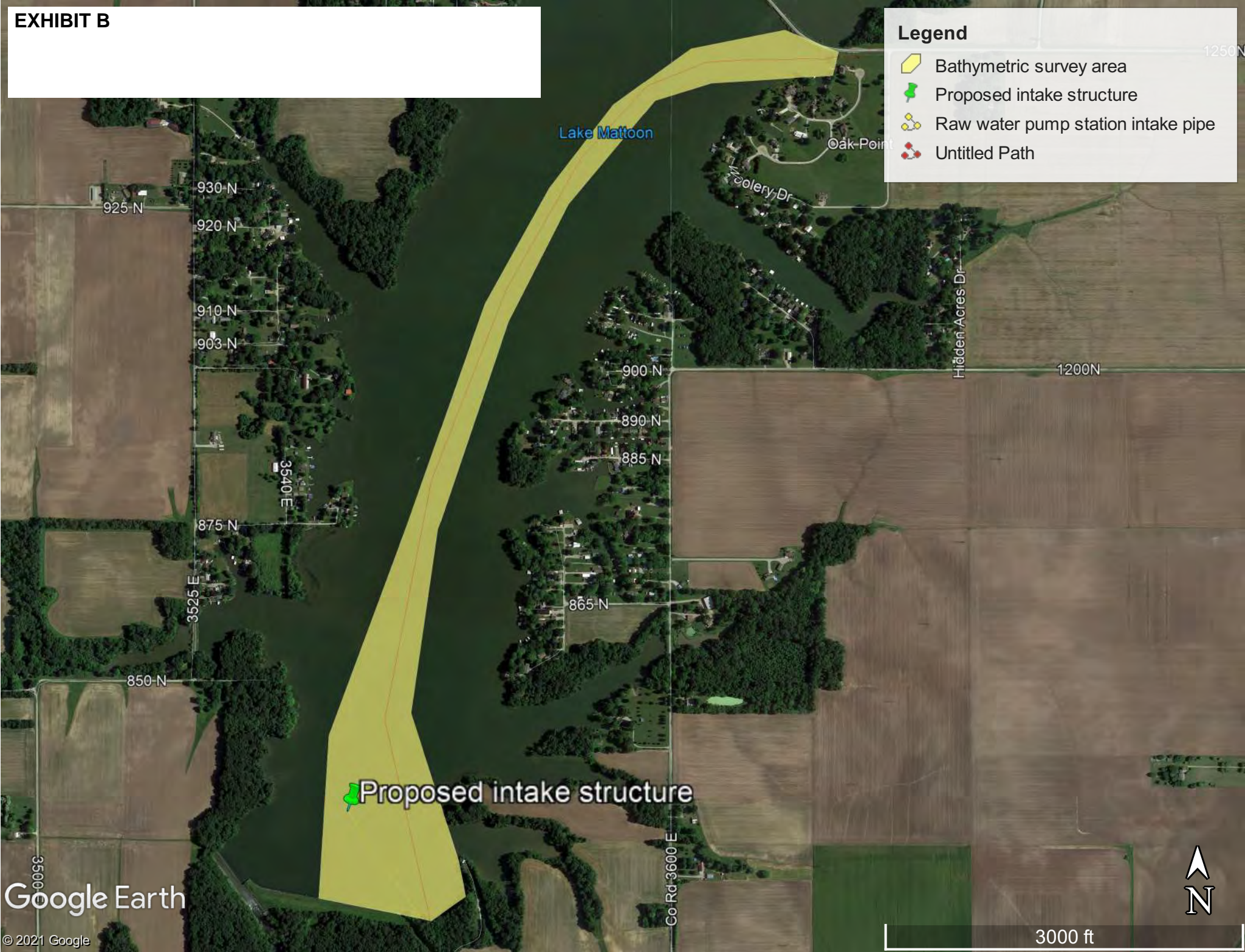


EXHIBIT C – SOIL BORING LAYOUT

EXHIBIT C



Proposed intake structure

B-1

B-2

B-3

B-4

B-5

B-6

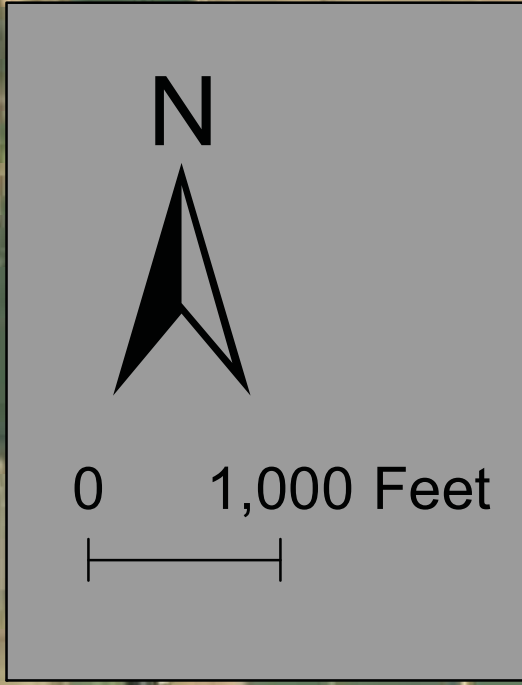


CRAWFORD, MURPHY & TILLY, INC.
ATTACHMENT B - STANDARD SCHEDULE OF HOURLY CHARGES
JANUARY 1, 2021

Classification	Regular Rate
Principal	\$ 230
Project Engineer II Project Architect II Project Manager II Project Environmental Scientist II	\$ 220
Project Engineer I Project Architect I Project Manager I Project Environmental Scientist I Project Structural Engineer I	\$ 190
Sr. Structural Engineer II	\$ 175
Sr. Technician II	\$ 160
Aerial Mapping Specialist	\$ 155
Sr. Engineer I Sr. Architect I Sr. Structural Engineer I Land Surveyor	\$ 150
Technical Manager II Environmental Scientist III	\$ 140
Sr. Technician I	\$ 135
Sr. Planner I GIS Specialist Engineer I Architect I Structural Engineer I	\$ 130
Environmental Scientist II Technician II	\$ 115
Planner I Technical Manager I Environmental Scientist I Technician I Project Administrative Assistant	\$ 95
Administrative/Accounting Assistant	\$ 60

If the completion of services on the project assignment requires work to be performed on an overtime basis, labor charges above are subject to a 15% premium. These rates are subject to change upon reasonable and proper notice. In any event this schedule will be superseded by a new schedule effective January 1, 2022.

Out of pocket direct costs will be added at actual cost for blueprints, supplies, transportation and subsistence and other miscellaneous job-related expenses directly attributable to the performance of services. A usage charge may be made when specialized equipment is used directly on the project. Subconsultant services furnished to CMT by another company will be invoiced at actual cost, plus ten percent.



LAKE MATTOON RWPS
PROJECT OVERVIEW

LAKE
PARADISE

MATTOON WTP
2941 LAKE ROAD

ILLINOIS CENTRAL
RAILROAD

COLES COUNTY LINE
CUMBERLAND COUNTY LINE

EXIST LAKE
MATTOON RWPS

SOUTH END
2000 RAW WATER
LINE

I-57

LAKE
MATTOON

CR100E

CR1250N

PROP LAKE
MATTOON RWPS

SHELBY COUNTY LINE
CUMBERLAND COUNTY LINE



**City of Mattoon
Council Decision Request**

MEETING DATE: 04/06/2021 CDR NO: 2021-2115

SUBJECT: Bid Award – Marshall Ave Sidewalk Project
from 25th Street to 21st Street

SUBMITTAL DATE: 03/24/2021

SUBMITTED BY: Dean Barber, Public Works Director

APPROVED FOR COUNCIL AGENDA: Kyle Gill, City Administrator 03/31/2021
Date

EXHIBITS (If applicable): Bartels' Bid

EXPENDITURE	AMOUNT	CONTINGENCY FUNDING
ESTIMATE: \$172,986.55	BUDGETED: \$200,000.00	REQUIRED: \$0

IF IT IS THE WISH OF THE COUNCIL TO SUPPORT RECOMMENDATIONS CONTAINED IN THIS REPORT, THE FOLLOWING MOTION IS SUGGESTED:

“I move to accept the bid in the amount of \$172,986.55 from Bartels Construction for the Marshall Avenue Sidewalk Project.”

SUMMARY OF THE TOPIC FOR WHICH A COUNCIL DECISION IS REQUESTED:

The bid opening was held on Wednesday, March 24. Carl Bartels was the only bidder. Our estimate was \$200,000.00.

The bid documents were mailed to 6 of our regular bidders. The bid was advertised in the newspaper, and was announced at our March 02 Council Meeting. We recommend that the bid be awarded to Bartels Construction.

The project is required to be complete by August 31.

The work is being paid from Capital Funds.

BID FORM

I/We agree to complete the work described in the Bid Specifications titled "City of Mattoon Illinois, Marshall Avenue Sidewalks, 25th Street to 21st Street, February 2021" at the following price(s):

<u>Item</u>	<u>Qty</u>	<u>Unit Price</u>	<u>Total</u>
Earth Excavation	53 cu yd	<u>\$ 35.00</u>	<u>\$ 1855.00</u>
Curb & Gutter Removal	93 feet	<u>\$ 20.00</u>	<u>\$ 1860.00</u>
Sidewalk Removal	11,110 sq ft	<u>\$ 1.25</u>	<u>\$ 13887.50</u>
Pavement Removal	2,491 sq ft	<u>\$ 1.75</u>	<u>\$ 4359.25</u>
Aggregate Subbase, Type B, 4"	209 sq ft	<u>\$ 5.50</u>	<u>\$ 1149.50</u>
B6.12 Concrete Curb & Gutter	140 feet	<u>\$ 60.00</u>	<u>\$ 8400.00</u>
PCC Sidewalk, 5"	9,251 sq ft	<u>\$ 7.50</u>	<u>\$ 69382.50</u>
PCC Sidewalk, 7"	3,903 sq ft	<u>\$ 8.50</u>	<u>\$ 33175.50</u>
Detectable Warnings	210 sq ft	<u>\$ 5.00</u>	<u>\$ 1050.00</u>
Aggregate Transition Pavement, 7"	596 sq ft	<u>\$ 6.00</u>	<u>\$ 3576.00</u>
Concrete Transition Pavement, 7"	1,981 sq ft	<u>\$ 9.30</u>	<u>\$ 18423.30</u>
HMA Transition Pavement, 7"	510 sq ft	<u>\$ 6.00</u>	<u>\$ 3060.00</u>
Grading & Seeding	4,404 feet	<u>\$ 2.00</u>	<u>\$ 8808.00</u>
Traffic Control Standard 701502	1 lump sum	<u>\$ 4000.00</u>	<u>\$ 4000.00</u>

Total Bid Amount

\$ 172,986.55

Return bid on this Bid Form. Attach Bid Bond.

Bidder's Name: Bartels Construction Inc

BID FORM

Page 2

Bidder's Name and Address

Bartels Construction Inc

6057 old St. Rd

Mattoon IL 61938

Signature: 

Phone: 217-254-2956

Email: bartelsConstruction@hotmail.com

**City of Mattoon
Council Decision Request**

MEETING DATE: 04/06/2021 CDR NO: 2021-2116

SUBJECT: Plans and Specifications for the Dewitt Avenue Patching Project at 6th & Dewitt.

SUBMITTAL DATE: 03/25/2021

SUBMITTED BY: Dean Barber, Public Works Director

APPROVED FOR Kyle Gill, 03/31/2021
COUNCIL AGENDA: City Administrator Date

EXHIBITS (If applicable): Plans and Specifications are available in the City Clerk’s Office for Public Viewing.

EXPENDITURE	AMOUNT	CONTINGENCY FUNDING
ESTIMATE: N/A	BUDGETED: N/A	REQUIRED: N/A

IF IT IS THE WISH OF THE COUNCIL TO SUPPORT RECOMMENDATIONS CONTAINED IN THIS REPORT, THE FOLLOWING MOTION IS SUGGESTED:

“I move to approve the Plans and Specifications for the Dewitt Avenue Patching Project.”

SUMMARY OF THE TOPIC FOR WHICH A COUNCIL DECISION IS REQUESTED:

This project includes a 200’ long concrete patch on Dewitt Avenue thru the intersection at 6th Street. The work will be similar to the patching work on Dewitt Avenue last year at 12th Street and Logan Street.

This project will allow the intersection of 6th & Dewitt to remain open to traffic during the resurfacing project on Dewitt Avenue in 2022.

The work is being paid from the MFT Funds.

**City of Mattoon
Council Decision Report**

MEETING DATE: 04/06/2021 CDR NO: 2021-2117

SUBJECT: Re-Appointment of Police Pension Board Trustee

SUBMITTAL DATE: 03/22/2021

SUBMITTED BY: Susan O'Brien for Sandra L. Graven, Acting Mayor

APPROVED FOR Kyle Gill 03/31/2021
COUNCIL AGENDA: City Administrator Date

EXHIBITS (If applicable):

EXPENDITURE	AMOUNT	FUNDS	CONTINGENCY
ESTIMATE:	BUDGETED:	REMAINING:	FUNDING:
N/A	N/A	N/A	N/A

IF IT IS THE WISH OF THE COUNCIL TO SUPPORT RECOMMENDATIONS CONTAINED IN THIS REPORT, THE FOLLOWING MOTION IS SUGGESTED:

“I move to re-appoint Mark Welton as trustee to the Police Pension Board for a term ending 04/30/2023.”

SUMMARY OF THE TOPIC FOR WHICH A COUNCIL DECISION IS REQUESTED:

Per 40 ILCS 5/3-128 “Two members of the board shall be appointed by the mayor or president of the board of trustees of the municipality involved.” “Their successors shall serve for 2 years each or until their successors are appointed and qualified.”

Mr. Welton has agreed to serve another term as trustee through 04/30/2023.

Upon ratification the Police Pension Board trustees are:

Luke Wilson	Elected by Actives	Term ends 04/30/2021
Brandon Saunders	Elected by Actives	Term ends 04/30/2021
Scot Moran	Elected by Retirees	Term ends 04/30/2021
John W. Hedges	Appointed by Mayor	Term ends 04/30/2022
Mark Welton	Appointed by Mayor	Term ends 04/30/2023

**City of Mattoon
Council Decision Report**

MEETING DATE: 04/06/2021 CDR NO: 2021-2118

SUBJECT: Coles County Airport Authority Re-Appointment

SUBMITTAL DATE: 03/22/2021

SUBMITTED BY: Susan O'Brien, City Clerk
For Acting Mayor Sandra L. Graven

APPROVED FOR COUNCIL AGENDA: Kyle Gill, City Administrator 03/31/2021
Date

EXPENDITURE	AMOUNT	FUNDS	CONTINGENCY
ESTIMATE:	BUDGETED:	REMAINING:	FUNDING:
\$N/A	\$N/A	\$N/A	\$N/A

IF IT IS THE WISH OF THE COUNCIL TO SUPPORT RECOMMENDATIONS CONTAINED IN THIS REPORT, THE FOLLOWING MOTION IS SUGGESTED:

“I move to ratify Acting Mayor Graven’s appointment of Mark Nelson to the Coles County Airport Authority with an unexpired term of April 30, 2026.”

SUMMARY OF THE TOPIC FOR WHICH A COUNCIL DECISION IS REQUESTED:

Acting Mayor Graven has confirmed Mark Nelson’s interest in re-appointment to the Airport Authority for the term of 04/30/2026.

**City of Mattoon
Council Decision Request**

MEETING DATE: 04/06/2021 CDR NO: 2021-2119

SUBJECT: Electrical Board - Appointment

SUBMITTAL DATE: 03/22/2021

SUBMITTED BY: Susan O'Brien, City Clerk
For Acting Mayor Sandra L. Graven

APPROVED FOR COUNCIL AGENDA: Kyle Gill, City Administrator 03-31-2021
Date

EXHIBITS (If applicable):

EXPENDITURE ESTIMATE:	AMOUNT BUDGETED:	FUNDS REMAINING:	CONTINGENCY FUNDING:
\$ N/A	\$ N/A	\$ N/A	\$ N/A

IF IT IS THE WISH OF THE COUNCIL TO SUPPORT RECOMMENDATIONS CONTAINED IN THIS REPORT, THE FOLLOWING MOTION IS SUGGESTED:

“I move to ratify the re-appointment of Tom Graven to the Electrical Board as nominated by Acting Mayor Graven for a term of four years, expiring 04/30/2025.”

SUMMARY OF THE TOPIC FOR WHICH A COUNCIL DECISION IS REQUESTED:

Mr. Graven has agreed to serve another term, which is through April 30, 2025. (§151.05 D). Members shall be appointed by the Mayor, by and with the advice and consent of the Council. Each appointment shall be for a term of 4 years or until a successor is appointed.

Upon approval of this CDR, the Electrical Commission will consist of:

Graven	Tom	1000 N 32nd St	4/30/2025	234-8968
Gambill	Harold	909 N. 31 st Street	4/30/2023	254-0331
Taylor	John W.	3445 Western Ave	4/30/2020	521-7522
Tilman	Joe	5001 Lake Land Blvd	4/30/2022	234-5549
Hilligoss	Jeff	1812 Prairie Ave	***	234-2442
Frederick	Matthew	3809 Western Ave	***	258-7941

City of Mattoon
Council Decision Request

MEETING DATE: 04/06/2021 CDR NO: 2021-2120

SUBJECT: Firemen’s Pension Board Re-appointment

SUBMITTAL DATE: 03/22/2021

SUBMITTED BY: Sandra L. Graven, Acting Mayor

APPROVED FOR Kyle Gill, 03/31/2021
COUNCIL AGENDA: City Administrator Date

EXHIBITS (If applicable):

EXPENDITURE ESTIMATE:	AMOUNT BUDGETED:	FUNDS REMAINING:	CONTINGENCY FUNDING:
\$ N/A	\$ N/A	\$ N/A	\$ N/A

IF IT IS THE WISH OF THE COUNCIL TO SUPPORT RECOMMENDATIONS CONTAINED IN THIS REPORT, THE FOLLOWING MOTION IS SUGGESTED:

“I move to ratify Acting Mayor Graven’s re-appointment of Beth Wright to the Firemen’s Pension Board for a term expiring April 30, 2024.”

SUMMARY OF THE TOPIC FOR WHICH A COUNCIL DECISION IS REQUESTED:

According to State Statute 40 ILCS 5/4-121, the mayor appoints two members to the Firemen’s Pension Board. Beth Wright’s term expires April 30, 2021 and is willing to serve another three-year term, expiring April 30, 2024. Susan O’Brien’s term expires April 30, 2023.

The Department of Insurance had a Siren to announce the following:

The appointments by the mayor of the municipality are to be 3-year appointments, for which the mayor of the municipality will make formal written appointments and subsequent reappointments to the board.

**City of Mattoon
Council Decision Request**

MEETING DATE: 04/06/2021 CDR NO: 2021-2121

SUBJECT: Mattoon Arts Council Appointment

SUBMITTAL DATE: 03/22/2021

SUBMITTED BY: Susan J. O'Brien, City Clerk

APPROVED FOR COUNCIL AGENDA: Kyle Gill, City Administrator 03/31/2021
Date

EXHIBITS (If applicable): N/A

EXPENDITURE ESTIMATE:	AMOUNT BUDGETED:	CONTINGENCY FUNDING REQUIRED:
N/A	N/A	N/A

IF IT IS THE WISH OF THE COUNCIL TO SUPPORT RECOMMENDATIONS CONTAINED IN THIS REPORT, THE FOLLOWING MOTION IS SUGGESTED:

“I move to approve the appointment of Skylor Harden to the Mattoon Arts Council for an unexpired term ending September 30, 2022.”

SUMMARY OF THE TOPIC FOR WHICH A COUNCIL DECISION IS REQUESTED:

Resolution 99-2224, adopted October 5, 1999, created the Mattoon Arts Council, consisting of eleven persons. Six of the members must be residents of Mattoon. The purpose of the Council is to develop a program for the promotion of fine arts and cultural development in Mattoon. The Council has been authorized to solicit grants, contributions and sources of funds to support its efforts. §33.065

Mr. Harden has accepted service. Commissioner Rick Hall has confirmed the appointment. Upon approval of this CDR, present members are:

1. Melissa M. Harden	09/30/2022	two-year term	Resident
2. Joy Miller	09/30/2022	two-year term	Resident
3. Joyce Jackson	09/30/2022	two-year term	Non-Resident
4. Skylor Harden	09/30/2022	two-year term	Resident (replaces Browning)
5. TBD	09/30/2022	two-year term	Non-Resident(replaces Jones)
6. TBD	09/30/2022	two-year term	Resident (replaces Graham)
7. Janet Snow	09/30/2021	two-year term	Resident
8. Matthew Burns	09/30/2021	two-year term	Non-Resident
9. Bernie deBuhr	09/30/2021	two-year term	Resident
10. Scott Wattles	09/30/2021	two-year term	Resident
11. Hans Warner	09/30/2021	two-year term	Resident

Skylor Harden 21 Lafayette Avenue; Mattoon, IL 61938 217-273-4847

**City of Mattoon
Council Decision Request**

MEETING DATE: 04/06/2021 CDR NO: 2021-2122

SUBJECT: Emergency Purchase – CNRR Sanitary Sewer Repair

SUBMITTAL DATE: 03/22/2021

SUBMITTED BY: Dean Barber, Public Works Director

APPROVED FOR	Kyle Gill,	03/31/2021
COUNCIL AGENDA:	City Administrator	<u> </u> Date

EXHIBITS (If applicable): Invoice

EXPENDITURE	AMOUNT	CONTINGENCY FUNDING
ESTIMATE: \$30,637.90	BUDGETED: \$0	REQUIRED: \$30,637.90

IF IT IS THE WISH OF THE COUNCIL TO SUPPORT RECOMMENDATIONS CONTAINED IN THIS REPORT, THE FOLLOWING MOTION IS SUGGESTED:

“I move to waive the formal bidding requirement and to approve the invoice in the amount of \$30,637.90 from Matthews & Sons Contractors for sanitary sewer repairs under the Canadian National Railroad near 27th Street.”

SUMMARY OF THE TOPIC FOR WHICH A COUNCIL DECISION IS REQUESTED:

A 15” sanitary sewer failed under the CNRR line from Mattoon to Decatur on Monday, March 01. The problem was located near 27th Street, north of Marshall Avenue.

The issue was discovered at 2:00 in the afternoon. The railroad line was promptly shut-down to train traffic. Work was required to be initiated immediately to restore service.

Matthews & Sons Contractors from Fairfield, and Haier Plumbing from Okawville were hired to complete the repairs. They were assisted by City and CNRR crews. The sanitary sewer was repaired and returned to service at 3A. The tracks were reinstalled at 5A. The first train passed thru at 7:30A on Tuesday morning.

This is a highly unusual situation, and certainly qualifies as an emergency. These two contractors have emergency call-out agreements with the railroad. They are also certified by CN to work on their property and have up-to-date railroad liability insurance. Hence, the choice of these particular firms.

All work is being paid from Sewer Funds.

Invoice



1088 US Hwy 45 Fairfield, IL 62837

Date	Invoice #
3/1/2021	#1

Bill To
City of Mattoon Public Works Director 208 N 19th Street Mattoon, IL 61938

P.O. No.	Terms	Project
	Net 30	

Item	Quantity	Description	Rate	Amount
Operator	17.5	Russell Matthews 17.5 hrs @ Time + 1/2	86.38	1,511.65
Operator	9	Sammie Matthews 9 hrs @ Time + 1/2	86.38	777.42
Labor	17.5	Forrest Lynn 17.5 hrs @ Time + 1/2	72.98	1,277.15
Labor	16	John Mitchell 16 hrs @ Time + 1/2	72.98	1,167.68
329 Cat Trackhoe	17.5	Emergency call out sewer repair	200.00	3,500.00
Semi Trk/Lowboy	17.5	Emergency call out sewer repair	175.00	3,062.50
315 Cat Trackhoe	9	Emergency call out sewer repair	175.00	1,575.00
Semi Trk/Lowboy	9	Emergency call out sewer repair	175.00	1,575.00
Pick Up Truck	4	Emergency call out sewer repair	50.00	200.00
Pick Up Truck	16	Pulled light plant	50.00	800.00
Light Plant	16	Light for working thru the night	50.00	800.00
Oversize/Overweig...	2	OS/OW Permit for 329 Trackhoe	60.00	120.00
Subcontractor-Haie...		Called out Emergency Plumber (Haier Plmg)	14,271.50	14,271.50
Emergency call out sewer			Total	\$30,637.90

HAIER PLUMBING & HEATING, INC.

301 North Elkton Street * P. O. Box 400

Okawville, Illinois 62271

Phone: 618-243-5908 * Fax: 618-243-5900

INVOICE

FOR: **Matthews & Sons Contractors**
1088 US Highway 45
Fairfield, IL 62837
dirt@wabash.net

Date 3/1/2021

Invoice 144917

JOB DESC Emergency Sewer Repair Under CN Railroad Tracks

<i>Quantity</i>	<i>Description</i>	<i>Price</i>	<i>Amount</i>
	All labor was billed as Overtime rates as work was done at night. According to union rules, first eight hours is time and one-half and over eight hours is double time.		
	Ed Spencer, Plumber 8 hrs. @ time +1/2	\$ 150.00	\$ 1,200.00
	3.5 hrs. @ dble time	\$ 200.00	\$ 700.00
	Dylan Tune, Laborer 8 hrs. @ time +1/2	\$ 135.00	\$ 1,080.00
	4 hrs. @ dble time	\$ 180.00	\$ 720.00
	Tandem truck, trailer & driver 8 hrs. @ time +1/2	\$ 172.50	\$ 1,380.00
	4.5 hrs. @ dble time	\$ 220.00	\$ 990.00
	Wheel Loader and Operator 2 hrs. @ time +1/2	\$ 195.00	\$ 390.00
	6'x10'x2' Trench Box Rental		\$ 300.00
	Mobilization and Demobilization		\$ 5,650.00

TOTAL AMOUNT DUE

\$ 12,410.00

**City of Mattoon
Council Decision Request**

MEETING DATE: 04-06-2021 CDR NO: 2021-2123

SUBJECT: Promotion of Sergeant Chase R. Kull to the rank of Lieutenant effective April 10, 2021

SUBMITTAL DATE: 03-23-2021

SUBMITTED BY: Jason Taylor, Chief of Police, Mattoon Police Dept.

APPROVED FOR COUNCIL AGENDA: Kyle Gill, City Administrator 03/31/2021
Date

EXHIBITS (If applicable):

EXPENDITURE ESTIMATE:	AMOUNT BUDGETED:	FUNDS REMAINING:	CONTINGENCY FUNDING:
\$0.00	\$0.00	\$0.00	\$0.00

IF IT IS THE WISH OF THE COUNCIL TO SUPPORT RECOMMENDATIONS CONTAINED IN THIS REPORT, THE FOLLOWING MOTION IS SUGGESTED:

“I move that the City Council promote Sgt. Chase Kull to the rank of Lieutenant in the Mattoon Police Department effective April 10, 2021.”

SUMMARY OF THE TOPIC FOR WHICH A COUNCIL DECISION IS REQUESTED:

An opening in the rank of Lieutenant occurred when Lt. Ryan Hurst was promoted to Deputy Chief. In accordance with the PBPA Contract, promotions should take effect within 60 days of the position becoming available. In order to maintain the appropriate supervisory staff level at Mattoon Police Department, the vacant rank should be filled at this time.

**City of Mattoon
Council Decision Request**

MEETING DATE: 04-06-2021 CDR NO: 2021-2124

SUBJECT: Promotion of Officer Scott L. Robison to the rank of Sergeant effective April 10, 2021

SUBMITTAL DATE: 03-23-2021

SUBMITTED BY: Jason Taylor, Chief of Police, Mattoon Police Dept.

APPROVED FOR COUNCIL AGENDA: Kyle Gill, City Administrator 03/31/2021
Date

EXHIBITS (If applicable):

EXPENDITURE ESTIMATE:	AMOUNT BUDGETED:	FUNDS REMAINING:	CONTINGENCY FUNDING:
\$0.00	\$0.00	\$0.00	\$0.00

IF IT IS THE WISH OF THE COUNCIL TO SUPPORT RECOMMENDATIONS CONTAINED IN THIS REPORT, THE FOLLOWING MOTION IS SUGGESTED:

“I move that the City Council promote Officer Scott Robison to the rank of Sergeant in the Mattoon Police Department effective April 10, 2021.”

SUMMARY OF THE TOPIC FOR WHICH A COUNCIL DECISION IS REQUESTED:

An opening in the rank of Sergeant occurred with the promotion of Sgt. Kull to the rank of Lieutenant effective April 10th. In accordance with the PBPA Contract, promotions should take effect within 60 days of the position becoming available. In order to maintain the appropriate supervisory staff level at Mattoon Police Department, the vacant rank should be filled at this time.

**City of Mattoon
Council Decision Request**

MEETING DATE: 04-06-2021 CDR NO: 2021-2125

SUBJECT: Hiring of a Probationary Firefighter

SUBMITTAL DATE: 03-29-2021

SUBMITTED BY: Jeff Hilligoss, Fire Chief

APPROVED FOR COUNCIL AGENDA: Kyle Gill,
City Administrator

03/31/2021
Date

EXHIBITS (If applicable):

EXPENDITURE ESTIMATE:	AMOUNT BUDGETED:	FUNDS REMAINING:	CONTINGENCY FUNDING:
\$0.00	\$0.00	\$0.00	\$0.00

IF IT IS THE WISH OF THE COUNCIL TO SUPPORT RECOMMENDATIONS CONTAINED IN THIS REPORT, THE FOLLOWING MOTION IS SUGGESTED:

“I move to authorize the Fire Chief to hire Jedidiah M. Donaldson as a probationary firefighter to fill a vacancy within the Fire department, contingent upon successful completion of psychological, and physical exams.”

SUMMARY OF THE TOPIC FOR WHICH A COUNCIL DECISION IS REQUESTED:

Jed has successfully passed the background investigation conducted by MPD. Jed is a Mattoon native, and will be challenging the National Paramedic test soon. Jed will be a welcome addition to the City and is eager to begin his career in the fire service.

**City of Mattoon
Council Decision Request**

MEETING DATE: 04-06-2021 CDR NO: 2021-2126

SUBJECT: Hiring of a Probationary Firefighter

SUBMITTAL DATE: 03-29-2021

SUBMITTED BY: Jeff Hilligoss, Fire Chief

APPROVED FOR COUNCIL AGENDA: Kyle Gill,
City Administrator 03/31/2021
Date

EXHIBITS (If applicable):

EXPENDITURE ESTIMATE:	AMOUNT BUDGETED:	FUNDS REMAINING:	CONTINGENCY FUNDING:
\$0.00	\$0.00	\$0.00	\$0.00

IF IT IS THE WISH OF THE COUNCIL TO SUPPORT RECOMMENDATIONS CONTAINED IN THIS REPORT, THE FOLLOWING MOTION IS SUGGESTED:

“I move to authorize the Fire Chief to hire Joshua P. Welling as a probationary firefighter to fill a vacancy within the Fire Department, contingent on successful completion of the psychological, and physical exams.”

SUMMARY OF THE TOPIC FOR WHICH A COUNCIL DECISION IS REQUESTED:

Josh has successfully passed the background investigation conducted by MPD. Josh is currently a Paramedic and is from Newton. Josh is a youth pastor at Truth and Grace Church and is in the process of moving his family to Mattoon. Josh will be a welcome addition to the City, and is eager to begin his career in the fire service.

CITY OF MATTOON, ILLINOIS

RESOLUTION NO. 2021-3132

DECLARATION OF LOCAL STATE OF EMERGENCY

State of Illinois
County of Coles
City of Mattoon

Pursuant to the authority vested in the office of Mayor by the Illinois Municipal Code Section 5/11-1-6, the Illinois Emergency Management Agency Act Section 3305/11 and Ordinance No. 2020-5430 of the City of Mattoon, I, Sandra Graven, Acting Mayor of the City of Mattoon do hereby declare that a Local State of Emergency exists as of this date, April 06, 2021, and shall continue until such time as provided in Ordinance No. 2020-5430.

WHEREAS, on January 30, 2020, the World Health Organization declared the outbreak of COVID-19 to be a public health emergency of international concern and on March 11, 2020 declared a worldwide pandemic; and

WHEREAS, on January 31, 2020, the U.S. Health and Human Services Secretary declared a public health emergency for the United States; and

WHEREAS, the Governor of the State of Illinois has issued a disaster proclamation on March 9, 2020 due to the impact of the COVID-19 virus and has activated the State Emergency Operations Center; and

WHEREAS, the State Emergency Management Agency has declared a public health emergency due to the impact of the COVID-19 virus; and

WHEREAS, the City Administration has coordinated its response with other Coles County governmental entities.

The nature of the emergency is related to the COVID-19 virus which is causing or anticipated to cause widespread impacts on the health of members of the community.

During the existence of the Local State of Emergency, the Mayor shall execute such authority as provided under the Illinois Municipal Code, the Illinois Emergency Management Agency Act and Ordinance No. 2020-5430.

This Declaration of Local State of Emergency shall be filed with the City Clerk as soon as practicable.

I, Sandra Graven, whose name is signed to this instrument, being first duly sworn, signed and executed the instrument as the Declaration of Local State of Emergency, and that I signed willingly, and that I executed it as my free and voluntary act for the purposes therein expressed.

Sandra L. Graven, Acting Mayor
City of Mattoon, Coles County, Illinois

NOTARY ACKNOWLEDGMENT

On this 6th of April, 2021, personally appeared the above-named Sandra L. Graven and acknowledged the foregoing to be her free act and deed, before me.

Notary Public

My Commission Expires: 06-10-2023

(Seal)

Print Susan J. O'Brien

CITY OF MATTOON, ILLINOIS

SPECIAL ORDINANCE NO. 2021-1771

AN ORDINANCE RATIFYING A FOUR-YEAR CONTRACT RENEWAL OF THE COLLECTIVE BARGAINING AGREEMENT WITH THE AMERICAN FEDERATION OF STATE, COUNTY AND MUNICIPAL EMPLOYEES, AFL-CIO, COUNCIL 31, LOCAL 3821

BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS, as follows:

Section 1. The Council hereby approves a four-year contract renewal to the “Collective Bargaining Agreement” dated April 6, 2021 with the American Federation of State, County and Municipal Employees, AFL-CIO, Council 31, Local 3821, a copy of which is attached and incorporated by reference.

Section 2. This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

Section 3. This ordinance shall be effective upon its approval as provided by law.

Upon motion by _____, seconded by _____,
adopted this _____ day of _____, 2021, by a roll call vote, as follows:

AYES (Names): _____

NAYS (Names): _____

ABSENT (Names): _____

APPROVED this _____ day of _____, 2021.

Sandra L. Graven, Acting Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

Susan J. O’Brien, City Clerk

Dan C. Jones, City Attorney

Recorded in the Municipality’s Records on _____, 2021.

AGREEMENT BETWEEN
THE CITY OF MATTOON, ILLINOIS
AND
AMERICAN FEDERATION OF STATE,
COUNTY AND MUNICIPAL EMPLOYEES,
AFL-CIO, COUNCIL 31, LOCAL 3821
FOR THE TERM BEGINNING

May 1, 2018**20**

THROUGH

April 30, 2020**04**

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PREAMBLE

This Agreement, entered into by the City of Mattoon, hereinafter referred to as the Employer, and American Federation of State, County and Municipal Employees, Council 31, AFL-CIO, on behalf of Local 3821, hereinafter referred to as the Union, has as its purpose the promotion of harmonious relations between the Employer and the Union; the establishment of an equitable and peaceful procedure for the resolution of differences; and the establishment of rates of pay, hours of work and other conditions of employment.

ARTICLE 1. RECOGNITION

Section 1. Recognition

Pursuant to Order of the Illinois Labor Relations Board (Case No's. S-UC-03, 024, S-RC-13-068), the Employer recognizes the Union as the sole and exclusive bargaining representative in all matters establishing and pertaining to wages and salaries, hours, working conditions and other conditions of employment for employees classified as "non exempt" by the Fair Labor Standards Act or "non confidential" by the Illinois Labor Relations Act. Employees represented by the Union are assigned to the Employer's Public Works Labor Pool, the Water and Wastewater Treatment Plants, the Finance Department: Police Department, and Building & Grounds Division of Public Works Department in the following job titles: Office Clerk I, II, III, IV & V; Finance Clerk I, II, III, IV, & V; full and part-time Telecommunicator I, II, III, IV, and Lead Telecommunicator; Meter Reader I, II, III; Plant Operator I, II, III, IV, V & VI; Lead Plant Operator; Plant Lab Director; Maintenance Worker I, II, III, IV & V; Lead Maintenance Worker; Custodian. The Cemetery and City Clerk's Department are not represented by the Union, unless a majority of the employees within these departments vote to accept representation as authorized by law. Where a new classification is instituted, the work of which falls within the scope of the unit, the Employer and the Union agree to jointly petition the Labor Relations Board to seek the necessary unit clarification. [Note: the above language from the current certification will be amended by joint petition to include Meter Reader IV.]

Section 2. New Classifications

If the inclusion of a new position classification is agreed to by the parties or found appropriate by the Labor Board, the parties shall negotiate as to the proper pay grade for the classification. If no agreement is reached within thirty (30) calendar days from the date its inclusion was determined, the Union may appeal the proposed pay grade to the third step of the Grievance Procedure. The arbitrator shall determine the reasonableness of the proposed salary grade in relationship to: the job content and responsibilities attached thereto in comparison with the job content and responsibilities of other position classifications in the Employer's workforce; and significant differences in working conditions to comparable position classifications. The pay grade originally assigned by the Employer shall remain in effect pending the arbitrator's decision. If the decision of the arbitrator is to increase the pay grade of the position classification, such rate change shall be applied retroactive to the date of its installation. Upon installation of the new position classification, the filling of such position classification shall be in accordance with the posting and application procedures of this Agreement.

Section 3. Integrity of the Bargaining Unit

If the employer wishes to transfer work done by bargaining unit members to persons outside the bargaining unit, it must first bargain about such transfer with the Union. Notwithstanding the above, temporary help may be used to perform work which cannot be performed by regular employees for reasons of employee availability or excessive workload. The Employer shall retain the right to use temporary and part-time employees in accordance with past practices. However, except when temporary help is needed to complete the day's work activities and overtime is not foreseen on a project temporary help shall not be used to avoid payment of overtime.

Section 4. Subcontracting

It is the general policy of the Employer to continue to utilize employees to perform work they are qualified to perform. However, the Employer reserves the right to contract out any work it deems necessary in the interest of economy, improved work product or emergency. Contracted help shall not be used to avoid payment of overtime. However, when a contractor is already part of a crew working on a project and the special skills of the contract crew is necessary to finish the project, that shall not be considered avoidance of payment of overtime.

The Employer may utilize subcontracting of custodial duties up to but not exceeding 40 hours total per week. This work shall not displace any current bargaining unit member, and shall not further reduce bargaining unit full-time positions doing custodian work.

ARTICLE 2. MANAGEMENT RIGHTS

Section 1. Management Rights

Subject to the provisions of this Agreement the management of the operations of the Employer, the determination of its policies, budget, and operations, the manner of exercise of its statutory functions and the direction of its work force, including but not limited to, the right to hire, promote, demote, transfer, allocate, assign and direct employees; to determine, declare and fill vacancies at its discretion; to discipline, suspend and discharge for just cause; to relieve employees from duty because of lack of work or for other legitimate reasons; to make and enforce reasonable rules of conduct and regulations; to determine the departments, divisions and sections and work to be performed therein; to determine quality; to determine the number of hours of work and shifts per work week, if any; to establish and change work schedules and assignments, the right to introduce new methods of operations, to eliminate, relocate, transfer or subcontract work; to maintain efficiency and to take such actions as are necessary in an emergency is vested exclusively in the Employer provided the exercise of such rights by management does not conflict with the provisions of this Agreement.

Section 2. Reservations

It is understood and agreed that any of the rights, powers, or authority the Employer or Union had prior to the signing of this Agreement are retained by the Employer or Union except those specifically abridged, granted, or modified by this Agreement.

ARTICLE 3. UNION RIGHTS

Section 1. Union Activity During Working Hours

Employees shall, after giving appropriate notice to their supervisor, be allowed reasonable time off at the employees regular rate of pay during working hours to process grievances or attend grievance hearings, labor/management meetings, meetings covering modifications of supplemental agreements arising during the term of the Agreement, committee meetings and activities if such committees have been established by this Agreement, or meetings called or agreed to by the Employer, if such employees are entitled or required to attend such meetings by virtue of being Union representatives, stewards, witnesses, or grievant and if such attendance does not substantially interfere with the Employer's operations.

Section 2. Access of Premises by Union Representatives

The Employer agrees that local representatives, officers and Union staff representatives shall have reasonable access to the premises of the Employer, giving notice upon arrival to the appropriate Employer representative. Such visitations shall be for the reason of the administration of this Agreement. By mutual arrangement with the Employer in emergency situations, Union staff representatives or local union representatives may call a meeting during work hours to prevent, resolve or clarify a problem.

Section 3. Time off for Union Activities

At the discretion of the Departmental Directors, local Union representatives may be allowed time off without pay for legitimate Union business such as Union meetings, State or area-wide Union committee meetings, State or International Union Conventions. Such time off shall not be detrimental in any way to the employee's work record.

Section 4. Union Bulletin Boards

The Employer shall provide bulletin boards and/or space at each work location. The boards shall be for the sole and exclusive use of the Union. The items posted shall not be political, partisan or defamatory in nature. For purposes of this section the City Hall is considered a work location. For all Departments other than City Hall, the administrative office shall be considered the work location. The Union may install additional bulletin boards at its expense as follows: Street Department: one (1) in the break room; Water Treatment Plant: one (1) in the designated break area; Wastewater Treatment Plant: one (1) in the designated break area.

Section 5. Information Provided to Union

The Employer shall monthly notify the Union in writing as to the following personnel transactions involving unity employees within each department, with work location; new hires, promotions, demotions reclassification, layoffs, reemployments, transfers, leaves of absence, returns from leaves, suspensions, terminations retirements, resignations, discharges and any other information mutually agreed to by the parties. [The Employer will also provide the Union with a complete list of bargaining unit at least once per month in Excel document or other format mutually agreed to by the parties and shall include; name, address, job title, worksite location, work telephone numbers, identification number if available, date of hire, work email address, any home and personal cellular telephone numbers on file with the employer, and any personal email addresses on file with](#)

[the employer.](#) In addition, the Employer shall notify both Council 31 and the Local Union via electronic mail of all new persons hired into bargaining unit positions on or before the new employee(s) date of employment.

The Employer shall not provide information that is exempt from disclosure under the Freedom of Information Act (5 ILCS 140/7) and pertains to bargaining unit employees, to the Union, or to matters related to collective bargaining, to an entity that is not a party to this Agreement. The Union and affected employee(s) shall be notified of any public disclosure request for information pertaining to the employee(s) prior to the response of the Employer to the request. The Union shall also be provided a copy of the public disclosure request. ~~The Employer and Union agree that grievance pursuant to this section shall not be filed unless City has failed consistently to provide the required notifications.~~

Section 6. Union Orientation

By mutual arrangement regarding time and place with the Employer, the Union shall be allowed to orient and educate each new employee covered by this agreement for up to one (1) hour during the first week of their employment for the purpose of informing said new employee of his/her rights and obligations under this Collective Bargaining Agreement, and without loss of pay for the employees involved. The Employer shall inform the Union of all such hiring and the Union shall inform the Employer of the Union representative who will carry out the Union orientation.

Section 7. Distribution of Union Literature

During employee's non-working hours, an employee shall be permitted to distribute Union literature to other non-working employees in non-work areas and in work areas during non-work hours.

Section 8. Union Meetings on Premises

The Employer agrees to make available conference and meeting rooms at City Hall for Union meetings when available, unless to do so would seriously interfere with the operating needs of the Employer, or cause additional cost or undue inconvenience to the Employer.

Section 9. Rate of Pay

Any time off with pay provided for under this Article shall be at the employee's regular rate of pay.

ARTICLE 4. NON-DISCRIMINATION

Section 1. Prohibition Against Discrimination

Both the Employer and the Union agree not to discriminate against any employee on the basis of race, sex, creed, religion, color, marital or parental status, age, national origin, political affiliation and/or beliefs, disability, or sexual orientation.

Section 2. Union Activity

The Employer and the Union agree that no employee shall be discriminated against, intimidated, restrained or coerced in the exercise of any rights granted by Public Act (1012 or 1014)

or by this Agreement, or on account of membership or non-membership in, or lawful activities on behalf of the Union

Section 3. Equal Employment/Affirmative Action

The parties recognize the Employer's obligation to comply with the Federal and State Equal Employment and Affirmative Action Laws. The Employer shall have the right to grant initial employment preference to veterans of the United States armed forces upon conditions established by ordinance.

ARTICLE 5. CHECKOFF

Section 1. Deductions

Upon notification by Union, the Employer shall honor employees' individually authorized deduction forms, and shall make such deductions in the amounts certified by the Union for union dues, assessments, or fees; and PEOPLE contributions. Authorized deductions shall be irrevocable except in accordance with the terms under which an employee knowingly and voluntarily authorized said deductions and provided further that the Union shall indemnify and hold the City harmless pursuant to Section 5 in this Article in the event an employee makes a claim for the reimbursement of such deductions.

Section 2. Administration of Payroll Deductions

The aggregate deductions of all employees and a list of their names, addresses and social security numbers shall be remitted monthly to the Union at the addresses designated in the writing to the Employer by the Union. The Union shall advise the Employer of any increase in dues or other approved deductions in writing at least fifteen (15) days prior to its effective date.

Section 3. Indemnification

The Union shall indemnify, defend and hold the Employer harmless against any claim, demand, suit or liability arising from any action taken by the Employer in complying with this Article.

Section 4. Availability of Cards

The Employer shall make available Union deduction cards to employees. The Union shall supply such cards. All inquiries about union membership shall be referred to the Union. The employer may communicate with employees regarding payroll procedures.

ARTICLE 6. HOURS OF WORK

Section 1. General Provisions

A. Workday

The workday shall vary by department. Departmental Directors may change normal hours of work with as much notice as practicable for operational needs, but not to avoid payment of overtime compensation. The normal hours and days of work are as follows:

Labor Pool: 7:00 a.m. to 4:00 p.m. [M-F]

Water Treatment Plant:

7:00 a.m. to 3:00 p.m. Mon, Wed, Thurs, Fri, 3:00 pm-11:00 pm Tues, with Sat/Sun off

3:00 p.m. to 11:00 p.m. with Mon./Tues, off,

11:00 p.m. to 7:00 a.m. with Thurs/Fri off

Swing Shift Thurs-Fri, 11:00 p.m.-7:00 a.m. & Sat-Sun, 7:00 a.m. to 3:00 p.m., Mon 3:00 p.m. to 11:00 p.m., with Tues/Wed off.

Maintenance Shift 7:00 a.m. to 3:00 p.m. M-F

Wastewater Treatment Plant: 7:00 a.m. to 3:00 p.m. with Sat/Sun off, 7:00 a.m. to 5:00 p.m. with Sun.-Tues off, 7:00 a.m. to 5:00 p.m. with Thurs.-Sat off.

Finance Department: 8:00 a.m. to 4:30 p.m., including one meter reader position.

~~Police Department: 7:00 a.m. to 3:00 p.m., 3:00 p.m. to 11:00 p.m., 11:00 p.m. to 7:00 a.m., 7:00 p.m. to 3:00 a.m. and 11:00 a.m. to 7:00 p.m. Hours of work and shifts vary at the discretion of the Police Chief with past practice.~~

Custodian: 6:00 a.m. – 2:00 p.m. M-F, 6:30 a.m. – 3:00 p.m. M-F

B. Workweek

The "Workweek" is defined as the one hundred sixty-eight (168) hours commencing at 12:00 A.M. Sunday and running to 11:59 P.M. the following Saturday. The workweek for payroll purposes will end at the end of the employee's regular shift on Friday of the week preceding payday.

C. Overtime Compensation

Full-time employees working in excess of forty (40) hours in any workweek shall be paid at the rate of one and one-half (1.5) times the employee's straight time hourly rate. The Departmental Director or designee shall approve all overtime.

D. Compensatory Time Leave

All bargaining unit employees, except those assigned to shift work, may elect to accrue compensatory time in lieu of overtime compensation at a rate of one and one-half hour for each hour of employment for which overtime compensation is required by this Agreement. An employee may accrue not more than 80 hours of compensatory time leave from May 1st through

April 30th of each fiscal year. If the compensatory time accrued is not completely used by April 15th of each fiscal year, it shall be paid off at the regular rate earned by the employee on the last payday of the fiscal year. The choice whether to accrue compensatory time is solely at the option of the employee. It is the employee's responsibility to declare overtime as compensatory time by the end of the workweek or the overtime will be paid with the next payroll check.

Except for police department employees (where past practices shall govern), an employee, who has requested the use of such compensatory time, shall be permitted to use such time within a reasonable period after making the request subject to these rules:

1. Compensatory time can only be taken during weekday day shift hours;
2. Compensatory time can only be taken in whole hour increments;
3. Holidays and standby-duty can be used to bank compensatory leave at the time and one half rate, however compensatory time can not be used on a holiday or during emergency conditions;
4. At least four (4) hours notice shall be given for requests to use from one to four hours of compensatory time; and,
5. At least twenty-four (24) hours notice shall be given for requests to use more than four hours of compensatory time
6. An employee must notify management at least one (1) hour prior to the end of their shift to be able to use 1 to 4 hours of compensatory time leave between the hours of 7:00 a.m. and 11:00 a.m. on the next workday

E. Time Off

Time off for any approved paid leave shall be counted as time worked for overtime computation.

Section 2. Rest and Meal Periods

A. Rest Periods

There shall be two (2) rest periods of fifteen (15) minutes each during each regular shift; one during the first half of the shift and one during the second half of the shift. All rest periods shall be taken at the job site.

B. Meal Periods

Work schedules shall provide for the workday to be broken at approximately mid-point by an uninterrupted, unpaid meal period of not less than thirty (30) and no more than one (1) hour. Labor pool employees shall have a one (1) hour uncompensated meal-break to be taken approximately at the mid-point of the work day unless mutually agreed upon otherwise. Any employee that must work on the vector shall be allowed adequate and reasonable period of time in which to clean up in a sanitary manner and will be allowed to eat lunch away from the environment.

C. Exception

Rest periods and meal periods for the police department, water treatment plant and wastewater treatment plant employees shall be consistent with past practice.

Section 3. Work Schedule Selection

To the extent practicable when permanent changes in work schedule assignments are made; employees shall be entitled to exercise seniority to retain or change their work schedule assignment.

Section 4. Overtime Procedure

A. The parties recognize that overtime cannot be equalized exactly but every effort shall be made to equalize overtime over the period of one year, beginning May 1st or each year, among those employees qualified to work the needed overtime, as determined by the Departmental Director, his or her designee.

B. For work that would continue from an assigned task after normal working hours, the employees assigned to that task will be offered the opportunity to work the overtime hours.

C. If planned overtime continues for more than 2 consecutive days, the overtime work will be offered to those qualified employees who are next on the list described in paragraph E below.

D. For emergency work needed near the end of a workday or after normal working hours, overtime work will be offered to those qualified employees who have worked the least number of overtime hours as identified on the "Overtime Equalization Sheet". If all employees available to work the overtime hours decline the opportunity, the Employer shall assign the overtime in reverse seniority order. The least senior employee who has not been previously directed by the Employer to work overtime shall be directed to work the hours until all employees have been required to work at which time the process shall repeat itself.

E. For Labor Pool only, on the first Monday of each two week pay period the employer shall provide a sign-up list for those employees wishing to work overtime for that pay period. The list shall contain the employees name and two contact numbers. The initial list shall be ranked in order of seniority. As the opportunity comes available for overtime management shall contact the person at the top of the list. If the employee is available and reports to work or if the employer attempts to contact the employee at both contact numbers and employee is unable to be reached then their name shall go to the bottom of the list. If the employee is contacted and refuses overtime their name shall go to the bottom of the list. Every pay period the list shall be reordered. That reordering shall only include adding or removing employees from the list. Any employees who wish to be added shall be added after those employees remaining on the list from last pay period who did not receive any overtime and before those employees remaining on the list from last pay period week who did receive overtime. Individuals may remove their name from the list at any time, but if they do so and they later wish to sign up again they shall be treated the same as any other individual who is adding their name to the list.

~~F. For the telecommunicators, if no one can be found to work the overtime each shift shall be extended up to four (4) hours to cover the overtime.~~

Section 5. Call-Back Pay

An employee called back to work outside of his/her regularly scheduled shift or on his/her scheduled days off shall be paid a minimum of two (2) hours pay at the applicable rate. If the

employee has been called back to take care of an emergency, the Employer shall not require the employee to work for the entire two hour period by assigning extra non-essential work.

Section 6. Stand-by Pay

A. An Employee is entitled to stand-by pay if he/she is required by the Employer to be on stand-by; that is to keep the Employer informed of his/her whereabouts on off-duty time and to be available for possible recall for work, either on a day the employee was not scheduled to work or for a period of time after completing the employee's work day. An employee entitled to stand-by pay shall receive ~~eight (8)~~ twelve (12) hours pay at the applicable rate for each week or portion thereof of stand-by whether required to work or not.

B. In addition to the eight (8) hours of stand-by pay, an employee shall receive either one (1) hour of overtime pay or be paid for the actual time worked, whichever is greater, for each call within city limits. Any call outside the city limits shall be paid at a minimum of two (2) hours' pay.

C. An employee on stand-by shall receive four (4) hours of overtime pay for any holiday, which falls during their week of stand-by consistent with past practice.

D. Those employees receiving standby pay are responsible to respond to any and all calls pertaining to normal public works duties. If an employee is required to take any equipment (other than pick up trucks) out to a job site during this period, then another employee shall be called out to assist for safety purposes. If called out and the employee determines that the job can be accomplished by one individual then the employee shall complete the job. If called out and the employees determines that the job requires two or more individuals duty personnel shall notify the appropriate manager and then return to await the next call-out.

Section 7. Emergency Shift Work

The employer reserves the right to implement an emergency weather related shift in anticipation or as a result of bad weather (tornadoes, floods, major wind storms, ice storms, snow storms, etc.). The hours worked for the emergency shift will be set by the employer, and all time worked outside of the normal work shift will be paid at time and one half. For safety reasons, upon completion of the emergency shift, the employer will allow the employee to work their regular day shift, or portion thereof following the emergency shift to allow up to sixteen (16) hours of continuous work. In no event will employees be scheduled to work less than forty (40) hours during a week in which there is an emergency shift. The employer will not reduce scheduled hours of work for the week before or the week after an emergency shift due to the emergency shift. Use of paid time off during a week where there is an emergency shift will count as time worked.

ARTICLE 7. CLASSIFICATION OF EMPLOYEES

Section 1. Probationary Employees

An employee is a "probationary employee" for his/her first twelve (12) months of employment. The Employer may discharge an employee with or without cause during the probationary period. No matter concerning the discipline, layoff or termination of a probationary employee shall be subject to the grievance procedures of this Agreement.

Section 2. Regular Full-Time Employees

A person working the regularly scheduled number of hours is considered a regular full-time employee and is eligible for all benefits provided by the Employer. Temporary employees are not considered regular full-time employees.

Section 3. Regular Part-Time Employees

A person working less than the regularly scheduled number of hours is considered a regular part-time employee. Regular part-time employees who work all year around are eligible for vacation and sick leave computed at 50% of the rate authorized for regular full-time employees.

Section 4. Temporary Employees

A person employed for a period of less than six (6) consecutive months is considered a temporary employee. Temporary employees may work the regularly scheduled number of hours (full-time) or less than the regularly scheduled number of hours (part-time). Temporary employees are not eligible for benefits provided by the Employer.

Section 5. Computation of Service Credit & Seniority

A regular part-time or temporary employee who becomes a regular full-time employee and who has performed substantially the same duties for any continuous period immediately preceding the date he/she became a regular full-time employee, will have that continuous period counted toward completion of his/her probationary period. A probationary employee shall have no seniority until he/she has completed his/her probationary period. Upon the completion of his/her probationary period, he/she will acquire seniority from his/her date of hire. An employee who has a continuous period of part-time or temporary employment counted towards completion of his/her probationary period will acquire seniority from the date he/she began his/her continuous period of part-time or temporary employment.

ARTICLE 8. VACANCIES

Section 1. Posting

Whenever a bargaining unit job vacancy occurs, other than a temporary vacancy as defined below, in any existing job classification or as a result of the development or establishment of new job classifications, a notice of such vacancy shall be posted on all bulletin boards for ten (10) working days. During this period, employees who wish to apply for the vacant job, including employees on layoff may do so. The Employer shall decide in its sole discretion whether to fill a vacancy or not.

Section 2. Promotions & Transfers

It is the policy of the Employer to recruit within its existing work force before advertising vacant bargaining unit jobs outside the organization. Preferences based upon qualifications, skills, experience and seniority will apply first within the work group, then within the Employer's entire work force. An employee must make written application in order to be considered for a vacant position. If qualifications, skills and experience are substantially equal among the applicants for a bargaining unit job, the Employer shall fill the vacancy with the most senior applicant from within the work group in which the vacancy occurred. Operators in the Water & Sewer Plants, [and](#) Finance

Department ~~and Telecommunicators~~ are not considered to be in the Public Works Labor Pool work group.

Section 3. Temporary Vacancies

Temporary vacancies are defined, as job vacancies that may periodically develop in any job classification that do not exceed thirty (30) days. Job openings that recur on a regular basis and or that remain open more than thirty (30) days at a time shall not be considered temporary job openings.

Section 4. Right to Return

An Employee may return to his/her former position within ninety (90) days after selection for a vacancy in a bargaining unit job. The Employer may return an employee, who has been promoted or transferred, to his/her former position at any time during this ninety (90) day period probationary period for just cause.

ARTICLE 9. HOLIDAYS

Section 1. Holidays

A. All full-time employees, ~~except telecommunicators~~ and shift workers at the water treatment plant, shall have time off with eight hours pay for thirteen (13) holidays. The twelve (12) holidays observed are:

New Years Day	Thanksgiving Day
Good Friday	Day after Thanksgiving Day
Memorial Day	Christmas Eve
Fourth of July	Christmas Day
Labor Day	Veteran's Day
Presidents' Day	Martin Luther King Day

B. If a holiday falls on a Saturday, the proceeding Friday shall be observed as the holiday. If a holiday falls on a Sunday, the following Monday shall be observed as the holiday.

C. Each employee shall have their birthday off as a holiday. The employee may schedule the day to be taken within seven calendar days before or after their actual birthday manpower allowing. The seven day period before or after the birthday may be extended if time cannot be taken due to manpower considerations.

Section 2. Holiday Pay

A. Except as qualified by the foregoing paragraph, when an employee works a holiday the employee shall be paid eight (8) hours holiday pay at straight time rates and time and one-half for all hours worked. Qualified employees may volunteer to trade a holiday with another employee scheduled to work the holiday and receive the pay for the holiday.

B. Employees working on December 25th shall receive time and one half.

C. Temporary employees are ineligible for Holiday Pay.

Section 3. Holiday During Vacation

When a holiday falls on an employee's regularly scheduled workday during the employee's vacation period, the employee will be charged with that holiday and retain the vacation day.

Section 4. Advance Notice

A. Employees scheduled to work a holiday shall be given as much advance notice as practicable. There shall be an holiday schedule posted on bulletin boards in administrative offices at the Finance Department, the Police Department, the Street Department, the Water and Wastewater Treatment Plants.

B. Hours that are scheduled to work on holidays shall not be logged when computing overtime equalization.

C. Scheduling of Plant Operators for annual holidays shall be done between February 1st and March 30th of each year. The opportunity to work on holidays shall be offered by seniority to the most senior employee by shift starting with the first shift for each holiday, (i.e. most senior employee picks first shift, Memorial Day, second most senior employee picks second shift Memorial Day, etc.). If no operator volunteers to work the holidays offered, then the least senior operator who has not already been required to work a holiday shall be directed to work the holiday until all employees have been required to work holidays at which time the process shall repeat itself. Employees must respond with an answer to their selection by the start of the next shift or it is considered a negative response. This process shall be done on an annual basis and "directed" workdays will be reviewed on an annual basis. If, after all holidays have been filled, a holiday becomes available to work for any reason, it will be filled by offering it to the next employee due to pick a holiday and continue down the list until filled.

ARTICLE 10. VACATION LEAVE

Section 1. Regular Full-Time Employees

All regular full-time employees shall receive two weeks paid vacation after one year of employment. After seven (7) years employment, they shall receive three (3) weeks paid vacation, after fourteen (14) years employment they shall receive four (4) weeks paid vacation, and after (20) years, they shall receive five (5) weeks paid vacation.

Section 2. Regular Part-Time Employees

All regular part-time employees shall receive vacation leave at one-half the rate granted to regular full-time employees.

Section 3. Scheduled Vacation Leave

Vacation leave with full pay shall be taken on a scheduled basis and, subject to exigent circumstances, may be taken at anytime with the approval of the Departmental Director. Vacation leave may be taken in four (4) hour increments with the approval of the Departmental Director, if

notice of the request is given at least twenty four (24) hours before the start of the shift for the day the vacation is requested. Approval of vacation leave shall not be unreasonably denied.

Section 4. Vacation Accrual

Employees may carry-over accrued vacation from one year to the next, but with a limit equivalent to two years' accrual. Vacation leave accumulated in excess of two years' accrual is forfeited.

ARTICLE 11. SICK LEAVE

Section 1. Use

Sick Leave may be used for illness, disability, or injury of the employee, appointments with doctor, dentist or other professional medical practitioner, and in the event of illness, disability, or injury of a member of an employee's immediate family or household. For purposes of definition, the "immediate family or household" shall be husband, wife, mother, father or children (including stepchildren). Such days may be used in increments of one (1) hour. A Departmental Director or his/her designee may direct an employee who appears ill to leave work to protect the health of other employees. Employees who are unable to return to work upon expiration of sick leave must request a leave of absence without pay. Prior to returning from Sick Leave longer than one month in duration, an employee must submit a statement from his/her physician indicating that the employee is able to return to work and perform all essential functions of his/her job with reasonable accommodation.

Section 2. Accumulation

Regular full time employees accrue Sick Leave at a rate of 80 hours per year. Regular part-time employees accrue sick leave at a rate of 40 hours per year.

Section 3. Major Illness

Consistent with current practice at the time of this agreement, employees will be allowed to donate leave time to employees who are recognized by the employer to have need based on a Major Illness.

Section 4. Sick Leave Cash Out

- A. Sick leave accrued prior to the inception of this Agreement shall be carried forward.
- B. The maximum number of sick leave days, which may be accrued by any employee, shall not exceed one hundred forty (140) working days.
- C. In the event that an employee leaves the service of the City of Mattoon with a debit balance in his sick leave account due to borrowing. The value of such borrowed sick leave as calculated by their then current rate of pay shall be deducted from the employee's final paycheck.
- D. Employees leaving the service of the City by way of retirement with a minimum twenty (20) years of service or a duty related disability pension (separation from service) shall be paid for their accrued sick leave according to the following schedule:

0 - 472 hours	Four (4) hours pay for every sixteen hours accumulated from 0 to 472 (optional, per employee wishes).
473 – 800 hours	Eight (8) hours pay for every sixteen hours accumulated from 0 to 800
801 plus hours	Eight hours pay for each eight hours accumulated from 801 to 1120 hours

E. Pay for sick days so accumulated shall be based upon the employee's regular rate of pay upon separation from service.

F. Employees may choose to be compensated for accumulated sick leave in one (1) of the following methods.

1. Full payment immediately upon separation of service.
2. Full payment within one (1) year of separation of service.
3. Full payment of health insurance premiums until such time as the total amount due for accumulated sick leave is exhausted.
4. Partial payment of health insurance premiums until such time as the total amount due for accumulated sick leave is exhausted.

Options 3 and 4 immediately above shall only be available to employees who are eligible to remain on the City's health insurance upon separation from service.

Section 5. Sick Leave Abuse

The City may require competent proof of an employee's illness, disability or of an employee's need to attend a member of his/her immediate family when sick leave is longer than four (4) days in duration or when the City has reason to suspect that an employee is abusing sick leave.

Reasons for suspecting abuse of sick leave may include, but not be limited to, any of the following:

1. A pattern of sick leave usage including, but not limited to, (more than four times in any six month period) use of sick leave in conjunction with regular days off or holidays without a physician's statement;
2. A pattern of sick leave usage including, but not limited to, (more than four times in any six month period) use of sick leave on a particular day of the week;
3. Use of more sick leave than accrued in any twelve (12) month period, without a physician's statement;
4. Using sick leave and being seen engaged in activities which indicate ability to work.

If any of the above situations occur, the City shall orally counsel the employee with Union representation. Within ninety (90) days after oral counseling is provided, if any of the above situations occur or continue to occur, the employee may be given written notice indicating that they will be placed on a six (6) month sick leave review status. During this review period, the employee will not accrue sick leave hours. If the employee discontinues the pattern of sick leave abuse during this entire six (6) month review period, then he/she will be credited for all sick

leave hours that they would have normally accrued. The employee may provide physician statements expressly indicating that the employee cannot perform their normal work duties (or a family member's illness or disability) for each work day where sick leave time is used during the six (6) month sick leave review period as proof of explanation for legitimate sick leave use.

Any use of sick leave not in compliance with the reasons for which such leave may be used shall constitute abuse and may be subject to denial of sick leave pay and to progressive discipline.

ARTICLE 12. LEAVES OF ABSENCE

Section 1. Discretionary Leave

Department Directors may grant leaves of absence, without pay or salary, to employees under their supervision for job-related reasons (such as further training or study), which will enable employees to perform their usual and customary duties with greater efficiency and expertise, or for other valid reasons (such as prolonged illness of the employee, his/her spouse, or his/her child or children, or childbirth). Department Directors shall assure an employee who is granted such leave that the employee's position (or a similar position) will be restored to him/her at the conclusion of such leave; provided, however, that the employee's employment might, and could, be terminated if, during the period of such leave, the employee's position, or job, were to be eliminated by action of the City Council or the enactment or amendment of State or Federal legislation would result in the elimination of such position or job. No leave shall be granted for a period exceeding one hundred eighty (180) consecutive calendar days. Such leaves may be extended for good cause by the City Council for up to one hundred eighty (180) day periods, to be taken in no less than thirty (30) day increments. An employee on leave will not accrue any benefits. The employee may continue to maintain, at his/her own expense, his/her health care benefits.

Section 2. Military Leave

Military leave shall be in accordance with State or Federal Statutes.

Section 3. Family and Medical Leave Act

Family medical leave shall be in accordance with State or Federal Statutes.

Section 4. Prohibition Against Misuse of Leave

During any leaves granted pursuant to the terms of this Agreement, regardless of being with or without pay, an employee may not seek gainful employment without prior approval by the City Council. Violation of the provisions contained within this Agreement may subject the employee to discipline or discharge and may result in the loss of all benefits and right accrued pursuant to the terms of this Agreement. This Section shall not apply to leaves granted under Section 2 - Military Leave.

Section 5. Work Related Injuries

Leave for work related injuries shall be consistent with past practice.

Section 6. Personal Leave

Employees with up to fourteen years of service shall be entitled to use up to two (2) of their vacation days for personal leave with one (1) hour's notice to their Supervisor prior to the commencement of their shift. Employees with more than fourteen years of service shall be entitled

to use up to three (3) of their vacation days for personal leave with one (1) hour's notice to their Supervisor prior to the commencement of their shift. This leave shall be non-cumulative and shall not carry over from year to year. In these circumstances, a shift worker may be held over or asked to report to work early, if a replacement worker can not be found from the overtime equalization list.

ARTICLE 13. OTHER PAID LEAVES

Section 1. Bereavement Leave

In the event of death in the family of an employee including spouse, parents, children (including stepchildren), brother, sister, grandparents, great-grandparents, aunts, uncles, father-in-law, mother-in-law, brother-in-law, sister-in-law, step parents, sons-in-law, and daughters-in-law, grandchildren or legal guardian, an employee shall be granted three (3) days leave of absence with full pay to make household adjustments, arrange for medical services, or to attend funereal services. An employee may request authorization for bereavement leave involving deaths other than those listed above where the employee considers such leave justified; such authorization shall be at the sole discretion of the Employer.

Section 2. Jury and Grand Jury Duty

Leave with pay will be granted to bargaining until employees for time spent in jury and grand jury service. Evening and night shift employees will be granted leave for jury and grand jury service, even though such service occurs during the daytime, if reporting to work would impose an unreasonable hardship on the employees. Employees shall be entitled to the difference, if any, between any jury duty compensation they receive and their regular wages for each day of jury service. The employee shall endorse any payment made to him/her for jury duty to the city. The employee shall receive their regular compensation from the city.

Section 3. Judicial Appearance Leave

Employees are entitled to leave with pay when subpoenaed to give depositions or appear in court on job-related cases.

Section 4. Voting Time

Employees shall be allowed time to vote consistent with applicable laws.

ARTICLE 14. DISCIPLINE

Section 1. Definition

The Employer agrees with the tenets of progressive and corrective discipline. Disciplinary action measures shall include only the following:

- A. Oral reprimands;
- B. Written reprimands;
- C. Suspension (notice to be given in writing); and
- D. Discharge (notice to be given in writing).

Disciplinary action may be imposed upon an employee only for just cause. The Employer's agreement to use progressive and corrective disciplinary action does not prohibit the Employer in any

case from imposing discipline, which is commensurate with the severity of the offense. An employee shall not be demoted for disciplinary reasons. Discipline shall be imposed as soon as possible after the Employer is aware of the event or an action giving rise to the discipline and has a reasonable period of time to investigate the matter.

In any event, the actual date upon which discipline commences may not exceed forty-five (45) days after the completion of the pre-disciplinary meeting.

Section 2. Manner of Discipline

If the Employer has reason to discipline an employee, it shall normally be done in a manner that will not embarrass the employee before other employees or the public.

Section 3. Pre-Disciplinary Meeting

For discipline other than oral reprimands, prior to notifying the employee of the contemplated measure of discipline to be imposed, the Employer shall notify the Union of the meeting and then shall meet with the employee involved and inform him/her of the reason for such contemplated disciplinary action including any names of witnesses and copies of pertinent documents. Employees shall be informed of their rights to Union representation and shall be entitled to such, if so requested by the employee, and the employee and Union representative shall be given the opportunity to rebut or clarify the reasons for such discipline. Reasonable extensions time for rebuttal purposes will be allowed when warranted and if requested. If the employee does not request Union representation, a Union representative shall nevertheless be entitled to be present as a non-active participant at any and all such meetings. Pre-disciplinary meetings shall be conducted during an employee's normal hours of work.

Section 4. Oral Reprimands

In cases of oral reprimands, the supervisor must inform the employee that he/she is receiving an oral reprimand and of their right to Union representation, which shall be provided if so requested. The employee shall also be given reasons for such discipline including any names of witnesses and copies of pertinent documents.

Section 5. Notification and Measure of Disciplinary Action

A. In the event disciplinary action is taken against an employee, other than the issuance of an oral warning; the Employer shall promptly furnish the employee and the Union in writing with a clear and concise statement of the reasons thereof. The measure of discipline and the statements of reasons may be modified, especially in cases involving suspension pending discharge, after the investigation of the total facts and circumstances. But once the measure of discipline is determined and imposed, the Employer shall not increase it for the particular act of misconduct which arose ~~from~~ from the same facts and circumstances.

B. Except for criminal investigations, any employee shall be entitled to the presence of a Union representative at an investigatory interview if he/she requests on and if the employee has reasonable grounds to believe that the interview may be used to support disciplinary action against him/her.

C. Nothing in this Section prevents the Employer from relieving employees from duty in accordance with its practices.

D. In cases of oral reprimand, the Employer shall have the right to maintain a written record of such reprimand. Provided, no written record shall be placed in the employee's personnel file or used for purposes outside of this contract. [All discipline shall be removed from an employee's personnel file after five \(5\) years from the time of discipline passes.](#)

ARTICLE 15. GRIEVANCE PROCEDURE

Section 1. Grievance

The parties agree that in order for the grievance procedure to function efficiently and effectively, all grievances must be resolved at the lowest possible level of the Grievance Procedure. Therefore, the parties agree that all persons responsible for resolving grievances at all levels of the procedure shall be vested with sufficient authority to undertake meaningful discussions and to settle the grievance, if appropriate.

A. A grievance is defined as any difference, complaint or dispute between the Employer and the Union or any employee regarding the application, meaning or interpretation of this Agreement or arising out of other circumstances or conditions of employment.

B. Grievances may be processed by the Union on behalf of an employee or on behalf of a group of employees or itself setting forth name(s) or group(s) of the employee(s). Either party may have the grievant or one grievant representing group grievant present at any step of the Grievance Procedure, and the employee is entitled to Union representation at each and every step of the Grievance Procedure. The resolution of a grievance filed on behalf of a group of employees shall be made applicable to the appropriate employees within that group.

C. Any Office Holder or Departmental Director may designate a person to act on his/her behalf during each grievance proceeding.

Section 2. Grievance Steps

Step 1. Departmental Director

The employee and/or the Union shall orally raise the grievance with the employee's Departmental Director. The employee shall inform the Departmental Director that this discussion constitutes the first step of the Grievance Procedure. All grievances must be presented not later than ten (10) working days from the date the grievant becomes aware of the occurrence giving the rise to the complaint. The Departmental Director shall render an oral response to the grievance within five (5) working days after the grievance is presented. If the oral grievance is not resolved at Step 1, the Departmental Director shall sign the written statement of grievance prepared for submission at Step 2 acknowledging discussion of the grievance. In those circumstances where securing the signature of the first level Departmental Director who is physically not available to sign would have adversely affected a timely submittal to the second level, the grievance will be submitted to the second level without such signature. A copy of the grievance shall subsequently be provided to the Departmental Director for such signature. The parties recognize the variations from the Departmental Director, where mutually agreeable, may exist.

Step 2. City Administrator

In the event the grievance is not resolved in Step 1, it shall be presented in writing by the Union to the City Administrator within ten (10) working days of the Step 1 response. After the grievance is presented to Step 2, the City Administrator shall discuss the grievance with the Union. The City Administrator shall render a written answer to the grievance within (10) working days after such discussion is held and provide a copy of such answer to the Union. The written grievance shall be on an agreed form. The written grievance shall contain a statement of the grievant's complaint, the Section(s) of the Agreement allegedly violated, if applicable, the date of the alleged violation and the relief sought. The form shall be signed and dated by the grievant and Union representative. Improper grievance form, date or Section citation shall not be grounds for denial of the grievance.

Step 3. Arbitration

A. If the grievance(s) is not adjusted in Step 2, or no answer is given within the time specified, the Union, by written notice to the City within ten (10) working days after the Step 2 answer, or after such answer was due, may appeal the grievance(s) to Step 3, Arbitration. After such appeal, the parties shall request the American Arbitration Association or the Federal Mediation and Conciliation Service to submit a list of seven (7) arbitrators. The parties shall alternately strike the names of three (3) arbitrators, taking turns as to the first strike. The person whose name remains shall be the arbitrator, provided that either party, before striking any names, shall have the right to reject one (1) panel of arbitrators. The arbitrator shall be notified of his/her selection by a joint letter from the City and the Union, requesting that he/she set a time and place for the hearing, subject to the availability of the City and Union representatives and shall be notified of the issue where mutually agreed by the parties.

B. **Arbitration Procedures.** Both the parties agree to attempt to arrive at a joint stipulation of the facts and issues as outlined to be submitted to the arbitrator. The Employer or Union shall have the right to request the arbitrator to require the presence of witnesses and/or documents. Each party shall bear the expense of its own witnesses who are not employees of the Employer. The arbitrator shall decide questions of arbitrability. The arbitrator shall make a preliminary determination on the questions or arbitrability. Once a determination is made that the matter is arbitrable or if such preliminary determination cannot be reasonably made, the arbitrator shall then proceed to determine the merits of the dispute. The arbitrator shall neither amend, modify, nullify, ignore, add nor subtract from the provision of this Agreement. The expenses and fees of the arbitrator and the cost of the hearing room shall be shared equally by the parties. Nothing in this Article shall preclude the parties from agreeing to the appointment of a permanent arbitrator(s) during the term of this Agreement. The decision and award of the arbitrator shall be final and binding on the Employer, the Union, and the employee or employees involved. If either party desires a verbatim record of the proceeding, it may cause such a record to be made, providing it pays of the record and makes a copy available without charge to the arbitrator. If the other party desires a copy it shall pay for the cost of its copy.

Section 3. Time Limits

A. Grievances may be withdrawn at any step of Grievance Procedure without prejudice. Grievances not appealed within the designated time limits will be treated as withdrawn grievances.

B. The time limits at any step or for any hearing may be extended by mutual agreement of the parties involved at that particular step.

C. The Employer's failure to respond within the time limits shall automatically advance the grievance to the next steps.

Section 4. Time Off, Meeting Space and Telephone Use

A. Time Off - The grievant(s) and/or Union grievance representative(s) will be permitted reasonable time without loss of pay during their working hours to investigate and process grievances. A grievant who is called back on a different shift or on his/her day off as a result of the Employer scheduling a grievance meeting shall have such time spent in the meeting considered as time worked. Witnesses whose testimony is pertinent to the Union's presentation or argument will be permitted reasonable time without loss of pay to attend grievance meetings and/or respond to the Union's investigation. No employee or Union representative shall leave his/her work to investigate, file or process grievances without first notifying and make mutual arrangements with his/her supervisor or designee as well as the supervisor of any unit to be visited, and such arrangements shall not be unreasonably denied. Employees attending a grievance meeting shall normally be those having direct involvement in the grievance.

B. Meeting Space and Telephone Use - Upon request, the employee and Union representative shall be allowed the use of an available appropriate room while investigating or processing a grievance; and, upon prior general approval, shall be permitted the reasonable use of telephone facilities of the purpose of investigating or processing grievances. Such use shall not include any long distance or toll calls at the expense of the Employer.

Section 5. Advanced Grievance Step Filing

Certain issues which by nature are not capable of being settled at a preliminary step of the Grievance Procedures or which would become moot due to the length of time necessary to exhaust the grievance steps, may be filed at the appropriate advance step where the action giving rise to the grievance was initiated.

Mutual agreement shall take place between appropriate Union representative and the appropriate Employer representative at the step where it is desired to initiate the grievance.

Section 6. Pertinent Witnesses and Information

The Union or Employer may request the production of specific documents, books, papers or witnesses reasonably available from the Employer or Union and pertinent to the grievance under consideration. Such request shall not be unreasonably denied, and if granted shall be in conformance with applicable laws, and rules issued pursuant thereto, governing the dissemination of such materials.

ARTICLE 16. EMPLOYEE ASSISTANCE

The Employer and the Union recognize the value of counseling and assistance programs to those employees who have personal problems that interfere with their efficient and productive performance of job duties and responsibilities. The Parties agree to develop and implement an

Employee Assistance (EAP) Program. The EAP committee will be a subcommittee of the Safety Committee. The Employer may direct the employee to the Employee Assistance Program for counseling as a continued condition of employment which may be part of the employee's discipline. If it is part of the employee's discipline, the employee may grieve the Employer's disciplinary decision.

ARTICLE 17. EMPLOYEE DEVELOPMENT & TRAINING

Section 1. Orientation

The Employer and the Union recognize the needs for the training and development of employees in order that services are efficiently and effectively provided and employees are afforded the opportunity to develop their skills and potential. In recognition of such principle the Employer shall provide employees with reasonable orientation with respect to current procedures, forms, methods, techniques, materials, and equipment normally used in such employees' work assignments and periodic changes therein, including, where available and relevant to such work, procedural manuals.

Section 2. Time Off and Required Training

Tuition and expenses for certification, accreditation or licensure required or expected by the Employer shall be paid in advance, after approval for sign-up by the Departmental Director. Employees shall be granted time off for such without loss of pay.

Section 3. Tuition Reimbursement

Tuition reimbursement for elective work related classes shall be given to any employee successfully completing such classes. A Departmental Director must give prior approval before signing up for such classes. When letter grades are given for classes, a minimum of grade C must be achieved and a grade C grade point average must be maintained throughout the education or Pass in a Pass/Fail class. If these minimums are not maintained, the cost of the class or tuition will not be reimbursed back to the employee.

Section 4. Proficiency Training

The opportunities for proficiency training will be by classification by seniority. The most senior employee in the Maintenance Worker IV classification shall be given the opportunity to be trained on the equipment/procedure of their choice, followed by less senior employees and so on down the seniority list until all employees in said classification have had the opportunity to be trained. The most senior employee shall be given their first choice, followed by the next less senior employee's first choice until all employees have exercised their first choices and then the list shall proceed to each employee's second choice and so on.

Employees will be required to be considered proficient in three (3) of the five (5) identified areas in order to be promoted to the next higher classification, Maintenance Worker V. Per the collective bargaining agreement, employees shall be required to have eight (8) years seniority with the City in order to be eligible to take the Maintenance Worker V proficiency test. The following are the areas identified by the parties in which employees shall be graded for proficiency:

Water

Street

Sewer

Main Installation
Service Taps
Hydrant Repair
(2 of 3)

Grader
Crack Sealer
End Loader
Roller
Street Sweeper
(3 of 5)

Manhole/Catch Basin Installation
Main Installation
Vac Truck
(2 of 3)

Concrete
Forming and Finishing

Backhoe
Operation

Employees will be solely responsible for informing their supervisors that they wish to be tested for proficiency in the above categories. The supervisors shall make every effort to ensure employees are trained in the above areas to ensure that employees have the opportunity to be advanced to the next higher classification. However, it is understood between the parties that there shall not be work "made up" in order to get to the next level, instead that there will be plenty of opportunities made available during the regular course of work that employees may avail themselves to gain the knowledge and experience required to achieve the next higher classification. Employees shall be judged by the Lead Worker for the particular area in which the employee is being tested, the Union President, City Administrator, Labor Pool Superintendent, Public Works Director. When These parties deem the employee proficient the raise in their wages shall take effect on the employees next pay check.

Section 5. Yearly Training

The Employer and the Union are committed to ensuring that employees receive training that will help to maximize the productivity and quality of work. To facilitate this goal, the Parties agree that providing annual training to employees is important and that Departments and the Union should, therefor, endeavor to provide such annual training. Annual training provided by the Union, including updating employees on new agreements and policies, and on the coordination of these policies and agreements with policies and procedures set forth in the collective bargaining agreement, can help to facilitate the maximization of both quality and productivity. The Union may schedule up to one hour per year of such training. Where a Department has scheduled such training, the union training may, by mutual agreement, be scheduled in conjunction with such sessions. Training provided for herein shall be without loss of pay.

ARTICLE 18. SENIORITY

Section 1. Definition

For the purposes of this Agreement, the following definition applies:

- A. "Seniority" means uninterrupted employment with the Employer beginning with the latest date of hiring with the Employer and shall include periods of employment outside the bargaining unit, layoffs and other periods of absence authorized by and consistent with this Agreement.
- B. The parties agree upon an updated seniority list and attach same as Exhibit 1.

Section 2. Loss of Seniority

An employee shall lose his/her seniority if:

- A. He/she resigns or quits;

- B. He/she is discharged (unless reversed through the Grievance or Arbitration Procedure);
- C. He/she retires;
- D. He/she does not return to work from layoff within five (5) work days after being notified to return except when the failure to return to work is due to circumstances beyond the control of the employee and the Departmental Director has been so notified, and agreed to said extension.
- E. He/she has been on layoff for a period of eighteen (18) months or more; or
- F. Injury, or illness, off the job, twenty-four (24) months, or on-the-job, thirty-six (36) months or more.

ARTICLE 19. INSURANCE

Section 1. Health Plan

A. The Employee ~~currently pays 20% and Effective May 1, 2022 the Employee~~ shall pay ~~up to~~ 25% of the cost of the health insurance plan by payroll deduction on a ~~reospective~~ retrospective basis with the first paycheck of ~~May~~ after the cost for the preceding calendar year are disclosed by the Employer's health insurance administrator.

~~*Calendar year out of pocket maximum same as previous contract*~~

B. The Employer has established a Section 125 Plan as authorized by Internal Revenue Code. The Employer shall pay the cost of administering the plan. Employees may use the Plan according to the rules and regulations established thereunder. The Employer is authorized to exclude a monthly amount voluntarily elected by an employee from salary otherwise payable each employee and contribute such amounts to the Plan Trustee in accordance with the Participation Agreement established for the Section 125 Plan. The Employer will select a third party by a competitive procedure to administer the Section 125 Plan.

C. Benefits under the health care plan shall be available to a surviving spouse of any employee or retired employee until such time as the surviving spouse reaches the age of sixty-five (65) and such coverage shall be available to dependent children until such time as they reach twenty-six (26) years of age. Coverage for such surviving spouse of dependent children shall not be available unless the deceased employee or deceased retired employee was a member of the group plan at the time of their death. In the event that any surviving spouse or dependent is extended any medical coverage, Medicare coverage, or other insurance benefit or governmental benefit for health coverage, the benefit under this group shall be coordinated with such other benefit so as to result in the lowest net cost to the City or the City's health care plan without a decrease in available benefits or coverage to such surviving spouse or dependent. Premiums for such health care coverage for a surviving spouse or dependent shall be paid by someone other than the City.

Section 2. Life Insurance Plan

The Employer agrees to provide a minimum of ten thousand dollars (\$10,000.00) life insurance for each employee and ten thousand dollars (\$10,000.00) for each dependent until the employee retires from active service with the Department.

ARTICLE 20. WAGES

Section 1. Wage Schedule

Employees shall be compensated in accordance with the wage schedule attached to this Agreement and marked Appendix A. The attached wage schedule shall be considered a part of this Agreement. Employees will be paid for time worked to the nearest quarter hour.

When any position not listed on the wage schedule as established, the Employer may designate a job classification and rate structure for the position. In the event the Union does not agree that the classification and rate are proper, the Union shall have the right to submit the issue as a grievance at Step 2 of the Grievance Procedure. Employees on the payroll as of the execution date of this Agreement shall receive wages specified in the Appendix A Wage Schedule effective May 1, 2018~~20~~20.

Section 2. Pay Period

The salaries and wages of employees shall be paid consistent with current practice. In the event the regular payday is a holiday, the preceding day shall become the payday. All employees are required to be enrolled in the City's Direct Deposit Program.

Section 3. Shift Differential Pay

Effective May 1, 2014, in addition to the wage rates specified at Appendix A, the Employer shall pay an hourly premium of sixty-two (62) cents to employees for all hours worked on shifts beginning between 3:00 P.M. and 11:00 P.M. Employees working any hours on shifts beginning between 11:00 P.M. and 7:00 A.M. shall be paid an hourly premium of seventy-two (72) cents for each hour worked. Seventy-two (72) cents per hour shall be paid for any work on a swing shift. A swing shift is defined as any shift, which includes work on all three shifts within a work-week. Effective May 1, 2015, the above amounts shall be adjusted upward by 2.5%, and adjusted again by the amount of across-the-board increases on May 1, 2016 and May 1, 2017. This provision for The automatic increases equivalent to the general base wage increases will terminate (sunset) upon the expiration of this four-year agreement.

Section 4. Clothing Allowance

A. The Employer shall pay an annual clothing allowance of Five Hundred Dollars (\$500.00), paid within 30 days after May 1st in each successor fiscal year of this agreement.

B. If Employees accrue expenses beyond Five Hundred Dollars (\$500) in work clothing expenses, they may submit receipts to document all clothing expenses and be reimbursed no more than an additional One Hundred Dollars (\$100) for clothing expenses.

C. Separately, the City's will continue to provide (or reimburse for expense of) hip waders, gloves, steel toed boots, rain suits, and other safety equipment, ready to use when needed.

D. The Union agrees to a dress code prohibiting clothing that displays cleavage, underwear or midriff skin or that promotes drugs, offensive, political or inappropriate slogans.

Section 5. Longevity Pay

In addition to the annual salary set forth above, each regular full-time employee hired before May 1, 2014 shall be compensated for length of service (longevity) in the following amounts:

2.0 % of salary after four (4) years of service; and

1.0 % of salary after each succeeding two (2) years up to and including twenty-eight (28) years of service.

Longevity pay will be based on employee's base salary as of the anniversary date.

Employees hired after May 1, 2014 will not receive longevity pay.

Section 6. CDL License

A CDL is mandatory for all employees assigned to the Public Works Labor Pool. A CDL with endorsements is mandatory for employees assigned to operate equipment for which endorsements are required by law. The Employer will pay the difference between a regular driver's license fee and the commercial driver's license fee (including endorsements) for any employee who maintains a CDL, whether or not a CDL is required for assigned jobs. Testing (including drug and alcohol) for these employees shall be as authorized by the Federal Regulations. Certification of the CDL license shall be completed within six (6) months after the effective date of this Agreement.

Section 7. "me too" agreement

It is further agreed, if as a result of the current set of negotiations with the other Unions representing City of Mattoon employees, the City and the Union(s) agree to a new collective bargaining agreement which contains for ~~2018 and 2019~~2020,2021,2022 and 2023 an hourly or percentage wage increase, and/or any other increases in compensation, and/or employee health insurance contributions for the same health insurance benefits that are more favorable to members of their bargaining unit than what is contained in the Collective Bargaining Agreement between AFSCME and the City, the City will extend the same compensation increase or employee health insurance premium contributions on the same terms, as applicable, to members of the AFSCME bargaining unit. Compensation is defined as base wages, shift differential, vacation, signing bonus and nothing more. Compensation does not include certification pay, rank pay, standby pay, or other pay provisions.

Section 8. Certification Pay

A. Effective 5/1/2014, Wastewater and Water Treatment Plant Employees receive an additional \$0.20 per hour added to their base pay if they have one or more of the following certifications: Certified Operator, CDL Tank, or Bac T. There will be no pyramiding of certifications. In other words, you only get one \$0.20 increase no matter how many certifications you have. An additional \$0.10 will be added to the certification amount effective 5/1/2015.

B. Effective 5/1/14, Maintenance employees receive an additional \$0.20 per hour added to their base pay for a CDL Tank certification. Certification amounts will be increased \$0.10 effective 5/1/2015.

ARTICLE 21. OUT-OF-TITLE WORK

Section 1. Temporary Assignment

The Employer may, within the provisions of this Article, temporarily assign an employee to perform the duties of another position classification. The Employer will attempt to assign temporary assignment to the employees in the next lower classification if the series in which the temporary assignment occurs and to equitably distribute such assignments on a rotating basis according to seniority and the operating needs of the Employer. To be eligible for temporary assignment pay the employee must:

- A. Be directed to perform duties or the duty which distinguish the position classification and/or be held accountable of the responsibility of a different position classification.
- B. Perform duties and/or be held accountable for responsibilities not considered a normal part of his/her regular position classification.

Section 2. Payment

An employee temporarily assigned to a position classification in an equal or lower pay grade than his/her permanent position classification shall be paid his/her proper regular position classification rate. ~~If the employee is temporarily assigned to a position classification because of another employee's absence due to sick leave or work related injuries for a period of one (1) week, the employee shall be paid after the first week for each day as if he/she had received a promotion into such higher pay grade.~~ If an employee is temporarily assigned to a position classification having a higher pay grade than his/her regular position classification for a period of ~~two (2) weeks~~ three (3) days in any other instance, the employee shall be paid after the ~~two (2) weeks~~ three (3) days for each day as if he/she had received a promotion into such higher pay grade. The Employer shall pay the employee the higher rate for the full time of such assignment, exclusive of the waiting period. In no instance shall scheduling or out-of-title assignments be made in a manner to avoid pay for work completed at a higher pay grade.

ARTICLE 22. LAYOFF, RECALL & FURLOUGHS

Section 1. Procedure for Layoffs

1. When employees are removed from a classification for the purpose of reducing the work force of that classification, the employee with the least seniority in the affected classification shall be removed first.

2. A removed employee shall be transferred, conditioned upon ability to learn work available, within a reasonable period, in the following order or priority:

- A. To a vacancy, if any, in another classification in the same pay grade within the Work Group;
- B. To replace an employee with less seniority, if any, in another classification in the same pay grade within the Work Group;
- C. To a vacancy, if any, in a classification assigned to the next lower pay grade

within the Work Group;

D. To replace an employee with less seniority, if any, in a classification assigned to the next lower pay grade within the Work Group.

3. A removed employee not transferred as provided in 2 above shall have the procedure set forth in paragraphs C and D above applied to classifications assigned to each succeeding next lower pay grade until he/she is transferred or laid off.

4. The procedure set forth in paragraphs 2 and 3 above shall be applied for an employee who is replaced as a result of the application of the above procedure until he/she is transferred or laid off.

5. In applying the procedures set forth in paragraphs 2, 3, and 4 above, a removed or replaced full-time employee shall be transferred to another full-time position. A full-time employee may be transferred to a part-time position if he/she agrees. A removed or replaced part-time employee shall be transferred to either full-time or part-time position.

6. In applying the above procedures, full-time probationary employees shall be removed from the affected classification or replaced, as the case may be, prior to removing or replacing full-time, non-probationary employees, and part-time probationary employees shall be removed or replaced prior to removing or replacing part-time, non-probationary employees.

7. In the event that a temporary employee is employed in a Work Group, an employee, including a probationary employee unless he/she is terminated, who is to be removed from that work group shall have the option of replacing the temporary employee, conditioned upon ability to learn the job within a reasonable period. An employee exercising this option does not become a temporary employee.

Section 2. Procedure for Recall

An employee with seniority who has been laid off or transferred as a result of a layoff shall be recalled to work, conditioned upon the ability to perform the work available, in accordance with the reverse application of the procedure for layoff. Recall rights shall continue for two (2) years after an employee has been laid off. Subject to Article XVIII - Seniority, of this Agreement, all employees who are subsequently hired by another Work Group while on layoff, shall retain all previously earned seniority.

Section 3. Notice

The Employer shall notify the Union as soon as practicable but no less than forty-five (45) days prior to the intended effective date of a planned layoff unless an emergency situation exists. The Employer and the Union will discuss alternatives to the layoff if put forth by the Union and will negotiate over the impact of the layoff if alternatives are not accepted. Any employee to be laid off will be notified fourteen (14) calendar days prior to the effective date.

Section 4. Non-Bargaining Unit Employees

No bargaining unit employee shall have the ability to displace non-bargaining unit employees in accordance with this Article.

Section 5. Furloughs

If the Employer directs a complete shutdown of non-essential services on periodic days of the year due to lack of funds, at least 30 days notice will be given to the Union. Employees shall be entitled to use vacation and compensatory time leave (and sick leave, if accrued vacation and

compensatory time leave is exhausted) during these furlough days. Employees accrue vacation and sick leave during furlough days.

ARTICLE 23. PERSONNEL FILES

Employees shall be entitled to full access to their personnel files as prescribed in 820 ILCS 40/1. Such files shall contain job-related information only.

ARTICLE 24. SAFETY AND HEALTH

Section 1. General Duty

The Employer shall provide a safe and healthful work place and correct all hazards. The Employer will also abide by all state and/or federal laws, rules regulations.

Section 2. Safety Committee

A. Recognizing the need to provide a safe and healthful work place, the parties agree to organize a Safety Committee with representation from each union of the Employer to meet on a as needed basis for the purpose of identifying and correcting unsafe or unhealthy working conditions. The Committee shall:

1. Review and approve written policies and procedures for each of the written programs required by OSHA.
2. Conduct safety audits, review accident reports formulate accident prevention recommendations and otherwise critique the Employer's safety and risk management program.
3. Make personal inspections, participate in government inspections and investigate complaints concerning allegations of unsafe or unhealthy conditions.
4. Promote education programs, which will motivate adoption of safe working habits.

B. The Union will appoint two (2) members to the Safety Committee

C. Where, following such Safety Committee meetings, agreement is reached as to the existence of an unsafe or unhealthy working condition, the Employer shall attempt to correct it within a reasonable time, utilizing existing budget funds. If no budget funds are then available, the City Administrator shall seek funding for such corrections in the budget for the Employer's next fiscal year.

D. Where a clear and present danger exists, the Union may grieve an unsafe or unhealthy working condition at any time at Step 2. In the event a grievance over this Section proceeds to Step 3 of the Grievance Procedure, the arbitrator shall determine:

1. Whether the claimed unsafe or unhealthy working condition exists; and
2. If so, whether the Employer's proposed remedy is reasonable under the relevant circumstances.

E. If the arbitrator determines that the claimed unsafe or unhealthy working condition exists and the Employer's proposed remedy is unreasonable, he/she shall order it corrected and the Employer

shall make every effort to correct it using the best means available to do it. Provided, however, that where funds for the remedy have not been budgeted, the Employer shall make every effort to secure the necessary funds to correct the condition.

Section 3. Tools and Equipment

The Employer agrees to furnish and maintain in safe working condition all tools and equipment required to carry out the duties of each position. Employees are responsible for reporting any unsafe condition or practice and for properly using and caring for the tools and equipment furnished by the Employer.

Section 4. Protective Clothing

The Employer shall provide personal protective equipment as required by the nature of a job and OSHA.

Section 5. Video Display Terminals/Cathode Ray Equipment

The Employer and the Union will attempt to keep current with monitoring studies and reports on the effects, if any, of visual display terminals and their setting on the health and safety of the operators. The parties also agree to summarize any relevant findings and disseminate them to users.

Section 6. Equipment

The Employer shall endeavor to maintain all equipment in proper operating condition.

Section 7. Light Duty Assignments

Subject to needs of the Employer, every effort will be made to place employees with physical work restrictions in light duty assignments. For off-the-job related injuries, such employees shall first be required to use accrued sick leave, compensatory time and vacation.

ARTICLE 25. DRUG AND ALCOHOL FREE WORKPLACE

Section 1. [Employer's Policy](#)

It is the policy of the City of Mattoon ("Employer") that the public has the right to expect persons employed by the municipality to be free from the effects of drugs and alcohol during working hours. An Employer has the right to expect its employees to report to work fit and able for duty. In order to further its goal of obtaining a drug and alcohol free workplace, the Employer is implementing a drug and alcohol testing program intended to help reduce accidents and casualties in Employer's workplace, to help discourage substance abuse, and to help reduce absenteeism, health care cost, drug and alcohol related problems. This program will enhance the safety and health of Employees. [The intent of this policy is to offer a helping hand to those who need it, while sending a clear message that the illegal drug use and alcohol and cannabis abuse are incompatible with employment at City of Mattoon. The City offers an Employee Assistance Program \(EAP\) to every employee and their immediate family members.](#)

[Employees required to possess a commercial drivers' license \(CDL\) for purposes of their employment must comply with 49 CFR Part 40 and all other federal regulations necessary for the maintenance of the CDL. Failure to comply with these regulations may be grounds for discipline, up to the point of discharge.](#)

Section 2. Application

This Article applies to all bargaining unit employees. The just cause principals of the collective bargaining agreement shall also apply this Article.

Section 3. Prohibitions

The Employer prohibits the following conduct:

1. Consuming, possessing or being under the influence of alcohol, cannabis or illegal drugs (unless in accordance with duty requirements) at any time during the work day or anywhere on any City premises in the workplace, which is defined to include or job sites, including all Employer buildings, properties (except alcohol which is secured in the Employee's personal vehicle), vehicles, job sites, and while engaged in the Employer's business;
2. Selling, purchasing or delivering any illegal drug or alcohol during the workday or on the Employer's premises in the workplace as defined above;
3. Using prescribed or over-the-counter medications, where such medication may interfere with job performance. An employee may be disciplined for failure to report to his or her departmental director any adverse side effects of prescription drugs or over-the-counter medications that may interfere with job performance. An employee, who has reported such potential side effects, will not be disciplined if test results are confirmed positive for a banned substance contained in a prescribed or over the counter medication.
4. An exception to these prohibitions is provided for alcohol consumption, possessing and selling alcohol at events approved by the City Council.

Section 4. Discipline

An employee shall be discharged on the first offense if test results are confirmed positive for banned substance usage or abuse; if the employee refuses to provide a breath test and urine specimen; attempts to tamper with or alter the specimen; or fails to cooperate in the testing procedure (including executing all required documentation). An employee shall be suspended without pay for 30 days on the first offense if test results are confirmed positive for alcohol consumption of .04 or more and the employee accepts voluntary referral and treatment from an Employee Assistance Program.

Section 5. Drug and Alcohol Testing

The Employer shall conduct alcohol and drug testing as prescribed in this ordinanceArticle.

1. Pre-employment Testing: All applicants for employment shall be advised of the Employer's alcohol and drug testing requirements at the time of interview and shall sign a release and consent authorization form for the tests. All applicants who have successfully completed the employment interview process shall be required to provide a breath alcohol test and a urine specimen as part of his/her background investigation. An applicant for employment shall not be employed if the applicant declines to sign a release and consent authorization form for alcohol and drug testing; refuses to provide a breath test and urine specimen; attempts to tamper with or alter the specimen; fails to cooperate in the testing procedure; or

if test results are confirmed positive for banned substance usage or abuse.

2. Reasonable Suspicion Testing: When a member management of the Employer, who has received reasonable suspicion training, has reasonable suspicion to believe an Employee is under the influence of alcohol or illegal drugs during the course of the work day, the Employer shall have the right to require the Employee to submit to alcohol or drug testing as set forth in this Agreement. The Employer shall verbally explain the reason for suspicion at the time the Employee is requested to take the test. This shall not preclude the Employer from investigating and discovering any additional evidence to present at a discipline hearing. The management of the Employer must certify reasonable suspicions concerning the affected Employee within 48 working hours of any order to submit to the testing.
3. Post-Accident Testing: Post-accident testing is required whenever an employee is involved in an accident during working hours that involves the loss of life and any time the driver receives a citation under state or local law and personal injury is involved or any vehicle must be towed.

Section 6. Substances Tested

The Employer shall conduct alcohol and drug testing as prescribed in this ~~ordinance~~ [Article](#) or as required by law, whichever is more stringent.

1. Alcohol: Any alcohol test required by the Employer pursuant to this ~~ordinance~~ [Article](#) will analyze an Employee's breath to test for the presence of alcohol. The alcohol concentration of .04 or more based upon the grams of alcohol per 1000 ml of blood shall be considered a positive test presumptively concluding the Employee is under the influence of alcohol.
2. Controlled substances [as defined in 21 CFR Part 1308](#): Any drug test required by Employer pursuant to this ~~ordinance~~ [Article](#) will analyze an individual's urine to test for the presence of drugs identified in [the table below \(or in 49 CFR 40.87\) 720 ILCS 550/3\(a\) and 720 ILCS 580/et seq. and 570/20/et seq.](#) Any levels detected above those amounts described below shall conclusively deem the Employee to be under the influence of a controlled substance or drug. After detection of a controlled substance, a confirmatory test will be conducted by the Employer at its expense to determine the level of concentration. Concentrations below levels prescribed below shall not preclude the Employer from proving the Employee has consumed or is under the influence of drugs.

DRUG CONCENTRATION LEVELS

[Pursuant to 49 C.F.R. § 40.87, as amended](#)

<u>Initial test analyte</u>	<u>Initial test cutoff</u>	<u>Confirmatory test analyte</u>	<u>Confirmatory test cutoff concentration</u>
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<u>Marijuana metabolites (THCA)</u>	<u>50 ng/mL</u>	<u>THCA</u>	<u>15 ng/mL.</u>
<u>Cocaine metabolite (Benzoylecgonine)</u>	<u>150 ng/mL</u>	<u>Benzoylecgonine</u>	<u>100 ng/mL.</u>
<u>Codeine/ Morphine</u>	<u>2000 ng/mL</u>	<u>Codeine Morphine</u>	<u>2000 ng/mL.</u> <u>2000 ng/mL.</u>
<u>Hydrocodone/ Hydromorphone</u>	<u>300 ng/mL</u>	<u>Hydrocodone Hydromorphone</u>	<u>100 ng/mL.</u> <u>100 ng/mL.</u>
<u>Oxycodone/ Oxymorphone</u>	<u>100 ng/mL</u>	<u>Oxycodone Oxymorphone</u>	<u>100 ng/mL.</u> <u>100 ng/mL.</u>
<u>6-Acetylmorphine</u>	<u>10 ng/mL</u>	<u>6-Acetylmorphine</u>	<u>10 ng/mL.</u>
<u>Phencyclidine</u>	<u>25 ng/mL</u>	<u>Phencyclidine</u>	<u>25 ng/mL.</u>
<u>Amphetamine/ Methamphetamine</u>	<u>500 ng/mL</u>	<u>Amphetamine Methamphetamine</u>	<u>250 ng/mL.</u> <u>250 ng/mL.</u>
<u>MDMA/MDA</u>	<u>500 ng/mL</u>	<u>MDMA MDA</u>	<u>250 ng/mL.</u> <u>250 ng/mL.</u>

— Initial Test: _____ Initial Test Level
 _____ (mg/ml)

— Marijuana Metabolites 100
 — Cocaine metabolites 300
 — Opiate metabolites 300
 — Phencyclidine 25
 — Amphetamines 1,000
 — Opiate metabolites for free Morphine 25
 — All other controlled substances 25

— Confirmatory Test _____ Confirmatory Test Level
 _____ (ng/ml)

Marijuana metabolites ¹	15
Cocaine metabolites ²	150
Opiates:	
Morphine	300
Codeine	300
Phencyclidine	25
Amphetamines:	
Amphetamine	500
Methamphetamine	500

¹Delta-9 tetrahydrocannabinol-9-carboxylic acid.

²Benzoylcegonine

~~Any changes to drugs identified in 720 ILCS 550/3(a) and 720 ILCS 580/et seq. and 570/20/et seq. or to concentration levels established by the Department of Health and Human Services levels shall automatically modify the foregoing table.~~

Section 7. Order to Submit to Testing

The Employer shall verbally explain the reason for testing at the time the Employee is ordered to take a test. This shall not preclude the Employer from investigating and discovering any additional evidence to present at a discipline hearing. Once ordered to submit to testing, an Employee must do so immediately. Within 48 working hours of the time the Employee is ordered to submit to the test, the Employer shall provide the Employee with a written notice of the order, setting forth all of the facts and reasonable inferences drawn from those facts which have formed the basis of the order to test. The Employee shall be permitted to consult with a representative of his/her choice within 30 minutes of the time the order is given. No questioning of the Employee shall be conducted without first affording the Employee the right to representation of the Employee's choice. Refusal to submit to such testing will subject the Employee to discipline, but taking of the test shall not be construed as a waiver of any objection or rights the Employee may have. The right to representation shall not delay the time in which the Employee must take the test.

Section 8. Place of Testing

An Employee required to be tested shall be transported to an appropriate collection facility or testing facility by a management representative ~~of the Employer~~ to await collection and testing.

Section 9 Tests to be Conducted

In conducting the testing directed by this agreement, the Employer shall:

1. Use only a clinical laboratory or hospital facility licensed pursuant to the Illinois Clinical Laboratory Act or is capable of being accredited by the National Institute of Drug Abuse (NIDA);
2. Insure that the laboratory or facility selected confirms to all NIDA standards;
3. Establish a chain of custody procedure for both sample collection and testing that will ensure the integrity of the identity of each sample and test result;

4. Collect a sufficient sample of the body fluid or material from an Employee to allow for initial screening, confirmatory test, and a sufficient amount to be set aside reserved for later testing if possible and requested by the Employee;
5. Collect samples in such a manner as to insure a high degree of security for the sample and its freedom from alteration;
6. Confirm any sample testing positive in the initial screening for drugs by testing the second portion of the same sample by gas, chromatography, mass spectrometry (gcms) or an equivalent or better scientifically accurate and acceptable method that provides quantitative data about the detected drug or drug metabolites;
7. Provide the Employee tested with an opportunity to have the additional sample tested by a clinical laboratory or hospital facility of the Employee's own choosing, at the Employee's own expense provided the Employee notifies the Employer within 72 hours of receiving the results of the tests;
8. Require the laboratory or hospital facility report to the Employer that a blood or a urine sample is positive only if both the initial screening and confirmatory test is positive for a particular drug or alcohol. The Employer may discover the test results if below the levels provided in this [ordinance Article](#) should it choose to proceed to prove consumption and/or influence of drugs at levels below the presumption of influence. Should any information concerning such testing or the results thereof be obtained by the Employer inconsistent with the procedures described herein, the Employer will not use such information in any manner or form adverse to the Employee's interests;
9. Provide each Employee tested and his/her representative with a copy of all information and reports received by the Employer in connection with the testing and the results; and
10. Provide that no Employee shall be the subject of disciplinary action that is not without just cause.

Section 10. Right to Contest

An Employee has a right to file a grievance according to procedures provided this agreement concerning any testing, contesting the basis for the order to submit to the tests, the administration of the tests, the significance and accuracy of the tests, the consequences of the testing or results or any other alleged violation of this testing [ordinance provisions](#).

Section 11. Voluntary Request for Assistance

An Employee who voluntarily comes forward to request assistance with drug use or alcohol consumption [and/or abuse](#) shall be referred to an Employee Assistance Program, a means by which Employee may obtain treatment. All such requests shall be confidential to the fullest extent permitted by law and shall not be used in any manner adverse to the Employee's interest except as required for disciplinary action. All requests for Employee Assistance shall be included in the Employee's file for future disciplinary consideration. When an Employee voluntarily requests assistance, the

Employer, in its sole discretion, may determine to retain the Employee, reassign the Employee if the Employee is otherwise fit for duty or suspend the Employee without pay if the Employee is then unfit for duty as determined in the sole discretion of the Employer.

Section 12. Continued Employment

Continued employment will also be conditioned upon the Employee successfully completing any counseling, treatment and/or testing which may be recommended by the Employee Assistance Program as part of a program to seek the appropriate treatment as determined by any physicians involved. The cost of counseling, treatment and/or testing shall be borne by the Employer, if provided through the Employer's sanctioned Employee Assistance Program.

ARTICLE 26. LABOR/MANAGEMENT COMMITTEE

There shall be labor/management meetings for the areas of discussion set forth below. Such meetings shall be held as mutually agreed. Items to be included in the agenda for the aforementioned labor/management meetings are to be submitted at least five (5) days in advance of the scheduled dates of the meeting if at all possible. The purpose of each meeting shall be:

1. Discuss the administration of the Agreement.
2. Disseminate general information of interest to the parties.
3. Give representatives an opportunity to express their views, or the make suggestions on subject of interest to employees of the bargaining units.
4. Notify the Union of changes in non-bargainable conditions of employment contemplated by the Employer, which may affect employees in the bargaining unit.

The Union Committee shall consist of four (4) employees from the bargaining unit and four (4) management representatives (one of who may be the City's attorney), and any other members by mutual agreement.

ARTICLE 27. MISCELLANEOUS

Section 1. Personnel Codes, Ordinances, Rule and Regulations

This Agreement incorporates by reference the City of Mattoon Personnel Code, City of Mattoon Ordinances, and any rules and regulations now in effect. To the extent that this Agreement is inconsistent with the City of Mattoon Personnel Code, City of Mattoon Ordinances, rules and regulations the terms of this Agreement shall control, provide however that the Personnel Code, Ordinances, rules and regulations may be amended from time to time provided such changes are not mandatory subjects of bargaining.

Section 2. Residency

Employees shall reside within 20 miles of the corporate boundaries of the City of Mattoon. Non-business use of Employer owned vehicles is prohibited.

ARTICLE 28. SAVINGS CLAUSE

Should any Article, Section, or portion thereof of this Agreement be held unlawful and unenforceable by any court of competent jurisdiction, such decision of the court shall apply only to the specific Article, Section, or portion thereof directly specified in the decision. Upon the issuance of such a decision, the parties agree immediately to negotiate a substitute for the invalidated Article, Section, or portion thereof.

ARTICLE 29. TERMINATION

This Agreement shall be effective as of May 1, 2018~~20~~, and shall remain in full force and effect until the 30th day of April, 2020~~4~~. It shall be automatically renewed from year to year thereafter unless either party shall notify the other in writing at least ninety (90) days prior to the termination date that it desires to modify in this Agreement. In the event that such notice is given, negotiations shall begin not later than sixty (60) days prior to the termination date..

This Agreement shall remain in full force and be effective during the period of negotiations and until notice of termination of this Agreement is provided to the other party in the manner set forth in the following paragraph. In the event that either party desires to terminate this Agreement, written notice must be given to the other party not less than ten (10) days prior to the desired termination date which shall not be before the termination date set forth in the preceding paragraph.

This collective bargaining agreement was approved by Special Ordinance No. adopted by the Mattoon City Council on the.

~~Tim Gover~~ Sandra Graven, Acting Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

Susan O'Brien, City Clerk

This Agreement is executed this 19th ~~17th~~ 6th day of August, 2014 ~~September, 2019~~ April, 2021.

American Federation of State, County and Municipal Employees, Council 31, AFL-CIO, on behalf
of Local 3821

Recorded in the Municipality's Records on _____, 2019~~21~~.

EXHIBIT 1. AFSCME BARGAINING UNIT SENIORITY

Last Name	First Name	Department	Job Title	Date of
Griffin	Robert	Water	Pl-Op-IV	8/1/1978
Kenton	Stanley	Labor Pool	Street/Utility Supt	6/1/1979
Strohl	Brad	-Bld & Gn ds	Custodian-IV	10/13/1983
King	Kenneth	Labor Pool	Mtce-V	6/1/1985
Hooker	Troy	Labor Pool	Lead Mtce Wrker	11/1/1985
Spidle	Tim	Labor Pool	Mtce-V	5/5/1986
Bennett	Mike	Labor Pool	Mtce-IV	6/16/1986
Spurgeon	David	Labor Pool	Mtce-IV	6/16/1986
Johnson	Michael	Labor Pool	Mtce-V	8/15/1988
Hamilton	Kevin	Labor Pool	Lead Concrete	10/1/1988
Hirsch	Mark	Labor Pool	Mtce-V	11/1/1988
Laue	Shannon	Labor Pool	Mtce-V	6/1/1989
Ritter	Steve	Labor Pool	Mtce-V	6/1/1989
Butler	Brian	Labor Pool	Mtce-IV	11/1/1991
			Lead Swr	
Coffey	Kenny	Labor Pool	Collection	10/11/1993
Abbott	Michael	Labor Pool	Mtce-V	9/19/1994
Ratliff	Jeff	Labor Pool	Equip-Mtce	3/30/1998
Ritter	Tim	Labor Pool	Tree/Land-Mtce	8/17/1998
Ballinger, II	Steve	Labor Pool	Mtce-V	2/7/2000
Donnell	Tammy	Finance	Fin.Cl-IV	4/13/2000
Kirts	Kevin	Labor Pool	Mtce-V	7/10/2000
Mitchell	Michael	Sewer	Pl-Op-III	1/27/2003
Hoenes	Clint	Labor Pool	Mtce-IV-8	5/21/2003
Strong	Thomas	Sewer	Pl-Op-VI	7/28/2003
Bily	Judy	Finance	Fin.Cl-IV	12/22/2003
Easton	Rick	Labor Pool	Mtce-IV-8	12/13/2004
McFarland	Heather	Water	Lab-Dir	5/23/2005
Nichols	Michael	Water	Lead-Op	3/13/2006
Brandenburg	Sara	Finance	Fin.Cl-IV	7/10/2006
LeCrone	Robert	Water	Lead-Wtr-Pl-Op	10/10/2007
Ervin	Ethan	WWTP	Pl-Op-VI	2/5/2008
Tatman	William	Labor Pool	Mtce-III-5	9/16/2009
Cobble	Allen (AJ)	Water	Pl-Op-IV	6/2/2010
Smyser	James	WWTP	Pl-Op-VI	6/14/2010
Youngblood	H.A.	Water	Pl-Op-IV	6/14/2010
Hagerstrom	Stan	WWTP	Pl-Op-VI	6/21/2010

<u>Spidle</u>	<u>Tim</u>	<u>Labor Pool</u>	<u>Mtce V</u>	<u>5/5/1986</u>
<u>Hirsch</u>	<u>Mark</u>	<u>Labor Pool</u>	<u>Mtce V</u>	<u>11/1/1988</u>
<u>Laue</u>	<u>Shannon</u>	<u>Labor Pool</u>	<u>Mtce V</u>	<u>6/1/1989</u>
<u>Butler</u>	<u>Brian</u>	<u>Labor Pool</u>	<u>Mtce IV</u>	<u>11/1/1991</u>

Coffey	Kenny	Labor Pool	Lead Swr Collection	10/11/1993
Abbott	Michael	Labor Pool	Mtce V	9/19/1994
Ratliff	Jeff	Labor Pool	Equip Mtce	3/30/1998
Ritter	Tim	Labor Pool	Tree/Land Mtce	8/17/1998
Ballinger, II	Steve	Labor Pool	Mtce V	2/7/2000
Mitchell	Michael	WWTP	PI Op III	1/27/2003
Hoenes	Clint	Labor Pool	Mtce IV-8	5/21/2003
Strong	Thomas	WWTP	Lead Op	7/28/2003
Easton	Rick	Bld & Gnds	Mtce IV-8	12/13/2004
McFarland	Heather	Water	Lab Dir	5/23/2005
LeCrone	Robert	Water	Lead Wtr PI Op Concrete	10/10/2007
Tatman	William Allen	Labor Pool	Foreman	9/16/2009
Cobble	(AJ)	Water	PI Op IV	6/2/2010
Smyser	James	WWTP	PI Op VI	6/14/2010
Youngblood	H A.	Water	PI Op IV	6/14/2010
Hesse	Travis J	Labor Pool	Mtce III	6/29/2015
Homann	Doug	WWTP	PI Op III	9/25/2019
Ollesch	Dave	Water	PI Op VI	1/23/2020
Baughman	Brett	Labor Pool	Meter Reader I	6/17/2020
Sokolinski	Scott	Labor Pool	Mtce II	3/15/2021
Fuller	Cody	Labor Pool	Mtce II	3/29/2021

EXHIBIT "A"

APPENDIX A. ASFCME BARGAINING UNIT WAGE SCHEDULE

Wage Schedule for employees hired before 5/1/14

Job Classification	2017/2018 base rate	2018/2019 base rate	2019/2020 base rate
Office Clerk I	\$11.63	\$11.89	\$12.16
Finance Clerk I	\$11.63	\$11.89	\$12.16
Meter Reader I	\$11.63	\$11.89	\$12.16
Plant Operator I	\$11.63	\$11.89	\$12.16
Maintenance Worker I	\$11.63	\$11.89	\$12.16

Office Clerk II	\$16.05	\$16.41	\$16.78
Finance Clerk II	\$16.05	\$16.41	\$16.78
Meter Reader II	\$16.05	\$16.41	\$16.78
Plant Operator II	\$16.05	\$16.41	\$16.78
Maintenance Worker II	\$16.05	\$16.41	\$16.78

Office Clerk III	\$18.90	\$19.32	\$19.76
Finance Clerk III	\$18.90	\$19.32	\$19.76
Meter Reader III	\$18.90	\$19.32	\$19.76
Plant Operator III	\$18.90	\$19.32	\$19.76
Maintenance Worker III	\$18.90	\$19.32	\$19.76

Office Clerk IV	\$21.36	\$21.84	\$22.33
Finance Clerk IV	\$21.36	\$21.84	\$22.33
Custodian IV	\$18.90	\$19.32	\$19.76
Meter Reader IV	\$21.36	\$21.84	\$22.33
Plant Operator IV	\$21.36	\$21.84	\$22.33
Maintenance Worker IV	\$24.41	\$24.96	\$25.52

Plant Operator V	\$24.83	\$25.39	\$25.96
Maintenance Worker V	\$24.83	\$25.39	\$25.96

Plant Operator VI	\$27.08	\$27.69	\$27.76	\$28.31
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Lead Plant Operator	\$27.58	\$28.20	\$28.84
Plant Lab Director	\$27.58	\$28.20	\$28.84
Lead Maintenance Worker	\$27.58	\$28.20	\$28.84

<u>Job Classification</u>	<u>2020/2021 base rate</u>	<u>2021/2022 base rate</u>	<u>2022/2023 base rate</u>	<u>2023/2024 base rate</u>
<u>Office Clerk I</u>	<u>\$12.43</u>	<u>\$12.74</u>	<u>\$13.09</u>	<u>\$13.42</u>
<u>Finance Clerk I</u>	<u>\$12.43</u>	<u>\$12.74</u>	<u>\$13.09</u>	<u>\$13.42</u>
<u>Meter Reader I</u>	<u>\$12.43</u>	<u>\$12.74</u>	<u>\$13.09</u>	<u>\$13.42</u>
<u>Plant Operator I</u>	<u>\$12.43</u>	<u>\$12.74</u>	<u>\$13.09</u>	<u>\$13.42</u>
<u>Maintenance Worker I</u>	<u>\$12.43</u>	<u>\$12.74</u>	<u>\$13.09</u>	<u>\$13.42</u>
<u>Office Clerk II</u>	<u>\$17.16</u>	<u>\$17.59</u>	<u>\$18.07</u>	<u>\$18.52</u>
<u>Finance Clerk II</u>	<u>\$17.16</u>	<u>\$17.59</u>	<u>\$18.07</u>	<u>\$18.52</u>
<u>Meter Reader II</u>	<u>\$17.16</u>	<u>\$17.59</u>	<u>\$18.07</u>	<u>\$18.52</u>

<u>Plant Operator II</u>	<u>\$17.16</u>	<u>\$17.59</u>	<u>\$18.07</u>	<u>\$18.52</u>
<u>Maintenance Worker II</u>	<u>\$17.16</u>	<u>\$17.59</u>	<u>\$18.07</u>	<u>\$18.52</u>
<u>Office Clerk III</u>	<u>\$20.20</u>	<u>\$20.71</u>	<u>\$21.28</u>	<u>\$21.81</u>
<u>Finance Clerk III</u>	<u>\$20.20</u>	<u>\$20.71</u>	<u>\$21.28</u>	<u>\$21.81</u>
<u>Meter Reader III</u>	<u>\$20.20</u>	<u>\$20.71</u>	<u>\$21.28</u>	<u>\$21.81</u>
<u>Plant Operator III</u>	<u>\$20.20</u>	<u>\$20.71</u>	<u>\$21.28</u>	<u>\$21.81</u>
<u>Maintenance Worker III</u>	<u>\$20.20</u>	<u>\$20.71</u>	<u>\$21.28</u>	<u>\$21.81</u>
<u>Office Clerk IV</u>	<u>\$22.83</u>	<u>\$23.40</u>	<u>\$24.05</u>	<u>\$24.65</u>
<u>Finance Clerk IV</u>	<u>\$22.83</u>	<u>\$23.40</u>	<u>\$24.05</u>	<u>\$24.65</u>
<u>Custodian IV</u>	<u>\$20.20</u>	<u>\$20.71</u>	<u>\$21.28</u>	<u>\$21.81</u>
<u>Meter Reader IV</u>	<u>\$22.83</u>	<u>\$23.40</u>	<u>\$24.05</u>	<u>\$24.65</u>
<u>Plant Operator IV</u>	<u>\$22.83</u>	<u>\$23.40</u>	<u>\$24.05</u>	<u>\$24.65</u>
<u>Maintenance Worker IV</u>	<u>\$26.09</u>	<u>\$26.75</u>	<u>\$27.48</u>	<u>\$28.17</u>
<u>Plant Operator V</u>	<u>\$26.54</u>	<u>\$27.21</u>	<u>\$27.96</u>	<u>\$28.65</u>
<u>Maintenance Worker V</u>	<u>\$26.54</u>	<u>\$27.21</u>	<u>\$27.96</u>	<u>\$28.65</u>
<u>Plant Operator VI</u>	<u>\$28.95</u>	<u>\$29.67</u>	<u>\$30.49</u>	<u>\$31.25</u>
<u>Lead Plant Operator</u>	<u>\$29.49</u>	<u>\$30.23</u>	<u>\$31.06</u>	<u>\$31.83</u>
<u>Plant Lab Director</u>	<u>\$29.49</u>	<u>\$30.23</u>	<u>\$31.06</u>	<u>\$31.83</u>
<u>Lead Maintenance Worker</u>	<u>\$29.49</u>	<u>\$30.23</u>	<u>\$31.06</u>	<u>\$31.83</u>

APPENDIX A (Continued). AFSCME BARGAINING UNIT WAGE SCHEDULE

All active employees shall receive wages increases as herein described. "Active employees" includes employees on sick leave, family medical leave or disability status.

Schedule Notes for employees hired before May 1, 2014:

¹Employees were generally hired at entry-level (level I) pay grades, unless exceptional qualifications and experience were demonstrated. A 10% increase was authorized upon successful completion of a 12-month probationary period. Employees shall be promoted to a level II upon completion of three years of service, promoted to a level III upon completion of five years of service, promoted to a level IV upon completion of eight years of service, Maintenance Workers will be promoted to a level V upon meeting criteria set by agreement between the union and the employer and Maintenance Workers will be promoted to Lead Worker positions in accordance with past practice.

² Plant Operators shall advance in accordance with past practice based upon their license.

³ This wage schedule shall not be used to reduce the current pay of any employee. At a minimum all employees shall maintain their current rate of pay and shall receive a 2.25% increase as of May 1, 2018~~20~~, ~~and~~ a 2.25% increase on May 1, 2019~~21~~, a 2.75% increase on May 1, 2022 and a 2.5% increase on May 1, 2023.

⁴ Wage rates shall increase at the same levels as the next higher classification for those incumbent employees whose current wage rates are higher than authorized by this schedule.

APPENDIX A. ASFCME BARGAINING UNIT WAGE SCHEDULE
Wage Schedule for employees hired after 5/1/14

The below will increase 2.25% the first year, 2.25% the second year.

<u>Job Classification</u>	<u>2017/2018 base rate</u>	<u>2018/2019 base rate</u>	<u>2019/2020 base rate</u>
Office Clerk I	\$12.45	\$12.73	\$13.02
Finance Clerk I	\$12.45	\$12.73	\$13.02
Custodian I	\$11.91	\$12.18	\$12.45
Meter Reader I	\$12.99	\$13.28	\$13.58
Maintenance Worker I	\$14.07	\$14.38.39	\$14.71
<u>After 3 Years</u>			
Office Clerk II	\$15.43	\$15.78	\$16.13
Finance Clerk II	\$15.43	\$15.78	\$16.13
Custodian II	\$15.43	\$15.78	\$16.13
Meter Reader II	\$15.43	\$15.78	\$16.13
Maintenance Worker II	\$16.50	\$16.87	\$17.25
<u>After 6 Years</u>			
Office Clerk III	\$18.13	\$18.54	\$18.96
Finance Clerk III	\$18.13	\$18.54	\$18.96
Custodian III	\$17.86	\$18.26	\$18.67
Meter Reader III	\$18.13	\$18.54	\$18.96
Maintenance Worker III	\$19.48	\$19.91	\$20.37
<u>After 9 Years</u>			
Office Clerk IV	\$20.30	\$20.76	\$21.22
Finance Clerk IV	\$20.30	\$20.76	\$21.22
Custodian IV	\$20.02	\$20.47	\$20.93
Meter Reader IV	\$20.57	\$21.03	\$21.51
Maintenance Worker IV	\$23.53	\$24.06	\$24.60
Maintenance Worker V	\$24.62	\$25.17	\$25.74

Lead Maintenance Worker	\$26.78	\$27.38	\$28.00
Plant Operator I	\$14.07	\$14.39	\$14.71
Plant Operator II	\$16.50	\$16.87	\$17.25
Plant Operator III	\$19.48	\$19.91.92	\$20.37
Plant Operator IV	\$21.37	\$21.85	\$22.34
Plant Operator V	\$24.62	\$25.17	\$25.74
Plant Operator VI	\$25.70	\$26.28	\$26.87
Lead Plant Operator	\$26.78	\$27.38	\$28.00
Plant Lab Director	\$26.78	\$27.38	\$28.00

<u>Job Classification</u>	<u>2020/2021 base rate</u>	<u>2021/2022 base rate</u>	<u>2022/2023 base rate</u>	<u>2023/2024 base rate</u>
<u>Office Clerk I</u>	<u>\$13.31</u>	<u>\$13.65</u>	<u>\$14.02</u>	<u>\$14.37</u>
<u>Finance Clerk I</u>	<u>\$13.31</u>	<u>\$13.65</u>	<u>\$14.02</u>	<u>\$14.37</u>
<u>Custodian I</u>	<u>\$12.73</u>	<u>\$13.05</u>	<u>\$13.41</u>	<u>*\$14.00</u>
<u>Meter Reader I</u>	<u>\$13.89</u>	<u>\$14.23</u>	<u>\$14.62</u>	<u>\$14.99</u>
<u>Maintenance Worker I</u>	<u>\$15.04</u>	<u>\$15.42</u>	<u>\$15.84</u>	<u>\$16.24</u>
<u>After 3 Years</u>				
<u>Office Clerk II</u>	<u>\$16.49</u>	<u>\$16.91</u>	<u>\$17.37</u>	<u>\$17.80</u>
<u>Finance Clerk II</u>	<u>\$16.49</u>	<u>\$16.91</u>	<u>\$17.37</u>	<u>\$17.80</u>
<u>Custodian II</u>	<u>\$16.49</u>	<u>\$16.91</u>	<u>\$17.37</u>	<u>\$17.80</u>
<u>Meter Reader II</u>	<u>\$16.49</u>	<u>\$16.91</u>	<u>\$17.37</u>	<u>\$17.80</u>
<u>Maintenance Worker II</u>	<u>\$17.64</u>	<u>\$18.08</u>	<u>\$18.58</u>	<u>\$19.04</u>
<u>After 6 Years</u>				
<u>Office Clerk III</u>	<u>\$19.39</u>	<u>\$19.87</u>	<u>\$20.42</u>	<u>\$20.93</u>
<u>Finance Clerk III</u>	<u>\$19.39</u>	<u>\$19.87</u>	<u>\$20.42</u>	<u>\$20.93</u>
<u>Custodian III</u>	<u>\$19.09</u>	<u>\$19.57</u>	<u>\$20.11</u>	<u>\$20.61</u>
<u>Meter Reader III</u>	<u>\$19.39</u>	<u>\$19.87</u>	<u>\$20.42</u>	<u>\$20.93</u>
<u>Maintenance Worker III</u>	<u>\$20.83</u>	<u>\$21.35</u>	<u>\$21.94</u>	<u>\$22.48</u>
<u>After 9 Years</u>				
<u>Office Clerk IV</u>	<u>\$21.70</u>	<u>\$22.24</u>	<u>\$22.85</u>	<u>\$23.42</u>
<u>Finance Clerk IV</u>	<u>\$21.70</u>	<u>\$22.24</u>	<u>\$22.85</u>	<u>\$23.42</u>
<u>Custodian IV</u>	<u>\$21.40</u>	<u>\$21.94</u>	<u>\$22.54</u>	<u>\$23.10</u>
<u>Meter Reader IV</u>	<u>\$21.99</u>	<u>\$22.54</u>	<u>\$23.16</u>	<u>\$23.74</u>
<u>Maintenance Worker IV</u>	<u>\$25.15</u>	<u>\$25.78</u>	<u>\$26.49</u>	<u>\$27.15</u>
<u>Maintenance Worker V</u>	<u>\$26.32</u>	<u>\$26.98</u>	<u>\$27.72</u>	<u>\$28.41</u>
<u>Lead Maintenance Worker</u>	<u>\$28.63</u>	<u>\$29.35</u>	<u>\$30.15</u>	<u>\$30.91</u>

<u>Plant Operator I</u>	<u>\$15.04</u>	<u>\$15.42</u>	<u>\$15.84</u>	<u>\$16.24</u>
<u>Plant Operator II</u>	<u>\$17.64</u>	<u>\$18.08</u>	<u>\$18.58</u>	<u>\$19.04</u>
<u>Plant Operator III</u>	<u>\$20.83</u>	<u>\$21.35</u>	<u>\$21.94</u>	<u>\$22.48</u>
<u>Plant Operator IV</u>	<u>\$22.84</u>	<u>\$23.41</u>	<u>\$24.06</u>	<u>\$24.66</u>
<u>Plant Operator V</u>	<u>\$26.32</u>	<u>\$26.98</u>	<u>\$27.72</u>	<u>\$28.41</u>
<u>Plant Operator VI</u>	<u>\$27.47</u>	<u>\$28.16</u>	<u>\$28.94</u>	<u>\$29.66</u>
<u>Lead Plant Operator</u>	<u>\$28.63</u>	<u>\$29.35</u>	<u>\$30.15</u>	<u>\$30.91</u>
<u>Plant Lab Director</u>	<u>\$28.63</u>	<u>\$29.35</u>	<u>\$30.15</u>	<u>\$30.91</u>

*Illinois minimum wage requirement

Schedule Notes for employees hired after May 1, 2014:

Plant Operators shall advance in accordance with past practice based upon their license. Advancement from the starting Operator I classification to Operator II will be at the discretion of the Employer but in any event not more than three years after date of hire. All other advancement shall be by certification and not according to years of service. Upon completion of certification testing for each of the remaining operating classes, the Employee will advance to that step.

Employer has the discretion to hire new employees and place them in any level based upon their skills, and employees will advance thereafter according to interval years, training or certification as set forth herein.

Maintenance Workers will be promoted to a level V upon meeting criteria set by agreement between the union and the employer and Maintenance Workers will be promoted to Lead Worker positions in accordance with past practice.

This wage schedule shall not be used to reduce the current pay of any employee. At a minimum all employees shall maintain their current rate of pay and shall receive a 2.25% increase on May 1, 2018~~20~~, ~~and~~ a 2.25% increase May 1, 2019~~21~~, a 2.75% increase on May 1, 2022 and a 2.5% increase on May1, 2023.

APPENDIX B. City of Mattoon Employee Group Health Plan

Current Plan
Prescription Drug Benefits
Calendar Year Maximum Benefit: None
Generic prescription: \$20 co-payment per prescription

Brand name prescription when generic equivalent not available:
\$20 co-payment per prescription

Brand name prescription when generic equivalent is available:
50% co-payment per prescription

Mail Order Maintenance Drugs & Medications:

Generic prescription:
\$20 co-payment per each order for 3-month supply

Brand name prescription when generic equivalent not available:
\$20 co-payment per each order for 3-month supply

Brand name prescription when generic equivalent is available:
50% co-payment per each order for a 3-month supply

APPENDIX B (Continued). City of Mattoon Employee Group Health Plan

Current Plan
Dental Benefits
Calendar Year Maximum Benefit: \$1,000
Calendar Year Deductible, Excluding Orthodontic Services: Individual Deductible Maximum - \$125 Family Deductible Maximum - \$250
Co-Payment Requirements: Preventative Services — 10% Basic Services — 20% Major Services — 30%
Orthodontia for Dependent Children Under 19 Years of Age Deductible — None Co-Payment — 50% Lifetime Maximum - \$700 Per Child

APPENDIX B (Continued). City of Mattoon Employee Group Health Plan

Current Plan
Medical Benefits
Co-Payment Requirements After the Annual Deductible: Accident Benefit — \$50 Co-Pay Per ER Visit up to \$300 PPO Providers — 10% Non PPO Providers — 30% X-Ray and Laboratory Services — 20% Ambulance — 20% Prosthetic Devices — 20% Durable Medical Equipment — 20% Psychiatric & Substance Abuse Care — 20% Exceptions apply for: <ul style="list-style-type: none">• Inpatient Hospital Physician Services, where there is a 20% co-payment required for PPO Providers• Chiropractic Care, where there is a 20% co-payment uniformly required and a calendar year maximum benefit of 20 visits not to exceed \$500.• TMJ care, where there is a \$1,000 lifetime maximum.• Inpatient and outpatient rehab services, where there is 60 day maximum per illness or injury.• Home health care, where there is a 100 visit per calendar year maximum benefit.• Private nursing, where there is a \$1,000 per month limit.• For obesity treatment, where there is a \$15,000 lifetime maximum.• For inpatient psychiatric care, where there is 60 day calendar year maximum.• For inpatient substance abuse care, where there is a 30 day maximum.• For outpatient psychiatric and substance abuse care, where there is a 30 visit combined maximum per calendar year.

APPENDIX B(Continued). City of Mattoon Employee Group Health Plan

Current Plan
Calendar Year Deductible & Maximums
Lifetime Maximum Benefit: \$None
Calendar Year Deductible: Network: Non-network Individual - \$500 Individual - \$750 Family - \$1000 Family - \$1500
The family maximum includes covered expenses that are used to satisfy deductibles for all family members combined. Carry-over deductible applies as provided in the current plan.
There are separate yearly deductibles for dental benefits.
<u>2020 and 2021-</u> Calendar Year Out of Pocket Maximum in Excess of Deductible: Individual: PPO Providers \$1,000 Non PPO Providers - \$2,000 Family: PPO Providers \$2,000 Non PPO Providers - \$4,000
<u>2022 forward-</u> Calendar Year Out of Pocket Maximum including Deductible and Co-Pays (including Rx): <u>Individual:</u> <u>PPO Providers \$2,000</u> <u>Non PPO Providers - \$4,000</u> <u>Family:</u> <u>PPO Providers \$4,000</u> <u>Non PPO Providers - \$8,000</u>
The family out-of-pocket maximum includes out-of-pocket maximums for all family members combined. PPO/Non PPO expenses will be applied equally toward the satisfaction of both the PPO and Non-PPO out-of-pocket maximums.
There are separate yearly out-of-pocket maximums for dental benefits

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Nothing follows